



**Durham**  
University

Durham University Library

# **Catalogue of Durham University Records: Central Committees**

**Date range of material: 1836 - 2023**

Durham University Library  
February 2024

## Contents

Preface .....	ix
Introduction .....	1
Catalogue of material:	
Central Committees.....	3
Major Committees.....	4
Senate.....	4
Convocation.....	16
Council.....	19
Court.....	28
Board of Faculties and Durham Colleges Academic Board.....	30
Academic Electoral Assembly.....	32
Vice-Chancellor's Group/University Executive Committee (UEC).....	33
Provost's Board.....	37
Standing (including joint) committees, and their sub-committees.....	38
Estates Committee.....	39
Scholarship Awards Board.....	41
Excavation Committee.....	41
Board of Management of the DU Women's Playing Fields.....	42
Treasurer's/Finance and General Purposes/Finance Committee.....	42
Chairman's Committee.....	45
Calendar Committee.....	45
Matriculation Committee.....	46
Research Fund Committee.....	47
Staff Travel and Research Committee.....	48
Research Fund for Special Projects.....	48
Research Awards Standing Committee.....	48
Research Foundation Committee.....	51
Research Committee.....	51
Research and Initiatives Sub-Committee to Review Major Requests for Computer Resources.....	52
Publications Board.....	52
Committee of Deans of Faculties.....	53
MSc in Agricultural Engineering Joint Committee.....	53
PhD/Higher Degrees Committee.....	54
Oriental Studies Committee.....	54
Palaeography and Diplomatic Committee.....	55
Colonial Colleges Advisory Committee.....	55
Buildings Committee.....	55
Archaeology Standing Committee.....	55
DSc Degree Committee.....	56
Nominating Committee of Senate/Joint Senate and Council Nominating Committee/Joint Appointments Committee/Council's Nominations Committee/Governance and Nominations Committee.....	56
Discipline Committee.....	60

Concessions and Exemptions Committee.....	60
I.C.I. Fellowships Committee.....	62
Development Programme Committee.....	62
Education Department Standing Committee.....	63
General Lectures Committee.....	63
Quinquennial Committee.....	63
Part-Time Teaching Sub-Committee.....	64
Accommodation Review Committee.....	64
SRC/DSU and Council Joint Committee.....	65
Heads of Houses Committees.....	65
Colleges Committee/Board.....	67
Colleges Board Planning Committee.....	67
College Bursars' Committee.....	68
Colleges' Residence and Catering Operations Sub-Committee.....	68
Business School Board of Governors.....	69
Business School Finance and General Purposes Committee.....	70
Fawcus Trust Fund Committee.....	70
University Arts Finance/Support for the Arts Committee.....	71
Computer Unit/Service Committee.....	72
Computer Unit ad hoc committees and working parties.....	73
Computer Users' Committee.....	73
Microprocessor Centre Management Committee.....	74
Word Processor Steering Group.....	74
Information Technology Strategy Committee.....	74
Nominating Committee of Council.....	76
DSIR/SRC and Other Outside Contracts Committee.....	76
Honorary Degrees/Ceremonies and Honorary Degrees Committee.....	77
Isabel Fleck Award Committee.....	77
Timetable Committee.....	77
SRC/DSU and Senate Joint Committee.....	78
Information Committee.....	78
Ceremonies Committee.....	78
Student Representation Joint Committee.....	78
Vacation Grants Committee.....	78
European & Overseas Academic/Overseas Academic & Students Committee.....	79
BEEd Degree in the College of St Hild and St Bede Senate Standing Committee.....	79
Teaching Resources Committee.....	80
Hearing-Impaired Students Advisory Committee.....	80
University Expeditions Council Committee.....	80
Senate Visiting Groups.....	81
Centre for Materials Science and Technology/ Industrial Research Laboratories Committee.....	81
Industrial Research Laboratories Advisory Board.....	82
Policy/Policy and Resources/Strategy/Strategy Implementation Committee.....	82
Office of Commercial and Public Affairs Management Committee.....	83
Centre for Overseas Research and Development Advisory Committee.....	84

Regulations and Admissions Committee.....	84
Academic Audit Working Party.....	84
Joint Shared Use Committee.....	118
Enterprise in Higher Education Initiative Committee.....	85
Validation Committee.....	85
University/Quantitative/Strategic/Resource Planning Group.....	86
Student Organisations Sub-Group.....	87
Stockton Campus/Health, Medicine and Environment Planning Sub-Committee....	
8	7
Academic Planning Group.....	88
Language Centre Steering Committee.....	88
Health and Safety Policy Committee Counselling Services Support Group Sub-Committee.....	88
Continuing Education and Training Committee.....	88
Staff Development and Training Committee.....	89
Teaching Technology Initiatives Steering Committee.....	89
Computer/IT Service Steering Group.....	90
Teaching and Learning Committee.....	91
Teaching and Learning Committee Arts Faculty Area Sub-Committee.....	91
Teaching and Learning Committee Science Faculty Area Sub-Committee.....	92
Teaching and Learning Committee Social Sciences Faculty Area Sub-Committee....	
9	3
Teaching and Learning Committee Health, Medicine and Environment Faculty Area Sub-Committee.....	93
Undergraduate Admissions Sub-Committee.....	94
Academic Staffing Committee (Promotions and Probation).....	94
Academic Staffing Committee (Professorships and Readerships).....	94
Non-Academic Staffing Committee.....	94
Graduate School Committee.....	95
Development Office Management/Fundraising Steering Group.....	95
Examinations and Assessment Advisory Group.....	96
Academic Appeals Committee.....	96
Access and Admissions Advisory Group.....	97
Special Council Nominating Committee.....	98
Senior Tutors' Committee.....	98
Audit Committee/Audit and Risk Committee.....	99
Risk Management Steering Group/Risk Management Sub-Committee/Risk Management Advisory Group.....	101
Research Capital Equipment Group.....	118
Capital Planning Group.....	118
People + Steering Group.....	118
Ethics Advisory Committee.....	103
Senate Agenda Setting Committee.....	104
Wider Student Experience Committee.....	104
Operations Board.....	105
Academic Electoral Assembly Standing Committee.....	106
Education Committee.....	106

Quality and Standards Sub-Committee.....	106
Health and Safety Committee.....	106
Management Committee for the e-Science Research Institute.....	107
Ad hoc committees and working groups.....	107
Senate Committee on Procedure.....	107
Committee on Degree Course in Light Electrical Engineering.....	107
New Vice-Chancellor Appointing Committee.....	107
Reconstitution of the University Committee.....	107
Senate Committee on Director of Computing Laboratory.....	108
Joint Committee of Council and Heads of Colleges on Financial Relationship Between Council and Colleges.....	108
Committee on the Provision of Student Residential Places for University College..	108
Committee on Arrangements for the Beginning of the Academic Year.....	108
Committee on Facilities for Graduates.....	108
Joint Committee of Council and Academic Board on the Department of English....	108
Statutory Committee on the Personal Readership in the Faculty of Science of the Durham Division.....	108
Committee on the Nomenclature for Posts in the Research Assistant/Research Fellow Range.....	109
Statutory Committee on the Personal Readership in Economic History.....	109
Joint Committee on the Chaplaincy of University College and Hatfield College....	109
Theatre Policy Committee.....	109
Committee on the Use of the Academic Year.....	109
Senate Committee on Printing Facilities.....	109
Ad Hoc Committee of Council on Matters Affecting Student Discipline.....	109
Committee on College Boat Clubs.....	110
Statutory Committee on the Personal Readership in Theology.....	110
Ad Hoc Committee of Senate on Meeting with UGC.....	110
Ad Hoc Committee on the Division of the Second Class.....	110
Parry Report Committee.....	110
Ad Hoc Committee of Senate on the Relations Between Staff and Students.....	110
Ad Hoc Committee of Council on the Business Research Unit/Business School Appeal.....	110
Joint Staff/Student Advisory Committee on Local Radio.....	110
Ad Hoc Committee on the Regulations for the Keeping of Term.....	111
Educational Technology Committee.....	111
Ad Hoc Committee on CASSO.....	111
Ad Hoc Joint Committee of Senate and Council on the Retirement Age.....	111
Senate Ad Hoc Committee to Consider the Lord James Report on the Education and Training of Teachers.....	111
Senate Ad Hoc Committee on the White Paper Education: A Fraemwork for Expansion.....	111
Council Ad Hoc Committee on College Rents.....	118
Senate Ad Hoc Committee on Probationary Procedures.....	112
Possibilities of a Merger Between the University and the College of St Hild and St Bede Working Party.....	112
150th Anniversary Committees.....	112

Review of the Government and Structure of the University Committee.....	112
Open Days Committee.....	113
Qatar Working Group.....	118
Maintenance Fee Committees.....	113
Duties of College Officers Ad Hoc Committee.....	114
Working Group on Photocopying Material in Copyright.....	114
Working Group on St Chad's College.....	114
Student Profiles Working Group.....	115
Computer Literacy Working Group.....	115
Working Party on the Introduction of a New Academic Year.....	115
Information Technology Training Working Group.....	115
Information Technology Strategy Working Group.....	116
Software Working Group.....	116
Working Group on Administrative Computing Matters in Colleges.....	116
Working Group on Forensic Science Research.....	116
Postgraduate Prospectus Working Group.....	117
Working Group on College Bars.....	117
Working Group on Credit Rating of Taught Postgraduate Programmes.....	117
St Mary's College Working Group.....	117
Senate Working Group on the Academic Year.....	117
Senate Review Group.....	117
Gateway Programme Board.....	118
Lindisfarne Gospels Programme Board/Project Delivery Board.....	118
Professional Service Heads/Heads of Service Meetings.....	118
Durham DOES Programme Board.....	118
Other committees and boards.....	118
Military Education Committee.....	118
Museum/Collections Committee.....	119
Joint Board to Administer the Durham Colleges' Departments of Science and Education.....	121
Science Site Technical Services Committee.....	123
Canteen Sub-Committee of General Services.....	123
Car Parking Sub-Committee of General Services.....	124
High Wood Room Sub-Committee of General Services.....	124
School Examinations Board.....	124
Joint Committee of Durham Colleges and Durham Dean and Chapter on the Prior's Kitchen.....	124
Board of Curators of the Observatory.....	124
Meetings of Academic Staff.....	125
NUMAC Computing Service - The 1992 Procurement Steering Group.....	125
Northumbrian Universities Multiple Access Computer Committee (NUMAC).....	125
Faculty Boards.....	126
Letters Faculty.....	126
Arts/Arts and Humanities Faculty.....	126
Sub-Faculty of Art, Architecture, Town and Country Planning Board.....	128
Sub-Faculty of Oriental Studies Board.....	129

Standing Orders.....	129
Higher Degrees Committee of the Arts Faculty.....	129
Concessions Committee of the Arts Faculty.....	130
Arts Standing Committee for the BA Degree in General Studies.....	131
Regulations Committee of the Arts Faculty Board.....	131
Planning Committee of the Arts Faculty Board.....	132
Arts Faculty Board Ad Hoc and Occasional Committees.....	132
Theology/Divinity Faculty.....	133
Divinity Higher Degrees Committee.....	134
Divinity Concessions Committee.....	134
Committee for the Certificate in Theology.....	135
Music Faculty.....	135
Education Faculty.....	135
Education Standing Committe to Coordinate the Teaching of the MEd in the Faculties of Durham and Newcastle.....	138
Education Higher Degrees Committee.....	138
Education Concessions Committee.....	139
Education BEd Standing Committee.....	139
Education Advisory Committee on Teacher Education.....	140
Medicine Faculty.....	140
Sub-Faculty of Dental Surgery.....	141
Applied Science Faculty.....	141
Applied Physics Sub-Faculty.....	142
Law Faculty.....	142
Agriculture Faculty.....	142
Commerce/Economic Studies Faculty.....	143
Science Faculty.....	143
Science Higher Degrees Committee.....	147
Science Exemptions/Concessions Committee.....	148
Science Planning Committee.....	150
Science Planning Sub-Committee.....	151
Biological/Life Sciences Sub-Committee.....	152
Science and Mathematics Teaching in the BEd Degree Committee.....	152
BSc Standing Committee.....	152
Science Ad Hoc Committees.....	153
Social Sciences/Social Sciences and Health Faculty.....	154
Social Sciences Higher Degrees Committee.....	156
Social Sciences Concessions Committee.....	158
Social Sciences Degree Regulations Committee.....	158
Social Sciences Planning Committee.....	159
Centre for Middle Eastern and Islamic Studies Standing Committee.....	161
Travel Grants/Finances Sub-Committee.....	161
Publications Sub-Committee.....	161
North-East Area Study Committee.....	161
Teacher Education Consultative Committee.....	162
Education Working Parties and Ad Hoc Committees.....	162

Institute of Education.....	163
Delegacy.....	163
Academic Committee of the Institute of Education.....	164
Board of Examiners of the Institute of Education (graduate courses).....	165
Board of Studies in Graduate Courses of the Institute of Education.....	165
King's College.....	165
King's College Council.....	165
King's College General Purposes Committee.....	166
King's College Finance Committee.....	166



## Preface

### Creation of catalogue

In progress April 2004-

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## Introduction

*Collection title:* Durham University Records: Central Committees

*Reference code:* GB-0033-UND/B

*Dates of creation:* 1836 - 2023

*Extent:* 75 linear metres

*Repository:* Durham University Library, Archives and Special Collections

*Creator:* Created by the central administration of Durham University

*Language of material:* English

## Contents

Minutes and agendas, with their associated reports and other submitted papers, of the major governing bodies of the university, principally Senate (from 1836), Court (1937-1963) and Council (from 1910), and their various (on occasion joint) standing and ad hoc committees which have increasingly come to carry out much of the actual administration of the academic work of the university, and the administration of its estate and staff, since WW1. Included are also similar records of the boards administering the various faculties into which the subjects taught and researched at the university have been divided over time. There are also records of some free-standing committees, some of which continued to oversee jointly functions at Newcastle after the establishment of the independent university there in 1963. There are also a few such records of the Institute of Education from 1948 and the university's King's College in Newcastle.

## Administrative history

The chief governing body of the university for academic matters has always been its Senate, set up by statute in 1835. Also set up then was Convocation which confirmed or rejected Senate's actions but came mainly to deal with the conferment of degrees. The 1909 statutes established a Council, including outside representation, for the Durham Colleges to oversee their administration. The 1937 statutes established a Court for the whole then formally federal university to oversee finance and the administration of the university's property. On the independence of Newcastle in 1963, Court ceased to exist, leaving Senate and Council as the main governing and executive bodies of the university. In the 1990s, a smaller informal grouping of chief officers began to meet as the University Executive Committee for the more rapid transaction of immediate university business.

The work of these major bodies was already by 1900 beginning to be assisted by standing committees which proliferated after especially 1918, and which in turn spawned sub-committees, working parties and ad hoc committees. On occasion identically titled committees answered separately to Senate and Council, and other committees answered jointly to both. To assist Senate with educational matters, a Board of Faculties was set up in 1892 which became the Academic Board in 1937. It was soon followed by boards for each faculty, in their turn being in time assisted by sub-committees covering such as planning, higher degrees, concessions and exemptions, regulations, and specific degrees.

## Accession details

Transferred to the University Library from the university's central administration at various times since the 1950s, and especially since 2004.

## Previous custodial history

Almost all these records have always been held by the university, with the occasional exception which has been retrieved via local booksellers or otherwise come back into the university's custody.

## Arrangement

Arranged into the present classification in April 2004 after consultation between M.M.N. Stansfield, M.S. McCollum and E.R. Rainey, with records of additional committees being generally added in chronological order.

A Major Committees (Senate, Convocation, Council, Court, Academic Board, Academic Electoral Assembly, University Executive Committee)

B Standing, including joint, Committees and their sub-committees

B Ad hoc committees and working groups

C Other committees and boards

D Faculty boards and their committees

E Institute of Education and its committees

F King's Council and its committees

## Conditions of access

There is restricted access to administrative records less than 30 years old, with some further restrictions, generally as noted, on records less than 80 years old where the General Data Protection Regulations apply.

## Copyright and copying

Permission to make any published use of material from the collection must be sought in advance from the Head of Collections (e-mail [pg.library@durham.ac.uk](mailto:pg.library@durham.ac.uk)) and, where appropriate, from the copyright owner. The Library will assist where possible with identifying copyright owners, but responsibility for ensuring copyright clearance rests with the user of the material

## Appraisal

Some accessions are appraised on site before transfer, others are appraised when received at Palace Green. Clean duplicates are generally removed.

## Accruals

Continuous further accruals are anticipated. In April 2004, a retention schedule and other records management procedures were developed for the university's records to facilitate the regular transfer of records from the university's departments and offices to the archive. This draft retention schedule was developed further on the appointment of the first university records manager in August 2006, and then revised in 2019.

## Form of citation

The form of citation should use the code GB-0033-UND, or the collection name Durham University Archive, followed by the *reference number*.

To order items in the searchroom, use the collection reference code(s), derived by removing the repository code (GB-0033-), followed by the reference number. Citing the section of the finding aid is useful.

### Related material - elsewhere

Records of committees wholly concerned with the administration of the university's operation in Newcastle prior to 1963, such as the councils of the separate colleges there to 1937 and then King's College, are now to be found in the archive of Newcastle University.

Much about the early administration of the university is also to be found in the chapter acts of Durham Cathedral to 1908 (DCD/B)

## Central Committees

### UND/B

#### Major Committees

#### UND/BA

##### Senate

UND/BA1 1836 - 2017

The Senate initially comprised the warden, professors, proctors, registrar and 2 or 3 others. It met on a regular, usually weekly, basis. It dealt with major matters of policy about the university, its property and finances, examinations, scholarships, and graces for students to proceed to their degrees. The minutes are usually signed by the warden or the vice-warden. Increasingly, and especially from 1884 onwards, reports and recommendations of committees set up to look at specific matters are inserted, along with some regulations and occasional correspondence; these are all usually of a printed format, though the minutes themselves remain handwritten until 1909.

The format changed for 1910 with the minutes being printed, and with printed agendas and minutes of the Finance Committee also being consistently inserted. From 1914 the volumes are a series of guardbooks in which the agendas and minutes have been filed. The material has a standard order within each year of agendas (often incorporating reports and proposed syllabuses), signed minutes, an index to the minutes (which have a running pagination), minutes of the finance committee with the annual schedule of stipends and periodical payments and then other reports and addresses. All are printed. Senate was now meeting once a month during term time, alternating in location between Durham and Newcastle. The Finance Committee also met monthly during term, but always in Durham.

In November 1938, the format changed again with the volumes, now bound in dark blue buckram, containing only the signed minutes of Senate, with annual (academic years) indexes at the end. The individual items in the minutes have a running annual number, to which the indexes refer; the minutes of each meeting are paginated separately. Increasingly, typescript or printed reports or appendices are inserted. Meetings were still generally held monthly, alternately between Durham and Newcastle until 1963.

Senate is the governing body of the university in all academic matters. Among other things it recommends to Council the establishment of new academic posts and considers appointments. It regulates admissions and fees, fellowships and scholarships, examinations, the awarding of degrees, and the discipline of the university. Members of Senate now include the vice-chancellor, pro-vice-chancellors, deans, heads of colleges and departments, and other members of staff nominated by the Academic Electoral Assembly.

By 2019, it was being supported by a Senate Agenda Setting Committee

*Provenance:* Minutes for 1990-2005 deposited by the Chief Clerk 10 May 2006, Acc No Misc.2005/2006:66.

Minutes (replacing non-signed copies) for 1963-1990 deposited by the Chief Clerk 23 January 2007, Acc No Misc.2006/2007:36.

Online minutes 2009 to date are available at:

<https://www.dur.ac.uk/committees/minutes/senate/>

UND/BA1/1 19 January 1836 - 29 April 1841

Senate minute book

With a note at the front stating that entries for 19 January to 9 February 1836 were copied from a memorandum by "T.C." 28 November 1837. The minutes proper begin on 19 April 1836.

Reversed are lists of students keeping each term from Easter 1836 to Michaelmas 1840.

*Language:* English

*Size:* 211 x 326mm

Paper book, reverse calf, modern spine, spine label, 2 brass clips 138ff, foliated

UND/BA1/2 5 May 1841 - 4 June 1850

Senate minute book

At the front is a proctor's declaration

At the back is a table of the dates for terms 1849 to 1854

Inserted is a separate subject index to the volume

*Language:* English

*Size:* 225 x 333mm

Paper book, reverse calf, spine label, 2 brass clips 192ff, foliated

UND/BA1/3 11 June 1850 - 8 November 1859

Senate minute book

Inserted:

f.iv A draft form of licence for a licentiate in medicine

f.96v Printed correspondence with the Newcastle College of Practical Science about it being connected to Durham University 1855

f.185v Letter from Dennis Embleton, registrar of the Newcastle College of Medicine, 28 March 1859 about the Licence in Medicine

At the back. A separate index booklet.

*Language:* English

*Size:* 215 x 333mm

Paper book, reverse calf, modern spine, spine label, parts of 2 brass clips 196ff, foliated

UND/BA1/4 15 November 1859 - 9 November 1869

Senate minute book

With a partial subject index at the back

Inserted:

f.84v Plan of land let to the [army] Volunteers [at Houghall Farm]

f.205A Letter from Charles C. Hodges to Mr Hilton of 4 May 1904 about returning drawings

At the back. Proposals for the future of Hatfield Hall

At the back. A separate subject index booklet.

*Language:* English

*Size:* 250 x 385mm

Paper book, reverse calf, modern spine and corners, spine label, 2 brass clips 210ff, foliated

UND/BA1/5 22 November 1869 - 12 March 1878

Senate minute book

Inserted:

f.120v Letter from A.S. Farrar to the registrar 23 December 1874 about his appointment as subwarden

At the back Letter from Alexander MacLennan to the dean of Durham about his BCL degree; a separate subject index booklet.

*Language:* English

*Size:* 240 x 378mm

Paper book, reverse calf, modern spine, spine label 194ff, foliated

UND/BA1/6 7 May 1878 - 22 November 1886

Senate minute book

Inserted:

f.24r Letter from the registrar of the General Medical Council to the registrar of 31 May 1877 about universities combining for exams

f.49r Proposal about tuition fees

f.103r Printed proposed scheme of examination for the certificate of proficiency in general education

f.114v Printed examination for certificate of proficiency in general education

f.124v Letter from Leopold [Duke of Albany] to the warden of 10 February 1884, expressing thanks for his [DCL] degree

f.142v Printed letter from A. Robertson of Hatfield Hall to members of Senate of 18 November 1884 about the finances of Hatfield Hall

f.143r Note from F.B. J[evons] of Hatfield Hall asking for a copy of a minute of 18 November 1884

f.163v Printed report of A. Robertson on the theological course 7 November 1885

f.170v Printed recommendations of Senate re the theological course December 1885

f.171v Printed report on University Extension Lectures

f.172v Printed report of the committee on University Evening Lectures, presented to Senate 2 March 1886

f.185v Printed amended regulations for the Licence in Sanitary Science, regulations for the BS and MS degrees, and exam programme for the MS.

f.187r Copy letter from C. Rowlandson to Joseph Dodds, Chief Clerk of the Tees Conservancy Commission 1 April 1886 about the Tees Conservancy Bill

f.188v Copy opinion of Mr. Charles QC about granting degrees to women

f.190r Printed submission from Mrs. Pemberton 4 March 1844 about a proposed fellowship and scholarships

f.191r Printed letter from Mary Pemberton to the Warden of May 1863 about a Pemberton fellowship in Science

At the back. Estimate of receipts and liabilities for 1845 of the estates granted to the university of Durham 4 June 1841; a separate subject index booklet.

*Language:* English

*Size:* 240 x 378mm

Paper book, reverse calf binding, spine label 193ff, foliated



UND/BA1/7 23 November 1886 - 29 September 1894

Senate minute book

Inserted:

f.18v Copy opinion of Hargreaves and Joblin of 22 August 1887 about the university of Durham's entitlements at Saltholme under the Tees Conservancy Acts

f.21v Letter of John Gibson, clerk to the Burial Board, of 7 November 1887 about university land and the extension of Durham St. Oswald's burial ground

f.23r Report and recommendations of the committee to consider the letting of the old race course

f.24r Draft letter from R.J. Pearce to John Gibson of 22 November 1887 offering land for the Durham St. Oswald's Burial Board

f.24v Recommendations from the committee appointed re new professorships and buildings for the College of Medicine

f.38v Printed scheme for a degree of Master in Surgery for advanced practitioners 29 May 1888

f.48v Printed opinion of the Council of the College of Medicine about striking people off the medical register

f.65r Printed proposed regulation about the degrees of Bachelor and Doctor in Music

f.71r Printed exam regulations for the Licence in Sanitary Science

f.107r Printed exam regulations for the Certificate of Proficiency in General Education

f.108v Proposed alterations in the regulations for the degrees of MB, MD and MS.

f.115v Recommendations of the committee on Hebrew prizes and exams

f.130r Printed draft report on the joint committee of Senate and Bede College

f.133v Report of the committee on the Barry scholarship

f.139v Proposed regulations for the Associateship in Physical Science

f.145v Printed report of the committee into a proposed Board of Studies

f.146v Report of the committee on the entrance exam

f.148v Letter of Hargreaves and Joblin to Dr. Pearce of 87 November 1892 on South Shields leases

f.162v Printed regulations relating to faculties

f.163v Resolution from the Board of Faculties to Senate 9 May 1893

f.166v Report on the regulations of licensing bodies re medicine, surgery and midwifery

f.170v Printed recommendations about appointments to professorships 23 June 1893

f.175v Printed resolution of the Board of Studies about preliminary exams

f.180r Comments of the warden and Senate on the report of the visitor and inspector of the General Medical Council into medical exams

f.188v Printed regulations for the degree of Bachelor in Hygiene

f.190v Printed division of work at the final examination in Arts

f.196v Printed regulation about preliminary Arts exams for Science and Medicine students

f.240v Printed regulations for the degree of Bachelor of Science in Engineering, Naval Architecture and Metallurgy

*Language:* English

*Size:* 250 x 375mm

Paper book, reverse calf binding, spine label 213ff

UND/BA1/8 23 October 1894 - 11 December 1900

Senate minute book

With some reports, recommendations, regulations and correspondence inserted:

f.5r Printed report of the Board of Faculties on future professorships

f.15v Notification of the removal of Lewis L. Bailes from the Medical Register by the registrar of the General Medical Council 15 December 1894

f.17v Printed senior proctor's memorandum on the power of the university of Durham to confer new degrees without needing a new statute of the dean and chapter of Durham 28 January 1895

f.18r Printed division of work at the final exam in Theology

f.18v Printed proposed regulations re degrees in Letters

f.21v Printed report of the Board of Faculties to Senate on future professorships

f.22r Printed regulations for the degree of Bachelor in Hygiene

f.24v Printed recommendations of the Theology Faculty re exams

f.27v Printed Board of Studies report to Senate on recommendations of the Theology Faculty

f.30r Printed report of the Board of Studies on the inspection and examination of schools

f.33v Recommendation for the appointment of an examinations' secretary

f.49v Printed report of the committee of Senate on the office of sub-warden

f.49v Printed recommendations of the Board of Faculties on processions

f.50v Printed recommendations of the Board of Studies re subjects for the final BSc exam

f.55v Typed report of the Newcastle Joint Convocation Committee of 28 January 1896 on the first Convocation to be held in Newcastle

f.56v Printed recommendations re the Durham Examination for Teachers' Certificates

f.59v Printed report of the committee on affiliated colleges

f.62r Printed report of the committee for the transfer of powers of government from the dean and chapter to the university of Durham

f.63r Printed division of work at the final exam in Theology

f.67r Letter from the dean of Durham to the warden of the university of 4 May 1896 postponing consideration of the matter

f.72r Printed report of the committee on women's education

f.80v Petition from the Council of the College of Medicine about the university's insufficient disciplinary powers

f.81v Table of payments made by the senior proctor, with an explanatory note

f.82v Report of the committee into dental diplomas 23 October 1896

f.85v Report of a committee into a proposed professor of music

f.91v Report of a committee into the University's penal power to annul a degree

*Language:* English

*Size:* 250 x 375mm

Paper book, reverse calf binding, spine label 233ff., foliated

UND/BA1/9 29 January 1901 - 25 June 1907

Senate minute book

With committee reports, recommendations, regulations and some letters and memoranda inserted, most printed

At the end are the minutes of a special meeting of 30 October 1906 with a printed draft of an Act "to make further provision with respect to the University of Durham", also a printed memorandum from the principal of Armstrong College of 23 April 1906 "on the possibility of changing the constitution of the University" and a printed memorandum of communications between the City and County of Newcastle-upon-Tyne Education Committee and Armstrong College

At the back. A separate subject index booklet.

*Language:* English

*Size:*

Paper book, reverse calf, spine label 241ff, foliated

UND/BA1/10 22 October 1907 - 2 December 1913

Senate minute book

The last handwritten minutes are 7 December 1909. From the 21 January 1910 meeting, there are printed booklets of agendas, minutes, Finance Committee minutes, some Calendar Committee minutes, and reports, with occasional duplicates, inserted in generally chronological order.

At the back. A separate subject index booklet, in 2 parts.

*Language:* English

Paper book, reverse calf, spine label

UND/BA1/11 3 February 1914 - 20 November 1915

Senate minute book

*Language:* English

*Size:* 150 x 225mm

Paper guardbook

UND/BA1/12 8 February 1916 - 27 November 1917

Senate minute book

*Language:* English

*Size:* 150 x 225mm

Paper guardbook

UND/BA1/13 5 February 1918 - 25 November 1919

Senate minute book

*Language:* English

*Size:* 150 x 225mm

Paper guardbook

UND/BA1/14 3 February 1920 - 29 November 1921

Senate minute book

*Language:* English

*Size:* 150 x 225mm

Paper guardbook

UND/BA1/15 7 February 1922 - 25 November 1924

Senate minute book

*Language:* English

*Size:* 150 x 225mm

Paper guardbook

UND/BA1/16 3 February 1925 - 6 December 1927

Senate minute book

*Language:* English

*Size:* 150 x 225mm

Paper guardbook

UND/BA1/17 7 February 1928 - 2 December 1930

Senate minute book

*Language:* English

*Size:* 150 x 225mm

Paper guardbook

UND/BA1/18 10 February 1931 - 29 November 1932

Senate minute book

*Language:* English

*Size:* 150 x 225mm

Paper guardbook

UND/BA1/19 7 February 1933 - 4 December 1934

Senate minute book

*Language:* English

*Size:* 150 x 225mm

Paper guardbook

UND/BA1/20 5 February 1935 - 1 December 1936

Senate minute book

*Language:* English

*Size:* 150 x 225mm

Paper guardbook

UND/BA1/21 9 February 1937 - 21 July 1938

Senate minute book

The meeting of 2 November 1937 was of the "Temporary Senate"; the "Senate appointed under the new statutes" first met on 30 November 1937.

There are Finance Committee minutes only to 11 August 1937.

*Language:* English

*Size:* 150 x 225mm

Paper guardbook

UND/BA1/22 1 November 1938 - 1 July 1943

Senate minute book

*Language:* English

*Size:* 230 x 275mm

Paper book

UND/BA1/23 30 August 1943 - 17 June 1947

Senate minute book

*Language:* English

*Size:* 230 x 280mm

Paper book

UND/BA1/24 12 September 1947 - 31 July 1951

Senate minute book

*Language:* English

*Size:* 230 x 280mm

Paper book

UND/BA1/25 6 November 1951 - 14 June 1955

Senate minute book

*Language:* English

*Size:* 230 x 280mm

Paper book

UND/BA1/26 22 September 1955 - 17 June 1958

Senate minute book

*Language:* English

*Size:* 230 x 280mm

Paper book

UND/BA1/27 4 November 1958 - 20 June 1961

Senate minute book

*Language:* English

*Size:* 230 x 280mm

Paper book

UND/BA1/28 7 November 1961 - 31 July 1963

Senate minute book

*Language:* English

*Size:* 230 x 280mm

Paper book

- UND/BA1/29 22 October 1963 - 15 June 1965  
Senate minutes and papers
- UND/BA1/30 19 October 1965 - 14 June 1967  
Senate minutes and papers
- UND/BA1/31 17 October 1967 - 11 June 1968  
Senate minutes and papers
- UND/BA1/32 1 October 1968 - 10 June 1969  
Senate minutes and papers
- UND/BA1/33 21 October 1969 - 16 June 1970  
Senate minutes and papers
- UND/BA1/34 20 October 1970 - 15 June 1971  
Senate minutes and papers
- UND/BA1/35 19 October 1971 - 13 June 1972  
Senate minutes and papers
- UND/BA1/36 17 October 1972 - 19 June 1973  
Senate minutes and papers
- UND/BA1/37 2 October 1973 - 18 June 1974  
Senate minutes and papers
- UND/BA1/38 22 October 1974 - 10 June 1975  
Senate minutes and papers
- UND/BA1/39 21 October 1975 - 8 June 1976  
Senate minutes and papers
- UND/BA1/40 19 October 1976 - 14 June 1977  
Senate minutes and papers
- UND/BA1/41 18 October 1977 - 13 June 1978  
Senate minutes and papers
- UND/BA1/42 17 October 1978 - 12 June 1979  
Senate minutes and papers
- UND/BA1/43 16 October 1979 - 10 June 1980  
Senate minutes and papers
- UND/BA1/44 21 October 1980 - 16 June 1981  
Senate minutes and papers
- UND/BA1/45 27 October 1981 - 22 June 1982  
Senate minutes and papers
- UND/BA1/46 19 October 1982 - 14 June 1983  
Senate minutes and papers
- UND/BA1/47 18 October 1983 - 19 June 1984  
Senate minutes and papers
- UND/BA1/48 23 October 1984 - 18 June 1985  
Senate minutes and papers

- UND/BA1/49 22 October 1985 - 17 June 1986  
Senate minutes and papers
- UND/BA1/50 21 October 1986 - 16 June 1987  
Senate minutes and papers
- UND/BA1/51 20 October 1987 - 14 June 1988  
Senate minutes and papers
- UND/BA1/52 18 October 1988 - 13 June 1989  
Senate minutes and papers
- UND/BA1/53 17 October 1989 - 19 June 1990  
Senate minutes and papers
- UND/BA1/54 16 October 1990 - 11 June 1991  
Senate minutes and papers
- UND/BA1/55 22 October 1991 - 16 June 1992  
Senate minutes and papers
- UND/BA1/56 20 October 1992 - 15 June 1993  
Senate minutes and papers
- UND/BA1/57 19 October 1993 - 14 June 1994  
Senate minutes and papers
- UND/BA1/58 29 November 1994 - 13 June 1995  
Senate minutes and papers
- UND/BA1/59 14 November 1995 - 11 June 1996  
Senate minutes and papers
- UND/BA1/60 22 October 1996 - 17 June 1997  
Senate minutes and papers
- UND/BA1/61 21 October 1997 - 16 June 1998  
Senate minutes and papers
- UND/BA1/62 20 October 1998 - 15 June 1999  
Senate minutes and papers
- UND/BA1/63 26 October 1999 - 27 June 2000  
Senate minutes and papers
- UND/BA1/64 21 October 2000 - 19 June 2001  
Senate minutes and papers
- UND/BA1/65 23 October 2001 - 16 July 2002  
Senate minutes and papers
- UND/BA1/66 22 October 2002 - 29 September 2003  
Senate minutes and papers
- UND/BA1/67 28 October 2003 - 22 June 2004  
Senate minutes and papers
- UND/BA1/68 26 October 2004 - 21 June 2005  
Senate minutes and papers

UND/BA1/69 25 October 2005 - 5 July 2006

Senate minutes and papers

UND/BA1/70 24 October 2006 - 12 June 2007

Senate minutes and papers

UND/BA1/71 9 October 2007 - 30 June 2008

Senate minutes and papers

UND/BA1/72 7 October 2008 - 7 September 2009

Senate minutes and papers

Paper book in blue buckram covered boards

UND/BA1/73 6 October 2009 - 18 May 2010

Senate minutes and papers

Paper book in blue buckram covered boards

UND/BA1/74 12 October 2010 - 21 June 2011

Senate minutes and papers

Paper book in blue buckram covered boards

UND/BA1/75 10 October 2011 - 19 June 2012

Senate minutes and papers

Paper book in blue buckram covered boards

UND/BA1/76 9 October 2012 - 18 June 2013

Senate minutes

Paper book in blue buckram covered boards

UND/BA1/77 15 October 2013 - 24 June 2014

Senate minutes and papers

Paper book in blue buckram covered boards

UND/BA1/78 14 October 2014 - 7 July 2015

Senate minutes and papers

Paper book in blue buckram covered boards

UND/BA1/79 22 September 2015 - 21 June 2016

Senate minutes and papers

2 paper books in blue buckram covered boards

UND/BA1/80 8 September 2016 - 20 June 2017

Senate minutes and papers

Paper book in blue buckram covered boards

UND/BA1/81 16 October 2018 - 18 June 2019

Senate minutes and papers

PDF: 1798 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 83607 KB

The original structure in this file has been maintained; duplicates have not been deleted



UND/BA1/82 19 July 2019 - 10 July 2020

Senate minutes and papers

PDF: 1462 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BA1/83 13 October 2020 - 22 June 2021

Senate minutes and papers

PDF: 1210 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 61012 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BA1/A1 1843

Copies of orders made by Senate, 17 May 1836 - 8 February 1842. At the front is a printed almanac page for 1843

*Language:* English

*Size:* 32 x 20 cm

Paper book

UND/BA1/A2 17 May 1836 - 12 February 1850

Senate order book

Orders made by Senate; mostly blank. With an amendment inserted.

*Language:* English

*Size:* 250 x 385mm

Paper book, leather binding, frames of blind-stamped spirals on the covers, 2 brass clasps

*Provenance:* Deposited by Dr E.C. Salthouse, master of University College per Dr David Watkinson, 28 April 1982, transferred to Palace Green Library 30 November/1 December 1992.

UND/BA1/B1 25 January 1910 - 14 May 1940

Senate attendance register

With individual signatures of those attending each meeting.

*Language:* English

*Size:* 230 x 288mm

Paper book, leather binding, front label

UND/BA1/B2 3 December 1968 - 13 May 1986

Senate attendance register

With individual signatures of those attending each meeting.

UND/BA1/B3 17 June 1986 - [22] June 2010

Senate attendance register

With individual signatures of those attending each meeting, including from March 2009 on lists of those scheduled to attend.

Paper book, half-leather binding, front label

UND/BA1/C1 later 19th century

Extracts of Durham dean and chapter minutes relating to the university of Durham  
28 September 1831 to 21 November 1842

Inserted is a letter from F.B. Jevons to the dean of Durham asking about the warden's authority to appoint a proctor 31 October 1902

*Language:* English

*Size:* 205 x 320mm

Paper book, blue card covers

UND/BA1/D1 March 1914

Standing Orders of Senate

With amendments.

Paper booklet, 8p

UND/BA1/D2 March 1923

Standing Orders of Senate

With amendments.

2 copies.

2 paper booklets, 8p

UND/BA1/D3 August 1951

Standing Orders of Senate

Paper file, 3f

UND/BA1/D4 October 2002

Standing Orders of Senate

#### Convocation

UND/BA2 1836 - 1957

The University's Convocation was established, like the Senate, by the Durham dean and chapter's statutes of 1835. It was presided over by the warden, who had a veto, and comprised the doctors and MAs of the university. It confirmed and approved, or rejected, regulations and other measures, appointments, especially of proctors and examiners, and the number of terms and examinations for degrees initiated by Senate, but it could not originate nor amend them. Its main business however was the conferring of degrees and it had little real influence in the governance of the university. This is reflected in its minutes which, by the twentieth century have become almost exclusively lists of those awarded degrees.

Convocations were initially held in Bishop Cosin's Library. As the University grew, the conferring of degrees by Convocation was moved to the hall of the Castle in 1885. Separate Convocations were started in Newcastle in 1923 and the ceremony in Durham finally moved to the Cathedral in 2003. The main ceremony was in June each year, but a considerable number of degrees were also awarded in December, with rather lesser numbers at other times of the year as well.

UND/BA2/1 4 March 1836 - 16 March 1852

Convocation minute book

Its first meeting approved the University's regulations.

*Size:* 210 x 325mm

Paper book, reverse calf binding, 2 brass clasps

UND/BA2/2 27 April 1852 - 16 August 1862

Convocation minute book

At the end is a transcript of a petition to Queen Victoria in Council against the ordinances of the Durham University Commission.

With occasional printed notices and regulations inserted.

*Size:* 210 x 325mm

Paper book, reverse calf binding, spine label

UND/BA2/3 28 October 1862 - 1 June 1886

Convocation minute book

With some printed notices of regulations and appointments of examiners inserted.

*Size:* 210 x 325mm

Paper book, reverse calf binding

UND/BA2/4 29 June 1886 - 21 June 1898

Convocation minute book

With occasional printed regulations inserted.

*Size:* 210 x 325mm

Paper book, reverse calf binding, spine label

UND/BA2/5 24 September 1898 - 26 September 1908

Convocation minute book

With occasional printed regulations inserted.

*Size:* 210 x 325mm

Paper book, reverse calf binding, spine label

UND/BA2/6 20 October 1908 - 27 June 1922

Convocation minute book

Inserted:

1. Printed notice about the election of Convocation representatives to Senate and Council.
2. Blank matriculation examination certificate.
3. Letter from the Clerk of Convocation, Leeds University, about clause 19 and the Joint Standing Committee of Convocations 15 June 1920.
4. 3 nomination papers for members of Convocation to Senate.
5. A printed list of degrees to be conferred at the Fourah Bay Convocation 30 March 1921.
6. Durham City Advertiser newspaper cutting about Convocation 10 December 1909.
7. List of votes.
8. Draft commission of the chancellor for a deputy-visitor for Fourah Bay College 1921.
9. James Denton's note about grace certificates 2 May 1921.
10. Note about Senate's contribution to the Joint Standing Committee of Convocations 28 October 1919.
11. Francis Joblin's notification of a South Shields lease 7 December 1909.
12. The Central Durham Graduates' Association's printed Remonstrance to Convocation about Dr Gee, Master of University College, not being a Durham man

*Size:* 230 x 345mm

Paper book, reverse calf binding, spine label

UND/BA2/7 27 June 1922 - 27 June 1929

Convocation minute book

Inserted:

1. Constitution of the Joint Standing Committee of Convocations 2 copies.
2. Joint Standing Committee of Convocations AGM minutes and agenda 1928.
3. Convocation's nomination for Senate.
4. Joint Standing Committee of Convocations constitution and agenda for the AGM of 2 June 1927.
5. Joint Standing Committee of Convocations minutes 4 November 1922.
6. A request for parchments for Fourah Bay graduates 4 March 1924.
7. Programme for a Fourah Bay Convocation 29 February 1924.

Size: 230 x 345mm

Paper book, 292p, reverse calf binding, spine label

UND/BA2/8 27 June 1929 - 17 September 1938

Convocation minute book

Inserted:

1. List of graduates for 17 September 1938 Convocation.
2. Joint Standing Committee of Convocations constitution.
3. Joint Standing Committee of Convocations notice of the AGM 8 April 1930.

Size: 230 x 345mm

Paper book, 504p, reverse calf binding, spine label

UND/BA2/9 1939 - 1957

Convocation minutes, agendas and speeches of the vice-chancellor.

A very incomplete sequence, material is only present for 1939, 1941, 1944-1947, 1954, 1957.

UND/BA2/A1 c.1850 - c.1921

Register of members of Convocation

Recording their full names and degrees, with a note of their death or any other reason for ceasing to be a member.

With some letters inserted enquiring about membership of Convocation.

Paper book, leather gold-edged binding, 1 part of originally 2 brass clasps remaining Mostly blank, 60f of text

## Council

UND/BA3 1910 - 2017

The statutes of 1909 established a Council for the Durham Colleges division of the University. It was to have control of the property and government of the Durham Colleges and its consent would be required by Senate for any regulations affecting the Durham Colleges; it in effect took over many of the powers of the old warden and Senate. Its membership included the dean and chapter, the heads of houses, professors, the treasurer and representatives of the teaching staff, Senate, Convocation and co-opted members. Its approximately fortnightly meetings during term dealt with appointments, estates and property, scholarships, syllabuses, students' terms and a wide variety of administrative matters concerning the running of the Durham Colleges.

By 2020, it was well established as the governing and executive body of the university, setting the strategic direction of the university for the custody, control and disposition of all its property and finance, reviewing the work of the university, advancing the interests of the university, and maintaining its efficiency and encouraging the prosecution of learning and research in the university. The chairman of Council is appointed from among its members and is not employed by the university. The chairman serves for three years.

The volumes of typescript (printed from 1952) minutes have reports, papers and other minutes incorporated in them, some on a regular basis such as the Colleges' annual accounts, the printed report of the director of the University Observatory (especially in the 1930s), annual reports of individual colleges, departments and the library (1940s especially), minutes of the Academic Board (1940s especially). From the mid-1950s very few annual reports and other minutes are filed with the minutes. Each volume has a manuscript subject index to its contents. The minutes are initially foliated within each volume, with the inserted papers and reports being given a number for the whole report within that sequence. By the later 1930s, the individual entries in the minutes are numbered consecutively throughout the academic year. *Provenance:* Minutes for 1963-1990 deposited by the Chief Clerk 23 January 2007, Acc No Misc.2006/2007:36.

Online minutes 2012 to date are available at:

<https://www.dur.ac.uk/committees/council/minutes/>

UND/BA3/1 18 January 1910 - 1 July 1913

Council of the Durham Colleges minute book

*Size:* 280 x 415mm

Paper book, 184f of text + 56f blank, minutes stuck in, reverse calf binding, spine label

UND/BA3/2 28 October 1913 - 8 February 1921

Council of the Durham Colleges minute book

*Size:* 230 x 395mm

Paper book, 261f, reverse calf binding, spine label

UND/BA3/3 22 February 1921 - 5 June 1923

Council of the Durham Colleges minute book

Inserted sealed copy of the 14 March 1921 amending statutes

Index at the front

Size: 260 x 390mm

Paper book, 133f text + 31f index, blue half-leather binding over buckram, spine label

UND/BA3/4 23 October 1923 - 16 March 1926

Council of the Durham Colleges minute book

Index at the front

Size: 260 x 390mm

Paper book, 181f text + 29f index, blue half-leather binding over buckram, spine label

UND/BA3/5 11 May 1926 - 6 July 1929

Council of the Durham Colleges minute book

Index at the back

Size: 225 x 350mm

Paper book, 234f text + 31f index, blue half-leather binding over buckram, spine label

UND/BA3/6 29 October 1929 - 1 March 1932

Council of the Durham Colleges minute book

Index at the back

Size: 225 x 350mm

Paper book, 136f text + 28f index, blue half-leather binding over buckram, spine label

UND/BA3/7 10 May 1932 - 10 July 1934

Council of the Durham Colleges minute book

Index at the back

Size: 225 x 350mm

Paper book, 125f text + 29f index, blue half-leather binding over buckram, spine label

UND/BA3/8 30 October 1934 - 21 April 1936

Council of the Durham Colleges minute book

Size: 230 x 350mm

Paper file, 107f (the minutes are foliated with inserted reports each assigned a single number within the same sequence) + 26f index, in a spring-back binder

UND/BA3/9 12 May 1936 - 3 July 1937

Council of the Durham Colleges minute book

Size: 230 x 350mm

Paper file, 83f + 12f, index in a spring-back binder

UND/BA3/10 15 October 1937 - 4 July 1938

Council of the Durham Colleges minute book

Size: 230 x 350mm

Paper file, 75f + index + further reports in a spring-back binder

UND/BA3/11 25 October 1938 - 18 July 1939

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/12 8 September 1939 - 29 October 1940

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/13 26 November 1940 - 8 July 1941

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/14 28 October 1941 - 24 November 1942

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/15 2 February 1943 - 17 July 1945

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/16 23 October 1945 - 23 July 1947

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/17 28 October 1947 - 8 July 1949

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/18 1 November 1949 - 10 July 1950

Council of the Durham Colleges minute book

Paper file in a spring-back binder Unfoliated, text + index

UND/BA3/19 3 October 1950 - 19 July 1951

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/20 30 October 1951 - 15 July 1952

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/21 4 November 1952 - 21 July 1953

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/22 3 November 1953 - 13 July 1954

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/23 2 November 1954 - 12 July 1955

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/24 1 November 1955 - 10 July 1956

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/25 14 September 1956 - 17 July 1957

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/26 29 October 1957 - 14 July 1958

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/27 28 October 1958 - 14 July 1959

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/28 1 December 1959 - 12 July 1960

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/29 1 November 1960 - 7 March 1961

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/30 9 May 1961 - 11 July 1961

Council of the Durham Colleges minute book

Includes the substantial Estimates for the Quinquennium report and draft statutes for the reconstitution of the university.

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA3/31 31 October 1961 - 6 March 1962

Council of the Durham Colleges minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder



UND/BA3/32 15 May 1962 - 10 July 1962  
Council of the Durham Colleges minute book  
Size: 230 x 350mm  
Paper file in a spring-back binder

- UND/BA3/33 30 October 1962 - 5 June 1963  
Council minutes and papers
- UND/BA3/34 5 November 1963 - 15 July 1964  
Council minutes and papers
- UND/BA3/35 3 November 1964 - 6 July 1965  
Council minutes and papers
- UND/BA3/36 2 November 1965 - 12 July 1966  
Council minutes and papers
- UND/BA3/37 1 November 1966 - 11 July 1967  
Council minutes and papers
- UND/BA3/38 30 October 1967 - 8 July 1968  
Council minutes and papers
- UND/BA3/39 5 November 1968 - 7 July 1969  
Council minutes and papers
- UND/BA3/40 4 November 1969 - 6 July 1970  
Council minutes and papers
- UND/BA3/41 3 November 1970 - 5 July 1971  
Council minutes and papers
- UND/BA3/42 2 November 1971 - 3 July 1972  
Council minutes and papers
- UND/BA3/43 31 October 1972 - 10 July 1973  
Council minutes and papers
- UND/BA3/44 6 November 1973 - 9 July 1974  
Council minutes and papers
- UND/BA3/45 5 November 1974 - 8 July 1975  
Council minutes and papers
- UND/BA3/46 4 November 1975 - 6 July 1976  
Council minutes and papers
- UND/BA3/47 2 November 1976 - 5 July 1977  
Council minutes and papers
- UND/BA3/48 1 November 1977 - 4 July 1978  
Council minutes and papers
- UND/BA3/49 31 October 1978 - 3 July 1979  
Council minutes and papers
- UND/BA3/50 30 October 1979 - 1 July 1980  
Council minutes and papers
- UND/BA3/51 4 November 1980 - 7 July 1981  
Council minutes and papers
- UND/BA3/52 10 November 1981 - 3 July 1982  
Council minutes and papers

- UND/BA3/53 2 November 1982 - 5 July 1983  
Council minutes and papers
- UND/BA3/54 1 November 1983 - 10 July 1984  
Council minutes and papers, in 2 parts
- UND/BA3/55 6 November 1984 - 9 July 1985  
Council minutes and papers, in 2 parts
- UND/BA3/56 5 November 1985 - 8 July 1986  
Council minutes and papers, in 2 parts
- UND/BA3/57 4 November 1986 - 7 July 1987  
Council minutes and papers, in 2 parts
- UND/BA3/58 3 November 1987 - 5 July 1988  
Council minutes and papers
- UND/BA3/59 1 November 1988 - 4 July 1989  
Council minutes and papers
- UND/BA3/60 17 October 1989 - 10 July 1990  
Council minutes and papers
- UND/BA3/61 30 October 1990 - 2 July 1991  
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- UND/BA3/62 5 November 1991 - 26 May 1992  
Council minutes and papers
- UND/BA3/63 3 November 1992 - 6 July 1993  
Council minutes and papers
- UND/BA3/64 2 November 1993 - 5 July 1994  
Council minutes and papers
- UND/BA3/65 6 December 1994 - 4 July 1995  
Council minutes and papers
- UND/BA3/66 28 November 1995 - 2 July 1996  
Council minutes and papers
- UND/BA3/67 5 November 1996 - 16 July 1997  
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Council minutes and papers
- UND/BA3/69 3 November 1998 - 6 July 1999  
Council minutes and papers
- UND/BA3/70 2 November 1999 - 11 July 2000  
Council minutes and papers
- UND/BA3/71 29 September 2000 - 10 July 2001  
Council minutes and papers
- UND/BA3/72 6 November 2001 - 9 July 2002  
Council minutes and papers

- UND/BA3/73 5 November 2002 - 15 July 2003  
Council minutes and papers
- UND/BA3/74 30 September 2003 - 13 July 2004  
Council minutes and papers
- UND/BA3/75 9 November 2004 - 12 July 2005  
Council minutes and papers
- UND/BA3/76 27 September 2005 - 5 July 2006  
Council minutes and papers
- UND/BA3/77 26 September 2006 - 3 July 2007  
Council minutes and papers
- UND/BA3/78 25 September 2007 - 1 July 2008  
Council minutes and papers
- UND/BA3/79 26 September 2008 - 7 July 2009  
Council minutes and papers  
Paper book, bound in blue buckram covered boards
- UND/BA3/80 25 September 2009 - 6 July 2010  
Council minutes and papers  
Paper book, bound in blue buckram covered boards
- UND/BA3/81 19 October 2010 - 5 July 2011  
Council minutes and papers  
Paper book, bound in blue buckram covered boards
- UND/BA3/82 23 September 2011 - 3 July 2012  
Council minutes and papers  
Paper book, bound in blue buckram covered boards
- UND/BA3/83 28 September 2012 - 2 July 2013  
Council minutes and papers  
Paper book, bound in blue buckram covered boards
- UND/BA3/84 24 September 2013 - 15 July 2014  
Council minutes and papers  
Paper book, bound in blue buckram covered boards
- UND/BA3/85 21 November 2014 - 7 July 2015  
Council minutes and papers  
Paper book, bound in blue buckram covered boards
- UND/BA3/86 18 November 2015 - 11 July 2016  
Council minutes and papers  
2 paper books, bound in blue buckram covered boards
- UND/BA3/87 19 September 2016 - 11 July 2017  
Council minutes and papers  
Paper book, bound in blue buckram covered boards

UND/BA3/88 18 September 2017 - 10 July 2018

Council minutes and papers

PDF: 2377 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 83583 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BA3/89 29 October 2018 - 9 July 2019

Council minutes and papers

PDF: 2164 pages

96168 KB

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 96168 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BA3/90 18 September 2020 - 8 July 2021

Council minutes and papers

PDF: 2011 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 132522 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BA3/A1 24 October 1911 - 3 June 1913

Council of the Durham Colleges draft minute book

With some draft reports of the estates committee, and others, inserted.

*Size:* 170 x 230mm

Paper book, soft covers

*Ownership history:* Formerly OSH Deed Box 7/10.

UND/BA3/B1 17 May 1949 - 11 July 1963

Council of the Durham Colleges attendance register

Signed by the members of Council attending each meeting.

*Size:* 155 x 322mm

Paper book

UND/BA3/B2 7 December 1937 - 8 July 1986

Court of the university of Durham attendance register 1937-1963

Council of the university of Durham attendance register 1963-1986

Signed by the members attending each meeting.

UND/BA3/B3 4 November 1986 - 22 November 2011

Council of the University of Durham attendance register.

Signed by the members attending each meeting.

Paper book, half leather bound, with a morrocco title plate on the front cover

UND/BA3/C1 November 1937

Council of Durham Colleges Standing Orders

Paper file

UND/BA3/C2    October 2002  
Council standing orders

UND/BA3/D1    2002, 2003, 2005  
Induction to Council packs, includes newsletters, reports and leaflets on general, staffing, financial, risk, student, diversity, health and safety, regional, governance and estate matters.

UND/BA3/E1    June 2009 - December 2010  
Council Bulletin, Nos.5, 6, 8, 12 and 13 only.  
Paper file

## Court

UND/BA4    1937 - 1963

The Court for the university of Durham was established by the statutes of 1937. It was to comprise the chancellor, vice-chancellor, pro-vice-chancellors, the deans of Durham and Medicine, the treasurer, and members appointed by the Crown in Council, Senate, the Councils of the Durham and Newcastle divisions, the County Councils of Durham and Northumberland, Newcastle City Council, and co-opted members. It was to have the custody, control and disposition of the university's property, and control of the university's finances, taking into consideration recommendations and reports of Senate. Its powers were to include allocating the University's funds, fixing fees, making grants to the Councils, instituting, abolishing, appointing and fixing the salaries of professors and readers, appointing administrative staff and proctors (if necessary), prescribing the form of accounts and budgets, and the dates of terms. It met approximately monthly during term, alternately in Durham and Newcastle.

The Court's minutes are printed and bound in blue buckram volumes. They include an increasing quantity of reports and papers, especially on financial matters, and especially from the early 1950s annual accounts of the university of Durham, Durham Colleges and King's College, and annual reports of the warden of the Durham Colleges and the Rector of King's College. The format from 1938 is of minutes for each year with the entries numbered consecutively and then a printed index.

UND/BA4/1    7 December 1937 - 29 June 1938

Court minute book

Printed agendas and then minutes of Court, followed by an index, and then minutes of its finance committee with tables of fees and periodical payments

*Size:* 160 x 245mm

Paper book, bound in blue buckram, spine and front labels

UND/BA4/2    6 December 1938 - 3 July 1947

Court minute book

Minutes, with some inserted papers and reports, especially annual accounts, followed by an index, for each year.

*Size:* 210 x 335mm

Paper book, bound in blue buckram, spine and front labels

UND/BA4/3    12 September 1947 - 5 July 1949

Court minute book

*Size:* 210 x 335mm

Paper book, bound in blue buckram, spine and front labels

UND/BA4/4 13 December 1949 - 8 July 1952

Court minute book

*Size:* 210 x 335mm

Paper book, bound in blue buckram, spine and front labels

UND/BA4/5 21 October 1952 - 6 July 1954

Court minute book

*Size:* 210 x 335mm

Paper book, bound in blue buckram, spine and front labels

UND/BA4/6 20 December 1954 - 11 July 1955

Court minute book

*Size:* 220 x 340mm

Paper book, bound in blue buckram, spine and front labels

UND/BA4/7 3 October 1955 - 9 July 1956

Court minute book

*Size:* 220 x 340mm

Paper book, bound in blue buckram, spine and front labels

UND/BA4/8 17 December 1956 - 13 July 1959

Court minute book

*Size:* 220 x 340mm

Paper book, bound in blue buckram, spine and front labels

UND/BA4/9 22 December 1959 - 7 July 1961

Court minute book

*Size:* 220 x 340mm

Paper book, bound in blue buckram, spine and front labels

UND/BA4/10 19 December 1961 - 29 July 1963

Court minute book

*Size:* 220 x 340mm

Paper book, bound in blue buckram, spine and front labels

UND/BA4/A1 1 August 1948

Standing Orders of Court

Paper, 4f

UND/BA4/B1 7 December 1937 - 29 July 1963 & 31 October 1978 - 8 July 1986

Court attendance register

Reused as Council attendance register

With individual signatures of those present at meetings.

Board of Faculties and Durham Colleges Academic Board

UND/BA5 1900 - 1963

A Board of Faculties for the university was set up in 1892 to advise Senate on educational matters. Its members were the professors, tutors and lecturers in the various faculties in Durham and Newcastle. Minutes only survive from 1900, being manuscript volumes with printed agendas inserted.

It had a Board of Studies as its executive committee comprising two members appointed by Senate and two by each faculty. It made recommendations to Senate with regard to curriculum, examinations, and educational work, and made reports to the Board of Faculties at least twice a year.

The 1937 statutes established Academic Boards for the Durham and Newcastle divisions. Durham's comprised the warden and dean of Durham, the heads of houses, professors and readers engaged on teaching, representatives of other teaching staff and Council nominees of other holders of academic posts. It dealt with academic matters, such as the appointments of lecturers and examiners, awards of fellowships and scholarships, in many cases making recommendations for the approval of the Council of Durham Colleges.

The typescript minutes are filed in spring-back binders. Individual entries are numbered consecutively throughout a volume, with a manuscript index at the back. So many reports, annual reports of departments, draft statutes and other papers were inserted that one academic year is spread over 3 volumes by 1962/1963.

UND/BA5/1 13 February 1900 - 17 May 1910

Board of Faculties minute book

*Size:* 170 x 200mm

Paper book, soft covers, front cover missing

*Ownership history:* Formerly OSH Box 7/8.

UND/BA5/2 8 November 1910 - 1 June 1937

Board of Faculties minute book

*Size:* 210 x 260mm

Paper book, half-leather binding, front cover title

UND/BA5/3 21 October 1937 - 27 May 1941

Academic Board minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA5/4 21 October 1941 - 29 May 1945

Academic Board minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA5/5 16 October 1945 - 30 May 1949

Academic Board minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder



UND/BA5/6 25 October 1949 - 29 May 1951

Academic Board minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA5/7 23 October 1951 - 4 June 1953

Academic Board minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA5/8 27 October 1953 - 31 May 1955

Academic Board minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA5/9 18 October 1955 - 20 June 1957

Academic Board minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA5/10 15 October 1957 - 26 May 1959

Academic Board minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA5/11 20 October 1959 - 27 June 1960

Academic Board minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA5/12 18 October 1960 - 21 February 1961

Academic Board minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA5/13 20 March 1961 - 30 May 1961

Academic Board minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA5/14 17 October 1961 - 14 November 1961

Academic Board minute book

With a quantity of annual reports of departments and other University bodies inserted.

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA5/15 23 January 1962 - 29 May 1962

Academic Board minute book

*Size:* 230 x 350mm

Paper file in a spring-back binder

UND/BA5/16 17 September 1962 - 13 November 1962

Academic Board minute book

Size: 230 x 350mm

Paper file in a spring-back binder

UND/BA5/17 22 January 1963 - 7 May 1963

Academic Board minute book

Size: 230 x 350mm

Paper file in a spring-back binder

UND/BA5/18 28 May 1963

Academic Board minute book

Size: 230 x 350mm

Paper file in a spring-back binder

UND/BA5/A1 28 October 1952 - 28 May 1963

Academic Board attendance book

Signatures of members attending each meeting

Size: 200 x 320mm

Paper book

#### Academic Electoral Assembly

UND/BA6 1968 - 1991

*Biographical information:* All full-time academic staff of the university are members of the Academic Electoral Assembly, established in 1968, with the facility to nominate members to appropriate vacancies on Senate or Council and to discuss any matter of interest to the university and make representations thereby to other statutory bodies as appropriate. At the same time, a standing committee was established to prepare the Assembly's agendas.

By 2020, the Assembly consisted of all members of staff performing academic or academic-related roles (normally taken to mean staff on Grade 7 or above), with the exception of ex officio members of Senate, together with the Senior Tutor (or one tutor of equivalent rank) from each of the Recognised Colleges or Licensed Halls of Residence. Business comprised: minutes; business arising out of the minutes; any business required by the statutes, regulations or standing orders; business, if any, remaining from the last meeting; references and reports from the Senate or from any other statutory body; other items of business of which notice shall appear on the agenda paper.

Online papers 1993-2008 are available at

<https://www.dur.ac.uk/committees/minutes/academic-electoral-assembly/> from 2017 to date are available at:

[https://www.dur.ac.uk/committees/academic\\_electoral\\_assembly/](https://www.dur.ac.uk/committees/academic_electoral_assembly/)

UND/BA6/1 29 April 1968 - 28 April 1969  
Academic Electoral Assembly minute book.

UND/BA6/2 14 October 1969 - 27 April 1981  
Academic Electoral Assembly minute book

UND/BA6/3 19 October 1981 - 30 April 1990  
Academic Electoral Assembly minute book

UND/BA6/A1 5 July 1968 - 25 September 1969  
Academic Electoral Assembly Standing Committee minute book

UND/BA6/A2 16 January 1970 - 19 March 1984  
Academic Electoral Assembly Standing Committee minute book

UND/BA6/A3 3 October 1984 - 4 June 1991  
Academic Electoral Assembly Standing Committee minute book

#### Vice-Chancellor's Group/University Executive Committee (UEC)

UND/BA7 1991 - 2017

*Biographical information:* The Vice-Chancellor's Group was a meeting of the senior officers of the university, principally the vice-chancellor, the PVCs, treasurer, director of Estates and Buildings, registrar, that met regularly, initially weekly but gradually less frequently, to oversee the practicalities of running the university. It had become the University Executive Committee by 2002. By 2020, its role was to: oversee the delivery of the university's strategy; monitor the achievement of the University's objectives; consider and make recommendations to Senate and Council on policy initiatives and other matters; take ownership and management responsibility for key risks, and coordinate the university's integrated planning and budgeting process; approve annual plans; and recommend the annual budget and financial forecasts to Finance Committee. UEC is a joint committee of Senate and Council and reports to these bodies on a regular basis. The secretary of the committee is the University Secretary. By 2019 its meetings were designated as business, blue skies or strategy, and it had a sub-committee of an Operations Board (BB148).

*Ownership history:* Files 1-3 not found June 2012.

Online minutes 2009 to date for internal access are available at:

[https://www.dur.ac.uk/committees/password/uec/uec\\_minutes\\_internal/](https://www.dur.ac.uk/committees/password/uec/uec_minutes_internal/)

UND/BA7/4 8 January - 17 September 1991  
Vice-Chancellor's Group meeting minutes, with some drafts and papers  
Paper file

UND/BA7/5 24 September 1991 - 1 September 1992  
Vice-Chancellor's Group meeting minutes, papers and correspondence  
Paper file

UND/BA7/6 15 September - 15 December 1992  
Vice-Chancellor's Group meeting minutes, papers and correspondence  
Paper file

UND/BA7/7 22 December 1992 - 29 June 1993  
Vice-Chancellor's Group meeting minutes, papers and correspondence  
Paper file

- UND/BA7/8 6 July - 21 December 1993  
Vice-Chancellor's Group meeting minutes, papers and correspondence  
Paper file
- UND/BA7/9 11 January - 31 May 1994  
Vice-Chancellor's Group meeting minutes, papers and correspondence  
Paper file
- UND/BA7/10 7 June - 6 September 1994  
Vice-Chancellor's Group meeting minutes, papers and correspondence  
Paper file
- UND/BA7/11 6 September - 6 December 1994  
Vice-Chancellor's Group meeting minutes, papers and correspondence  
Paper file
- UND/BA7/12 17 January - 18 July 1995  
Vice-Chancellor's Group meeting minutes, papers and correspondence  
Paper file
- UND/BA7/13 1 August - 5 December 1995  
Vice-Chancellor's Group meeting minutes, papers and correspondence  
Paper file
- UND/BA7/13a 21 June 1993 - 6 March 1996  
Vice-Chancellor's Group general papers  
Paper file
- UND/BA7/13b 17 January 1995 - 31 March 1998  
Vice-Chancellor's Group meeting agendas  
Paper file
- UND/BA7/14 16 January - 30 April 1996  
Vice-Chancellor's Group meeting minutes, papers and correspondence  
Paper file
- UND/BA7/15 14 May - 30 July 1996  
Vice-Chancellor's Group meeting minutes, papers and correspondence  
Paper file
- UND/BA7/16 13 August - 17 December 1996  
Vice-Chancellor's Group meeting minutes, papers and correspondence  
Paper file
- UND/BA7/17 7 January - 16 April 1997  
Vice-Chancellor's Group meeting minutes, papers and correspondence  
Paper file
- UND/BA7/18 6 May - 17 December 1997  
Vice-Chancellor's Group meeting minutes, papers and correspondence  
Paper file
- UND/BA7/19 13 January - 30 June 1998  
Vice-Chancellor's Group meeting minutes, papers and correspondence  
Paper file

- UND/BA7/20 6 August - 22 September 1998  
Vice-Chancellor's Group meeting minutes, papers and correspondence  
Paper file
- UND/BA7/200203 16 September 2002 - 11 September 2003  
UEC meeting minutes, agendas and papers  
2 boxes of paper files
- UND/BA7/200304 24 September 2003 - 27 July 2004  
UEC meeting minutes, agendas and papers
- UND/BA7/200405 4 October 2004 - 9 August 2005  
UEC meeting minutes, agendas and papers
- UND/BA7/200506 6 September 2005 - 25 July 2006  
UEC meeting minutes, agendas and papers  
3 boxes of paper files
- UND/BA7/200607 15 August 2006 - 24 July 2007  
UEC meeting minutes, agendas and papers  
12 paper files
- UND/BA7/200708 11 September 2007 - 22 July 2008  
UEC meeting minutes, agendas and papers  
11 paper files
- UND/BA7/200809 26 August 2008 - 31 July 2009  
UEC meeting minutes, agendas and papers  
3 boxes of paper files
- UND/BA7/200910 8 September 2009 - 13 July 2010  
UEC meeting minutes, agendas and papers, with away days  
2 boxes of paper files
- UND/BA7/201011 28 September 2010 - 12 July 2011  
UEC meeting minutes, agendas and papers, with away days and a planning meeting  
3 boxes of paper files
- UND/BA7/201112 August 2011 - July 2012  
UEC meeting minutes, agendas and papers  
8 paper files
- UND/BA7/201213 September 2012 - July 2013  
UEC meeting minutes, agendas and papers  
6 paper files
- UND/BA7/201314 September 2013 - July 2014  
UEC meeting minutes, agendas and papers  
11 paper files
- UND/BA7/201415 September 2014 - July 2015  
UEC meeting minutes, agendas and papers  
11 paper files

UND/BA7/201516 September 2015 - July 2016

UEC meeting minutes, agendas and papers

13 paper files

UND/BA7/201617 September 2016 - August 2017

UEC meeting minutes, agendas and papers

15 paper files

UND/BA7/201718A September 2017 - 6 February 2018

UEC meeting minutes, agendas and papers

With duplicate electronic copy

UND/BA7/201718B 24 April - 1 August 2018

UEC meeting minutes, agendas and papers

PDF: 3493 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 117090 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BA7/201819A 4 September - 10 December 2018

UEC meeting minutes, agendas and papers

PDF: 3468 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 137194 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BA7/201819B 29 April - 23 July 2019

UEC meeting minutes, agendas and papers

PDF: 2607 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 98915 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BA7/201920A 3 September - 9 December 2019

UEC meeting minutes, agendas and papers

PDF: 2737 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 129006 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BA7/201920B 7 January - 31 March 2020

UEC meeting minutes, agendas and papers

PDF: 3105 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 146178 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BA7/201920C 20 April - 24 August 2020

UEC meeting minutes, agendas and papers

PDF: 4320 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 149997 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BA7/202021A 20 July - 15 December 2020

UEC meeting papers

PDF: 2344 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 87279 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BA7/202021B 1 January - 29 March 2021

UEC meeting papers

PDF: 2058 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 62393 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BA7/202021C 13 April - 16 August 2021

UEC meeting papers

PDF: 3317 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 152009 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BA7/202021D 1 September 2020 - 27 August 2021

UEC meeting minutes

PDF: 321 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 2606 KB

The original structure in this file has been maintained; duplicate files have not been deleted

Provost's Board

UND/BA8

*Biographical information:* The start of September 2019 saw the first meetings of the newly established Provost's Board (PB). Comprising the senior academic leaders of the University, and with a student representative from DSU, the PB is charged with supporting the delivery of the University academic strategy, and reports to the University Executive Committee and Senate (see link for membership and terms of reference). The PB will provide updates on strategic matters – such as recruitment, progression, and issues relating to equality, diversity and inclusion (EDI) – via the Provost Office website.

UND/BA8/202021 2 September 2020 - 26 July 2021

Provost's Board minutes and papers

PDF: 127415 KB, 1753 pages

*Access restrictions:* Electronic record. Access copy may be available on request

Microsoft Edge PDF, 127415 KB

The original structure in this file has been maintained; duplicate files have not been deleted

Standing (including joint) committees, and their sub-committees

UND/BB

Often the reports or papers produced by these committees are to be found either filed with or even incorporated into the minutes of the higher level committee or governing body. The minutes of the committee may record this and so for a full record of their business both these minutes and those of the higher level body may need to be examined.

*Biographical information:* Durham University's main governing bodies of Senate, Council, Court and even Convocation carried out much of their business through committees.

Some of these were standing, others *ad hoc*; some reported to one of these bodies, others were jointly answerable, and others had their allegiance changed over time. These committees might also themselves have sub-committees, some of which could be long-standing and others quite ephemeral.

In 2020, the extant committees were:

Senate: Education Committee with sub-committees of Access and Admissions, Faculty Education Committees, Quality and Standards, Research Degrees, and Teaching and Learning; Research Committee with sub-committees of REF Strategy and Research Management; Senate Academic Appeals Committee; Senate Agenda Setting Committee; Senate Discipline Committee; Wider Student Experience Committee with sub-committees of Development and Communities and Support and Wellbeing.

Council: Audit and Risk Committee; Council Student Appeals Committee; Finance Committee; Governance and Nominations Committee; Remuneration Committee; University Strategy Implementation Committee.

Joint Committees of Senate and Council: Ethics Advisory Committee; Operations Board; Provost's Board; University Academic Promotion Committee; University Executive Committee.

The minutes here are organised generally chronologically by committee, noting changes of name, function and allegiance where this has been discovered.



## Estates Committee

UND/BB1 1893 - 1958

An Estates committee was set up in 1893. Its initial remit from Senate was to examine and report on all sales and leases of university property, to examine and authorise all repairs and to acquaint itself with the condition of university property, with further specific provisos concerning the South Shields property. It met weekly/fortnightly during term time, with its proposals/actions being approved or otherwise by Senate. The Council of the Durham Colleges had an Estates and Finance committee reporting to it from its first minuted meetings early in 1910. A report of 10 May 1910, accepted by Council, recommended establishing an Estates committee as a standing committee (perhaps so called, despite its brief, to distinguish it from the Senate Finance standing committee, for which see below). Its remit was to deal with the acquisition and disposal, maintenance and letting of Council property, to oversee the investments, income, expenditure and accounts of Council, and "to advise Council generally in matters of estates and finance". It was to comprise the president of Council, the treasurer of the Durham Colleges and others elected by Council. It was to meet before Council meetings, to which it was to report, and it was also given licence to take any urgent decisions as necessary over the summer vacation. It continued as a standing committee of Council until 1984 when it was amalgamated with the Buildings committee to become Estates and Buildings.

*Ownership history:* Formerly UND/A3/22

UND/BB1/1 7 November 1893 - 13 December 1897

Estate committee minute book

The committee was appointed on 7 November 1893 and first met on 24 November.

Inserted at the front: its remit from Senate, and how it should proceed concerning the South Shields property.

f.1-88 Minutes.

f.99 Repairs authorised March 1895 - December 1896, recording estimate and cost

f.116 Leases that may be renewed May 1894 - February 1896.

f.117-125 Index to the minutes.

Inserted at the back: expenditure passed January 1894 - June 1896.

Paper book, ii + 125f

UND/BB1/2 31 January 1898 - 12 December 1904

Estates committee minute book, with Senate's approval or otherwise noted.

The first meeting recorded here approved the minutes of an earlier meeting.

With an index at the front.

*Provenance:* Purchased at the Anderson & Garland auction in Newcastle, lot 683 part of the Colin Higgins Collection, 11 March 2009, Acc No Misc.2008/9:91.

UND/BB1/3 13 January 1905 - 17 May 1909

Estates committee minute book, with Senate's approval or otherwise noted.

With an index at the front.

*Provenance:* Purchased at the Anderson & Garland auction in Newcastle, lot 876 part of the Colin Higgins Collection, 11 March 2009, Acc No Misc.2008/9:91.

UND/BB1/4 28 May 1909 - 30 September 1912

Estates committee minute book, with Senate/Council's approval or otherwise noted.

With an index at the front.

*Provenance:* Purchased from John Turton antiquarian bookseller 18 May 2009, who had acquired it at the Anderson & Garland auction in Newcastle, as part of the Colin Higgins Collection, 11 March 2009, Acc No Misc.2008/9:108.

*Ownership history:* Numbered on the spine "4".

UND/BB1/5 8 November 1920 - 30 January 1922

Estates committee minute book

Labelled as "No.7".

*Size:* 205 x 270mm

Paper book, buckram spine, front cover title label Foliated 1-87, & 11f. index at front

UND/BB1/6 13 February 1922 - 23 October 1922

Estates committee minute book

Labelled as "No.8".

*Size:* 205 x 270mm

Paper book, buckram spine, front cover title label Foliated 1-41, & 11f. index at front

UND/BB1/7 6 November 1922 - 17 December 1923

Estates committee minute book

Labelled as "No.9".

*Size:* 185 x 245mm

Paper book, buckram spine, front cover title label Foliated 1-84, & 12f. index at front

UND/BB1/8 25 January 1924 - 17 November 1924

Estates committee minute book

Labelled as "No.10".

*Size:* 185 x 245mm

Paper book, buckram spine, front cover title label Foliated 1-84, & 12f. index at back

UND/BB1/9 15 December 1924 - 11 July 1927

Estates committee minute book

*Size:* 225 x 350mm

Paper book, half-leather bound, spine title, by George Bailes printer of Durham Unfoliated TS text, & MS index at back

UND/BB1/10 7 September 1942 - 9 December 1946

Estates committee minutes

Incomplete; present are minutes of meetings 7 September 1942 to 5 July 1943, 4 September 1944 and 3 September 1945 to 9 December 1946.

UND/BB1/11 1 September 1947 - 26 June 1950

Estates committee minute book

With abstracts of financial matters.

Paper file

UND/BB1/12 4 September 1950 - 23 August 1954

Estates committee minute book

With abstracts of financial matters. Incomplete: Aug 1951-Aug 1952 not present.

Paper file

UND/BB1/13 16 September 1954 - 1 July 1958

Estates committee minute book

With abstracts of financial matters.

Paper file

Scholarship Awards Board

UND/BB2 1924 - 1991

The Scholarship Awards Board for the Durham Colleges was set up on 6 May 1924. By 1964 it was the Scholarship Awards Committee.

UND/BB2/1 15 May 1924 - 30 June 1938

Scholarship Awards Board minute book

Size: 230 x 340mm

Paper book, half-leather binding, spine title, mostly blank

UND/BB2/2 6 July 1964 - 6 July 1987

Scholarship Awards Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB2/3 4 July 1988 - 4 July 1991

Scholarship Awards Committee minute book, includes applications for awards.

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

Excavation Committee

UND/BB22 1925 - 1979

The files comprise the committee's minutes, and its annual reports and financial statements.

*Biographical information:* The university established an Excavation Committee in 1925 to oversee excavations and the archaeological collection of the Council of Durham Colleges. After 1963, its remit was redefined as being to coordinate excavations and other practical archaeology of staff and students, to organise the annual training courses at Corbridge in cooperation with Newcastle University, and to supervise the expenditure of funds allocated by Council.

UND/BB22/1 31 May 1925 - 25 June 1938

Excavations Committee minute book

UND/BB22/2 1 December 1938 - 7 July 1955

Excavations Committee minute book

UND/BB22/3 3 November 1955 - 18 July 1963

Excavations Committee minute book

UND/BB22/4 24 November 1964 - 8 July 1970

Excavations Committee minute book

UND/BB22/5 12 November 1970 - 6 July 1972

Excavations Committee minute book

UND/BB22/6 23 November 1972 - 8 July 1976

Excavations Committee minute book

UND/BB22/7 25 November 1976 - 7 February 1979

Excavations Committee minute book

#### Board of Management of the DU Women's Playing Fields

UND/BB123 1928 - 1946

UND/BB123/1 14 November 1928 - 7 March 1946

Board of Management of Durham University Women's Playing Fields committee minute book.

Paper book

*Provenance:* Transferred from St Mary's College archive 21 December 2009 (Meetings had usually been held at St Mary's and/or chaired by the college's principal.)

#### Treasurer's/Finance and General Purposes/Finance Committee

UND/BB3 1938 - 1963, 2011 - 2017

An Estates and Finance standing committee of Senate was set up in 1900. In 1912 its title was simplified to just Finance. On the reorganisation of the university in 1937, this became the Treasurer's Committee of Court. On 17 March 1953, the Chairman's Committee of Court was amalgamated with this Treasurer's Committee to become the Finance and General Purposes standing committee of Court, with a remit to advise Court on the exercise of its powers under Statute 11 subsections 2 and 5 and on matters arising from the operation of Statutes 32 and 35, and also to submit to Court estimates of expenditure and administer funds allocated by Court. Minutes in this sequence only survive from 1938, but for earlier reports, see the relevant minutes of Senate.

Each volume has minutes, which are foliated, with in addition reports and estimates/accounts inserted, and an index.

The Finance and General Purposes Committee became just the Finance Committee in November 2016. Its business concerned (in 2020): financial strategy; investment and borrowing; estates and project; intellectual property, subsidiary companies and major collaborations; endowments and fund raising.

Online minutes 2019 to date are available at:

<https://www.dur.ac.uk/committees/fgpc/minutes/>

- UND/BB3/1 24 June 1938 -12 September 1947  
Treasurer's Committee minute book  
Including some joint meetings with the Chairman's Committee.  
Paper file, in a spring-back binder 15f, & index
- UND/BB3/2 4 December 1947 - 4 October 1950  
Treasurer's Committee minute book  
Paper file, in a spring-back binder 71f, & unfoliated reports & estimates, & index
- UND/BB3/3 12 December 1950 - 25 May 1955  
Treasurer's/Finance and General Purposes Committee minute book  
Paper file, in a spring-back binder 103f, & unfoliated reports & accounts, & index
- UND/BB3/4 9 December 1955 - 15 July 1957  
Finance and General Purposes Committee minute book  
Paper file, in a spring-back binder 61f, & unfoliated reports & estimates, & index
- UND/BB3/5 10 December 1957 - 28 May 1959  
Finance and General Purposes Committee minute book  
Paper file, in a spring-back binder 62f, & unfoliated reports & estimates, & index
- UND/BB3/6 15 December 1959 - 23 March 1961  
Finance and General Purposes Committee minute book  
Paper file, in a spring-back binder 52f, & unfoliated reports & estimates, & index
- UND/BB3/7 24 May 1961 - 24 May 1962  
Finance and General Purposes Committee minute book  
Paper file, in a spring-back binder 31f, & unfoliated reports & estimates, & index
- UND/BB3/8 12 December 1962 - 23 May 1963  
Finance and General Purposes Committee minute book
- UND/BB3/199798 17 February & 8 June 1998  
Finance Committee minutes, agendas and papers  
1 paper file
- UND/BB3/199899 3 November 1998 - 11 June 1999  
Finance Committee minutes, agendas and papers  
1 paper file
- UND/BB3/19992000 15 October 1999 - 12 June 2000  
Finance and General Purposes Committee minutes, agendas and papers  
2 paper files
- UND/BB3/200001 29 September 2000 - 9 July 2001  
Finance and General Purposes Committee minutes, agendas and papers  
2 paper files
- UND/BB3/200102 10 September 2001 - 24 June 2002  
Finance and General Purposes Committee minutes, agendas and papers  
2 paper files
- UND/BB3/200203 9 September 2002 - 30 June 2003  
Finance and General Purposes Committee minutes, agendas and papers  
2 paper files

- UND/BB3/200304 29 September 2003 - 25 June 2004  
Finance and General Purposes Committee minutes, agendas and papers  
1 paper file
- UND/BB3/200405-200708 15 October 2004 - 16 June 2008  
Finance and General Purposes Committee minutes and agendas  
1 paper file
- UND/BB3/200809-200910 3 October 2008 - 17 June 2010  
Finance and General Purposes Committee minutes and agendas, with some papers  
1 paper file
- UND/BB3/201011 23 September 2010 - 13 June 2011  
Finance and General Purposes Committee minutes and agendas, with some papers  
1 paper file
- UND/BB3/201112 October 2011 - June 2012  
Finance and General Purposes Committee minutes, agendas and papers  
2 paper files
- UND/BB3/201213 October 2012 - June 2013  
Finance and General Purposes Committee minutes, agendas and papers  
2 paper files
- UND/BB3/201314 September 2013 - June 2014  
Finance and General Purposes Committee minutes, agendas and papers  
2 paper files
- UND/BB3/201415 October 2014 - June 2015  
Finance and General Purposes Committee minutes, agendas and papers  
2 paper files
- UND/BB3/201516 October 2015 - June 2016  
Finance and General Purposes Committee minutes, agendas and papers  
2 paper files
- UND/BB3/201617 October 2016 - June 2017  
Finance and General Purposes/Finance (from November) Committee minutes, agendas and papers  
6 paper files
- UND/BB3/201718 September 2017 - August 2018  
Finance Committee minutes and papers  
PDF: 1738 pages  
*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 84966 KB  
The original structure in this file has been maintained; duplicate files have not been deleted

UND/BB3/201819 6 September 2018 - 20 June 2019

Finance Committee minutes and papers

PDF: 1385 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 65519 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BB3/201920 27 September 2019 - 22 July 2020

Finance Committee minutes and papers

PDF: 1404 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 108895 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BB3/202021 1 September 2020 - 16 June 2021

Finance Committee minutes and papers

PDF: 1124 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 61736 KB

The original structure in this file has been maintained; duplicate files have not been deleted

#### Chairman's Committee

UND/BB4 1938 - 1952

The Chairman's Committee was a standing committee of Court set up in 1938. It was subsumed with the Treasurer's Committee, with which there had already been some joint meetings in the 1940s, on 17 March 1953 to become the Finance and General Purposes Committee.

UND/BB4/1 30 November 1938 - 27 November 1944

Chairman's Committee minute book

*Size:* 230 x 350mm

Paper file, in a spring-back binder 27ff, & unfoliated reports, & index

UND/BB4/2 2 October 1951 - 16 December 1952

Chairman's Committee minute book

*Size:* 230 x 350mm

Paper file, in a spring-back binder 4ff, & unfoliated reports, & index

#### Calendar Committee

UND/BB5 1938 - 1955

A Senate standing committee for the control of the University *Calendar* and other university publications was first set up in 1915. This was simplified to the Drafting and Calendar Committee in 1938, and again to just the Calendar Committee the following year. The committee was dropped after 1962.

UND/BB5/1 26 April 1938 - 1 December 1955

Calendar Committee minute book

*Size:* 230 x 350mm

Paper file, 48f & index, in a spring-back binder

## Matriculation Committee

UND/BB6 1938 - 1985

A Matriculation Board had been extant from 1910 to 1928, overseeing the matriculation of students to Durham University. On 1 November 1938 a Senate committee on matriculation was set up which recommended, approved by Senate on 7 March 1939, the establishment of a Matriculation Board to oversee the regulation and control of the conditions qualifying for matriculation. The board first met on 7 June 1939. In 1956 the Matriculation and School Examinations Board was set up with its own Matriculation Committee. In 1963, the committee's role was defined as to advise Senate on the matriculation regulations and to grant exemptions from those regulations to individuals. In February 1970 it became the Matriculations and Admissions Committee with its remit widened to include advising Senate on the administrative procedures for undergraduate admissions. This role was taken over by the Senate's Regulations Committee in 1985 when this committee ceased to exist.

UND/BB6/1 10 November 1938 - 1 October 1945

Matriculation Board minute book

With an index.

*Size:* 230 x 340mm

Paper file, 114f, in a spring-back binder

UND/BB6/2 7 November 1945 - 4 May 1950

Matriculation Board minute book

With an index.

*Size:* 230 x 340mm

Paper file, 175f, in a spring-back binder

UND/BB6/3 26 September 1950 - 15 May 1956

Matriculation Board minute book

*Size:* 220 x 350mm

Paper book, 174f, in a buckram binding, spine title labels

UND/BB6/4 25 September 1956 - 9 March 1960

Matriculation Committee minute book

Paper file

UND/BB6/5 5 May 1960 - 20 June 1962

Matriculation Committee minute book

Paper file



UND/BB6/6 18 September 1962 - 19 June 1963  
Matriculation Committee minute book

UND/BB6/7 17 September 1963 - 16 September 1969  
Matriculation Committee minute book

UND/BB6/8 13 February 1970 - 12 September 1972  
Matriculation and Admissions Committee minute book

UND/BB6/9 7 November 1972 - 3 May 1974  
Matriculation and Admissions Committee minute book

UND/BB6/10 13 November 1974 - 4 May 1976  
Matriculation and Admissions Committee minute book

UND/BB6/11 7 October 1976 - 30 April 1979  
Matriculation and Admissions Committee minute book

UND/BB6/12 10 October 1979 - 3 May 1983  
Matriculation and Admissions Committee minute book

UND/BB6/13 11 October 1983 - 30 October 1985  
Matriculation and Admissions Committee minute book

#### Research Fund Committee

UND/BB23 1938 - 1980

The files comprise minutes, annual reports and financial statements, and applications to the fund.

*Biographical information:* A committee was established in 1938 to administer a research fund of £500 allocated by Council for staff and post-graduates in the Durham division. Its activities were taken over by a new Staff Travel and Research Committee in 1980 (for which see BB24 below).

UND/BB23/1 2 November 1938 - 7 June 1957  
Research Fund Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB23/2 8 November 1957 - 29 May 1964  
Research Fund Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB23/3 6 November 1964 - 20 November 1970  
Research Fund Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB23/4 29 January 1971 - 31 May 1974  
Research Fund Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB23/5 22 November 1974 - 25 May 1979  
Research Fund Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB23/6 16 November 1979 - 23 May 1980

Research Fund Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

Staff Travel and Research Committee

UND/BB24 1980 - 1986

The minutes detail the applications for expenses for overseas conferences, research and sabbatical leave.

*Biographical information:* A new committee took over the administration of the award of travel expenses previously carried out by the Research Fund, the Staff Travel Fund and the Senate Nominating Committee travel awards for conferences, working to a fixed budget. It became a sub-committee of the new Research Committee in August 1985 and ceased in 1986 when its funds were diverted to individual departments/boards of studies.

UND/BB24/1 29 September 1980 - 27 May 1983

Staff Travel and Research Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB24/2 3 October 1983 - 14 June 1985

Staff Travel and Research Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB24/3 7 October 1985 - 9 June 1986

Staff Travel and Research Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB24/4 16 October - 28 November 1986

Staff Travel and Research Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

Research Fund for Special Projects

UND/BB25 1980 - 1983

*Biographical information:* This committee administered a special fund set aside to foster new, high quality research initiatives or to accelerate the progress of existing highly promising lines of enquiry.

UND/BB25/1 4 September 1980 - 13 May 1983

Research Fund for Special Projects minute book

Research Awards Standing Committee

UND/BB26 1949 - 1998

The files comprise minutes and applications.

*Biographical information:* Established in 1949 to administer the award of all research studentships and fellowships, it was reincarnated in 1986 as a sub-committee of the new Research Committee.

UND/BB26/1 4 July 1949 - 25 July 1967

Research Awards Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB26/2 4 June 1968 - 15 July 1974

Research Awards Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB26/3 7 July 1975 - 24 May 1984

Research Awards Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB26/4 17 July 1984 - 10 July 1985

Research Awards Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB26/5 20 May 1986 - 17 May 1988

Research Awards Sub-Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB26/6-13 28 May 1989 - 10 July 1992

Research Awards Sub-Committee minute books

Meetings were held in May and July only.

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB26/14 14 May 1993

Research Awards Sub-Committee minutes and papers, including all the applications

Paper file

UND/BB26/15 19 May 1994

Research Awards Sub-Committee minutes and papers, including all the applications

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB26/16 5 July 1994

Research Awards Sub-Committee minutes and papers, including applications and reports

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB26/17 19 May 1995

Research Awards Sub-Committee minutes and papers, including all the applications

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB26/18 7 July 1995

Research Awards Sub-Committee minutes and papers, including all the applications

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB26/19 5 July 1996

Research Awards Sub-Committee minutes and papers, including all the applications

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB26/20 16 May 1997

Research Awards Sub-Committee minutes and papers, including all the applications

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB26/21 1 July 1997

Research Awards Sub-Committee minutes and papers, including all the applications

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB26/22 18 May 1998

Research Awards Sub-Committee minutes and papers, including all the applications

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB26/23 8 July 1998

Research Awards Sub-Committee minutes and papers, including all the applications

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

## Research Foundation Committee

UND/BB27 1981 - 1987

The files comprise minutes, correspondence and applications for fellowships.

*Biographical information:* The committee was set up in 1981 to administer the fellowships that were to result from the 150th anniversary appeal of 1982. It was wound up and its functions transferred to the Research Committee in 1987.

UND/BB27/1 15 July 1981 - 1 December 1982

Research Foundation Committee minute book

UND/BB27/2 1 February 1983 - 8 October 1984

Research Foundation Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB27/3 28 October 1984 - 3 February 1987

Research Foundation Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

## Research Committee

UND/BB28 1985 - 1998

The files comprise the minutes of the committee, correspondence, reports and (mostly) applications from staff covering all types of research.

*Biographical information:* Following the 1983 review of the internal government of the university (see BB20 above), three major new joint committees of Senate and Council were established for research, policy and resources. The Research Committee was responsible for identifying the needs and availability of resources for research and for reporting annually on the implementation of the university's research policy. It had sub-committees for sabbatical leave, staff travel and research, and research awards (see BB26 above), and also CORD from 1987 (see BB57 below) after subsuming the Research Foundation Committee in that year. In May 1987 it was renamed the Research and Initiatives Committee, but reverted to being the Research Committee on 9 November 1993 when the Teaching and Learning Committee was established with a budget for teaching initiatives. The Research Committee was then confined to research initiatives and research matters in general, holding separate meetings to consider reports and other matters, applications for special equipment, books and projects, and applications for foundation fellowships.

By 2019, the Research Committee's scope was: to be directly responsible for all staff research, funded research and for the broader research environment for student research; on quality and standards to advise UEC, Senate and Council on the University's compliance with regulatory requirements and on its performance, inter alia, against relevant concordats and the Research Excellence Framework; on research degrees to monitor the environment, experience and outcomes of research students not reserved to Education Committee. It had sub-committees for REF Strategy and Research Management.

Minutes from 2008 are available online at

<https://www.dur.ac.uk/research.innovation/local/governance/research.committee/rc/>

UND/BB28/1 23 September 1985 - 15 July 1986

Research Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB28/2-10 11 November 1986 - 26 May 1989

Research and Initiatives Committee minute books

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB28/11-22 14 November 1989 - 12 November 1991

Research and Initiatives Committee minute books

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB28/23-32 16 December 1991 - 9 November 1993

Research and Initiatives Committee minute books

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB28/33-45 13 December 1993 - 4 December 1995

Research Committee minute books

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB28/46-55 15 February 1996 - 19 February 1998

Research Committee minute books

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB28/A1 1992 - 1995

Research Committee final reports on the expenditure of funds awarded for equipment, books and special projects, filed alphabetically by recipient.

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

Research and Initiatives Sub-Committee to Review Major Requests for Computer Resources

UND/BB29 1987 - 1990

UND/BB29/1 18 December 1987 - December 1990

Sub-Committee to Review Major Requests for Computer Resources minute book

Publications Board

UND/BB7 1948 - 2000

Senate set up a Publications Board on 15 June 1948 to publish a series of monographs in line with a contract authorised by Court, with financial guarantees, with the Oxford University Press. Its remit was redefined in 1963 as being, within financial limits prescribed by Council, to publish a series of monographs written by teaching or research staff, or graduates, to be known as "University of Durham Publications". In 1988 it became a sub-committee of the Research and Initiatives Joint Standing Committee of Council and Senate.

UND/BB7/1 3 December 1948 - 2 July 1958

Publications Board minute book

Size: 230 x 350mm

Paper book, buckram binding, spine title 230ff, & index

UND/BB7/2 5 November 1958 - 23 May 1963

Publications Board minute book

Size: 230 x 350mm

Paper file, in a spring-back binder 107ff, & index

UND/BB7/3 4 November 1963 - 18 May 1972

Publications Board minute book

UND/BB7/4 30 October 1972 - 20 May 1976

Publications Board minute book

Paper file

UND/BB7/5 5 November 1976 - 23 May 1980

Publications Board minute book

Paper file in a spring-back binder

UND/BB7/6 7 November 1980 - 16 May 1983

Publications Board minute book

UND/BB7/7 4 November 1983 - 7 March 1988

Publications Board minute book

UND/BB7/8 16 May 1988 - 4 January 1991

Publications Board minute book

UND/BB7/9 30 April 1991 - 10 January 1992

Publications Board minute book

UND/BB7/10 5 May 1992 - 7 May 1993

Publications Board minute book

UND/BB7/11 29 September 1993 - 2 May 1995

Publications Board minute book

UND/BB7/12 2 May 1995 - 24 May 1999

Publications Board minute book

UND/BB7/13 6 October 1999 - 1 March 2000

Publications Board minute book, with correspondence

Committee of Deans of Faculties

UND/BB116 1948 - 1955

*Biographical information:* This committee mainly considered examination arrangements, and payments to examiners.

UND/116/1 September 1948 - February 1949, December 1955

Committee of Deans of Faculties agenda papers, minutes and some correspondence.

Paper file

MSc in Agricultural Engineering Joint Committee

UND/BB8 1949 - 1956

UND/BB8/1 14 January 1949 - 3 October 1956  
 MSc in Agricultural Engineering Joint Committee minute book  
 With an index  
 Paper file, in a spring-back binder

PhD/Higher Degrees Committee

UND/BB9 1949 - 1985

Minutes with reports.

*Biographical information:* A Senate standing committee on the PhD degree existed from 1918 to 1937. It was then reestablished, along with the DSc committee, in 1949. In 1963 it became the Higher Degrees committee with a remit to advise Senate on all matters relating to the PhD degree, later widened to all higher degrees, and to administer applications from university staff for higher degrees in any faculty. It later was also to receive proposals from faculty boards for new higher degrees or amendments to existing ones, and to act on matters not in the powers of faculty boards (each of which had their own higher degrees committee, for which see below).

UND/BB9/1 1 June 1949 - 14 May 1959

PhD Committee minute book

Paper file, in a spring-back binder

UND/BB9/2 27 October 1959 - 6 June 1963

PhD Committee minute book

Paper file, in a spring-back binder

UND/BB9/3 25 November 1963 - 28 April 1969

Higher Degrees Committee minute book

UND/BB9/4 28 October 1969 - 1 May 1972

Higher Degrees Committee minute book

UND/BB9/5 13 November 1972 - 25 April 1976

Higher Degrees Committee minute book

UND/BB9/6 15 November 1976 - 24 April 1978

Higher Degrees Committee minute book

UND/BB9/7 6 November 1978 - 4 December 1979

Higher Degrees Committee minute book

UND/BB9/8 17 January 1980 - 28 January 1982

Higher Degrees Committee minute book

UND/BB9/9 9 March 1982 - 17 January 1984

Higher Degrees Committee minute book

UND/BB9/10 29 February 1984 - 16 July 1985

Higher Degrees Committee minute book

Oriental Studies Committee

UND/BB10 1949 - 1962

This was a standing committee of the Durham Colleges.

UND/BB10/1 14 November 1949 - 24 October 1962

Oriental Studies Committee minute book

Size: 230 x 340mm

Paper file, in a spring-back binder



## Palaeography and Diplomatic Committee

UND/BB11 1949 - 1989

The Durham Colleges had a standing committee for Palaeography and Diplomatic to administer arrangements with the Dean and Chapter.

UND/BB11/1 26 May 1949 - 12 November 1962

Palaeography and Diplomatic Committee minute book

Size: 230 x 340mm

Paper file, in a spring-back binder

UND/BB11/2 7 November 1985 - 3 November 1988

Palaeography and Diplomatic Committee minute book

UND/BB11/3 5 October 1988 - January 1989

Working Party on Palaeography and Diplomatic minutes, agendas, correspondence and papers.

Paper file

*Biographical information:* The working party had been set up to consider the university's response to the UGC working party report on Palaeography and, in particular, to discuss possible alternatives for action.

## Colonial Colleges Advisory Committee

UND/BB12 1950 - 1957

A Fourah Bay Advisory Committee was set up in 1927, becoming a standing committee of Senate in 1938. It thence developed to become the Colonial Colleges Committee in 1946, and the Overseas Colleges Committee in 1961.

UND/BB12/1 16 February 1950 - 3 October 1957

Colonial Colleges Advisory Committee minute book

Size: 230 x 350mm

Paper file, 43f &amp; index, in a spring-back binder

## Buildings Committee

UND/BB21 1950

*Biographical information:* The Buildings Committee was a committee of the Council of the Durham Colleges which was set up by 1950. It was combined with the Estates Committee in 1984 to become the Estates and Buildings Committee.

Buildings Committee material 1945-1951 relating to the St Mary's College development are in that college's archive (in UND/F8/C1/E).

UND/BB21/1 20 February &amp; 4 September 1950

Buildings Committee minutes

Paper file

*Provenance:* Deposited by University College in 1982 and extracted from a file of its own governing body copy minutes and papers for 1940-1951 in January 2006.

## Archaeology Standing Committee

UND/BB65 1950 - 1962

*Biographical information:* With the creation of a new department of Archaeology, with a reader at its head, a standing committee was also established to consider matters brought to it by the head of the department, to consider questions of premises or special equipment required by the department, and to receive the annual report of the head of the department.

UND/BB65/1 19 May 1950 - 25 October 1962  
Standing Committee on Archaeology minute book

DSc Degree Committee

UND/BB13 1953 - 1963

The standing committee of Senate on the DSc degree lasted from 1949 to 1963.

UND/BB13/1 14 May 1953 - 6 June 1963

DSc Committee minute book

With an index.

*Language:* English

*Size:* 230 x 340mm

Paper file, in a spring-back binder

Nominating Committee of Senate/Joint Senate and Council Nominating  
Committee/Joint Appointments Committee/Council's Nominations  
Committee/Governance and Nominations Committee

UND/BB14 1953 - 2017

The Nominating Committee was originally a standing committee of Senate set up in 1917 to nominate university representatives to the boards of governors of secondary schools. On 14 June 1938 its remit was broadened to making recommendations to Senate about members and terms of reference of Senate committees, and nominating representatives of Durham university on other bodies for appointment by Senate. Council's Nominating Committee (see BB58 below) was merged with it in 1988 to make it a joint standing committee of Council and Senate. In 2002/3 it was reviewed along with Council's Special Nominating Committee (BB125) which was then extant. The latter survived the review and became Council's Nominations Committee in 2006/7 and, by 2019, Governance and Nominations Committee.

By 2019, it met termly: to keep under review and advise Council on the University's governance arrangements, ensuring the University pursues good practice, and complies with external governance requirements; to advise Council on all matters relating to the process for the appointment of Council members and their induction, mentoring, development and appraisal; to recommend the appointment of new Council members, the Chair and Vice-Chairs of Council, and chairs and members of Council's committees; to consider the detailed Equality, Diversity and Inclusion performance of the University and that all University Committees support and promote EDI through their activities.

UND/BB14/1 10 November 1953 - 21 May 1963

Senate Nominating Committee minute book

*Size:* 230 x 350mm

Paper file, 135f & index, in a spring-back binder

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/2 24 October 1962 - 8 June 1967

Senate Nominating Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/3 12 October 1967 - 29 May 1969  
Senate Nominating Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/4 20 November 1969 - 1 June 1972  
Senate Nominating Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/5 2 October 1972 - 24 February 1975  
Senate Nominating Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/6 3 May 1975 - 21 February 1977  
Senate Nominating Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/7 3 May 1977 - 21 May 1979  
Senate Nominating Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/8 2 October 1979 - 3 June 1980  
Senate Nominating Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/9 7 October 1980 - 23 May 1983  
Senate Nominating Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/10 14 November 1983 - 1 June 1987  
Senate Nominating Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/11 6 October 1987 - 23 May 1988  
Senate Nominating Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/12 10 October 1988 - 4 June 1990  
Senate Nominating Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/13 8 October 1990 - 3 June 1994  
Senate Nominating Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/14 18 November 1994 - 5 June 1998

Senate Nominating Committee minute book, meetings on 18 November 1994, 2 June and 30 November 1995, 31 May and 8 November 1996, 17 January, 6 June and 7 November 1998, 5 June 1998

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/15 6 November 1998 - 9 June 2000

Senate Nominating Committee minute book, meetings on 6 November 1998, 19 February, 4 June and 5 November 1999m 18 February and 9 June 2000

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/16 3 November 2000 - January 2003

Senate Nominating Committee minute book, meetings on 3 November 2000, 1 June and 2 November 2001, 15 february, 31 May and 1 Novembr 2002, January 2003

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/17 6 June 2003 - October 2005

Joint Appointments Committee minute book, meetings on 6 Jne 2003, 4 June 2004, 2 June and October 2005

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/18 8 November 2005 - 12 May 2006

Nominations Committee minute book, meetings on 8 November and 13 December 2005, 15 February and 12 May 2006

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/19 14 September 2006 - 22 May 2007

Nominations Committee minute book, meetings on 14 September, 7 November and 12 December 2006, 13 February, 26 April and 22 May 2007

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/20 18 January 2008 - 27 May 2009

Nominations Committee minute book, meetings on 18 January, 11 March, 19 May, 21 October, 4 and 25 November 2008, 3 February and 27 May 2009

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/21 19 October 2009 - 14 June 2010

Nominations Committee minute book, meetings on 19 October and 27 November 2009, 1 February, 15 March, 17 May and 14 June 2010

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/22 October 2010 - June 2017

Nominations Committee minutes, agendas and papers

7 paper files

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB14/23 20 October 2017 - 31 May 2018

Governance and Nominations Committee minutes, agendas and papers

PDF: 256 pages

*Access restrictions:* Electronic record. Access copy may be available on request

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

Microsoft Edge PDF, 5456 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BB14/24 19 October 2018 - 7 June 2019

Governance and Nominations Committee minutes, agendas and papers

PDF: 328 pages

*Access restrictions:* Electronic record. Access copy may be available on request

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

Microsoft Edge PDF, 4417 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BB14/25 17 October 2019 - 12 June 2020

Governance and Nominations Committee minutes, agendas and papers

PDF: 339 pages

*Access restrictions:* Electronic record. Access copy may be available on request

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

Microsoft Edge PDF, 8973 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BB14/26 14 October 2020 - 21 June 2021

Governance and Nominations Committee minutes, agendas and papers

PDF: 294 pages

*Access restrictions:* Electronic record. Access copy may be available on request

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

Microsoft Edge PDF, 9583 KB

The original structure in this file has been maintained; duplicate files have not been deleted

## Discipline Committee

UND/BB32 1953 - 2002

The minutes are complemented by reports to Senate and supported by the documentation of individual cases.

*Biographical information:* This standing committee of Senate had been established in 1938 and dealt principally with academic issues of cheating in examinations and plagiarism in student work.

UND/BB32/1 14 September 1953 - December 1962

Discipline Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB32/2 11 February 1967 - 1 December 1972

Joint Senate/DSU Advisory Committee on Discipline minute book, concerning principally the setting up of an appeals procedure.

UND/BB32/3 13 July 1993 - 3 July 1996

Discipline Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB32/4 24 October 1996 - 27 June 1997

Discipline Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB32/5 22 April - 20 July 1998

Discipline Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB32/6 23 June 1998 - 21 September 1999

Discipline Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB32/7 21 September 1999 - 18 October 2002

Discipline Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

## Concessions and Exemptions Committee

UND/BB34 1954 - 1986

The early files comprise minutes and reports to Senate. From 1982, agendas and correspondence about individual cases are included with file contents being listed.

*Biographical information:* This Senate committee was established in 1954 to decide and report on applications for concessions, including the granting of grace terms. It disappeared in the 1963 reorganisation but was reinvented by Senate on 22 October 1968 to deal with concessions and exemptions (mainly students needing to postpone exams for medical or other reasons) reserved to Senate and/or that did not fall within the remit of faculty boards (which had their own concessions and exemptions committees, for which see below) to decide upon. It also had a brief to advise Senate on general university policy on concessions and exemptions.

UND/BB34/1 23 October 1954 - 25 October 1957  
Concessions and Exemptions Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB34/2 25 February 1969 - 30 October 1972  
Concessions and Exemptions Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB34/3 31 October 1972 - 6 July 1977  
Concessions and Exemptions Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB34/4 27 September 1977 - 13 May 1980  
Concessions and Exemptions Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB34/5 2 July 1980 - January 1984  
Concessions and Exemptions Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB34/6 20 September 1982 - 11 May 1983  
Concessions and Exemptions Committee file  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB34/7 27 May - 18 September 1983  
Concessions and Exemptions Committee file  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB34/8 17 October 1983 - 11 July 1984  
Concessions and Exemptions Committee file  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB34/9 4 July - 15 November 1984  
Concessions and Exemptions Committee file  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB34/10 12 October 1984 - 4 June 1985  
Concessions and Exemptions Committee file  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB34/11 13 May 1985 - 20 January 1986  
Concessions and Exemptions Committee file  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

## I.C.I. Fellowships Committee

UND/BB15 1957 - 1975

The I.C.I. Fellowships committee was a standing committee of Senate set up in 1949. From 1963 to 1968 it was a joint committee with Newcastle University with meetings held alternately in Durham and Newcastle; it also then administered the Turner and Newall fellowship. In February 1968 a new Durham committee on ICI fellowships was established.

UND/BB15/1 19 October 1957 - 10 April 1963

I.C.I. Fellowships Committee minute book

At the front is a list of I.C.I. and Turner and Newall fellows 1946-1964.

*Size:* 230 x 340mm

Paper file, 134f &amp; reports &amp; index, in a spring-back binder

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB15/1 22 November 1963 - 18 March 1968

ICI Fellowships Joint Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB15/3 19 February 1968 - 17 February 1975

ICI Fellowships Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

## Development Programme Committee

UND/BB16 1958 - 1983

The Development Programme was a committee of the Durham Colleges.

UND/BB16/1 3 December 1958 - 15 May 1961

Development Programme Committee minute book

*Size:* 230 x 340mm

Paper file, in a spring-back binder

UND/BB16/2 26 October 1961 - 12 October 1971

Development Programme Committee minute book

Paper file

UND/BB16/3 19 November 1971 - 16 January 1978

Development Programme Committee minute book

Paper file

UND/BB16/4 25 April 1978 - 12 October 1981

Development Programme Committee minute book

Paper file



UND/BB16/5 17 April 1980 - 1 December 1983

Joint Development Programme and Quinquennial Committee minute book

The committee was set up to consider suggestions submitted for items to be financed from the projected 150th anniversary appeal and to make recommendations to Senate and Council.

Education Department Standing Committee

UND/BB60 1959 - 1966

*Biographical information:* This standing committee of the Academic Board was established in 1959 to consider matters brought before it by the professor of Education, to consider any questions about staff, premises or special equipment for the department of Education, and to receive the annual report of the professor of Education. It was disbanded in 1966 when its remit had been taken over by the reconstituted board of the faculty of Education.

UND/BB60/1 9 December 1959 - 24 November 1966

Standing Committee for the Department of Education minute book

General Lectures Committee

UND/BB75 1959 - 1991

*Biographical information:* Academic Board set up a standing committee on General Lectures on 17 November 1959. It became a standing committee of Senate in 1963. It was intended to set up programmes of lectures of general interest to everyone in the Michaelmas and Epiphany terms, but increasingly dealt rather with facilitating one-off lectures in departments.

UND/BB75/1 28 November 1959 - 7 October 1983

General Lectures Committee minute book

UND/BB75/2 11 May 1984 - 4 March 1987

General Lectures Committee minute book

UND/BB75/3 9 October 1987 - 11 October 1991

General Lectures Committee minute book

Paper file

Quinquennial Committee

UND/BB18 1960 - 1986

The Quinquennial committee of the Durham Colleges became a joint standing committee of Council and Senate from 1963 and was retitled the Resources Committee in 1985. A sub-committee on part-time teaching was extant by 1982 and on Accommodation Review by 1990.

UND/BB18/1 2 November 1960 - 22 June 1961

Quinquennial Committee minute book

Size: 230 x 340mm

Paper file, in a spring-back binder

UND/BB18/2 2 December 1961 - 2 July 1964  
Quinquennial Committee minute book

UND/BB18/3 16 November 1964 - 14 May 1966  
Quinquennial Committee minute book  
From the 15 November 1965 meeting, titled as the Quinquennial committee for 1962/67.

UND/BB18/4 17 January 1966 - 31 January 1967  
Quinquennial Committee 1967/72 minute book

UND/BB18/5 4 March 1967 - 17 May 1969  
Quinquennial Committee [1967/72] minute book

UND/BB18/6 7 November 1969 - 22 May 1971  
Quinquennial Committee [1967/72] minute book

UND/BB18/7-14 14 November 1970 - 18 November 1976  
Quinquennial Committee 1972/77 minutes, papers and reports, numbered 1-495.

UND/BB18/15-22 29 November 1975 - 10 June 1982  
Quinquennial Committee 1977/82 minutes, papers and reports, numbered 1-697.

UND/BB18/23-29 4 October 1982 - 6 June 1985  
Quinquennial Committee 1982/87 minutes, papers and reports, numbered 1-277.

Part-Time Teaching Sub-Committee  
UND/BB18A 1982 - 1986

UND/BB18A/1 11 October 1982 - 25 June 1986  
Part-Time Teaching Sub-Committee minute book

Accommodation Review Committee  
UND/BB18B 1991 - 1995

*Biographical information:* An Accommodation Review Committee was established as a sub-committee of the Resources Committee by 1990. Its duties were stipulated as covering planning considerations affecting the university estate, the best use by the university of its physical assets, environmental considerations in accommodation plans, the provision and use of centrally timetabled teaching accommodation, the provision of residential accommodation, and advising on the need for additional accommodation.

Minutes 2001-2006 are available at

<https://www.dur.ac.uk/committees/minutes/accommodation-review-committee/>

UND/BB18B/1 13 November 1991 - 7 June 1993  
Accommodation Review Committee minutes, agendas, papers and correspondence, including "Charging for the Use of Accommodation Report and Recommendations to the University of Durham" by A. McWilliam, 10 February 1992  
Paper file

UND/BB18B/2 18 October 1993 - 6 October 1995  
Accommodation Review Committee minutes, papers, agendas and correspondence, including plans for the Science site and buildings on it.  
Paper file

## SRC/DSU and Council Joint Committee

UND/BB35 1960 - 1987

Minutes with some papers and reports.

*Biographical information:* This committee was set up by Council on 14 May 1957 to discuss items of common interest to the Students Representative Council, later Durham Students Union, and the Durham Colleges', later University, Council.

Minutes 1992-1995 and 2000-2007 are available online at

<https://www.dur.ac.uk/committees/minutes/joint-committee-of-the-university-and-dsu/>

UND/BB35/1 6 May 1960 - 17 June 1969

SRC and Council Joint Committee minute book

UND/BB35/2 4 December 1969 - 7 June 1976

SRC/DSU and Council Joint Committee minute book, including a copy of *Fifth Report from the Expenditure Committee Session 1973-74 Wages and Conditions of African Workers Employed by British Firms in South Africa* (HMSO 1974)

Paper file

UND/BB35/3 2 February 1978 - 12 March 1987

DSU and Council Joint Committee minute book

## Heads of Houses Committees

UND/BB43 1960 - 2011

*Biographical information:* A committee for the heads of the colleges in the Durham Colleges was established in 1950. It became or was subsumed within the Colleges Board in December 2008 which had answering to it the Committees of Bursars, Senior Tutors and Chaplains.

UND/BB43/1 11 January 1960 - 15 June 1964

Heads of Houses Committee minute book

UND/BB43/2 3 December 1964 - 13 June 1966

Heads of Houses Committee minute book

Paper file, in a spring-back binder

UND/BB43/3 8 October 1966 - 26 April 1969

Heads of Houses Committee minute book

Paper file, in a spring-back binder

UND/BB43/4 11 October 1969 - 15 November 1975

Heads of Houses Committee minute book, with agendas and papers

Paper file, in a spring-back binder

UND/BB43/5 20 February 1975 - 23 June 1978

Heads of Houses Committee minute book, with agendas and papers

Paper file, in a spring-back binder

UND/BB43/6 26 September 1978 - 14 September 1981

Heads of Houses Committee minute book, with agendas and papers

Paper file

- UND/BB43/7 9 October 1981 - 24 November 1984  
Heads of Houses Committee minute book, with agendas and papers
- UND/BB43/8 12 May 1986 - 9 February 1987  
Heads of Houses Committee minute book, with agendas and papers  
Also includes reviews of college accountancy systems and estates and buildings  
Paper file
- UND/BB43/9 8 February 1988 - 4 June 1989  
Heads of Houses Committee minute book, with agendas and papers  
Paper file
- UND/BB43/10 October 2000 - July 2002  
Head of Houses Committee minute book, with agendas and papers  
Paper file, in a lever-arch 2 ring binder
- UND/BB43/11 October 2002 - July 2003  
Head of Houses Committee minute book, with agendas and papers  
Paper file, in a lever-arch 2 ring binder
- UND/BB43/12 September 2003 - June 2004  
Head of Houses Committee minute book, with agendas and papers  
Paper file, in a lever-arch 2 ring binder
- UND/BB43/13 September 2004 - July 2005  
Head of Houses Committee minute book, with agendas and papers  
Paper file, in a lever-arch 2 ring binder
- UND/BB43/14 September 2005 - July 2006  
Head of Houses Committee minute book, with agendas and papers  
Paper file, in a lever-arch 2 ring binder
- UND/BB43/15 September 2006 - July 2007  
Head of Houses Committee minute book, with agendas and papers  
Paper file, in a lever-arch 2 ring binder
- UND/BB43/16 September 2007 - July 2008  
Head of Houses Committee minute book, with agendas and papers  
Paper file, in a lever-arch 2 ring binder
- UND/BB43/17 September 2008 - June 2009  
Head of Houses Committee which became or was subsumed within the Colleges Board in December minute book, with agendas and papers  
2 paper files, in a lever-arch 2 ring binder and a plastic 2 ring binder
- UND/BB43/18 September 2009 - July 2010  
Colleges Board minute book, with agendas and papers  
2 paper files, in a lever-arch 2 ring binders
- UND/BB43/19 September 2010 - June 2011  
Head of Houses Committee minute book, with agendas and papers  
Paper file, in a lever-arch 2 ring binder
- UND/BB43/20 15 January 1976 - 28 June 1984  
Head of Houses Committee with the Committee of Senior Men and Women minutes, with agendas and papers  
Paper file

UND/BB43/21 18 May 1982 - 24 January 1986  
 Heads of Houses informal meetings, with agenda, minutes and papers  
 Paper file

UND/BB43/22 1978 - 1979  
 Heads of Houses with the Committee of College Bursars, with agenda, minutes and papers  
 Paper file

UND/BB43/23 1986  
 Papers relating Heads of Houses discussions on admissions policy  
 Paper file

UND/BB43/24 September 1994 - November 2000  
 Memoranda and other official communications from the Academic Registrar to the Heads of Houses, mostly on student administration  
 Paper file

#### Colleges Committee/Board

UND/BB44 1985 - 2002

*Biographical information:* A Colleges Committee was established in 1985 to keep the collegiate system under review, to consider any questions referred to it by Senate or Council, to advise them on any aspect of academic policy which had implications for the operation of the collegiate system, to comment on plans for university expansion or contraction from the collegiate aspect, to receive the minutes of the Colleges Bursars Committee and to communicate directly with college governing bodies. It was retitled as the Colleges Consultative Committee in October 1987. Membership was made up of some heads of houses, representatives of college officers and college tutors. Its work was subsumed in that of the Colleges Board in October 1993, which then was given additional responsibility for financial monitoring, planning and resource allocation for colleges.

UND/BB44/1 16 February 1985 - 27 May 1987  
 Colleges Committee minute book

UND/BB44/2 7 October 1987 - 8 February 1989  
 Colleges Consultative Committee minute book

UND/BB44/3 11 October 1989 - 13 May 1993  
 Colleges Consultative Committee/Colleges Board minute book

UND/BB44/4 28 October 1993 - 1 February 1996  
 Colleges Board minute book

UND/BB44/5 9 May 1996 - 27 October 1998  
 Colleges Board minute book

UND/BB44/6 9 May 1996 - 1 July 2002  
 Colleges Board minute book  
 Overlaps with the previous volume without entirely replicating it.

#### Colleges Board Planning Committee

UND/BB45 1990 - 1999

UND/BB45/1 30 March 1990 - 26 April 1999  
Colleges Board Planning Committee minute book

College Bursars' Committee  
UND/BB107 1979 - 2007

UND/BB107/1 January 1979 - December 1980  
College Bursars' Committee minutes, agendas, reports, papers and correspondence.  
Paper file  
*Ownership history:* Transferred from Trevelyan College archive (B2/12) October 2016.

UND/BB107/1a January - April 1981  
College Bursars' Committee minutes, agendas, reports, papers and correspondence.  
Paper file  
*Ownership history:* Transferred from Hatfield College archive (E15) October 2017.

UND/BB107/2 July 1984 - November 1987  
College Bursars' Committee minutes, agendas, reports, papers and correspondence.  
Paper file  
*Ownership history:* Transferred from Trevelyan College archive (B1/5) October 2016.

UND/BB107/3 April 1988 - October 1995  
College Bursars' Committee minutes.  
Paper file  
*Ownership history:* Transferred from Trevelyan College archive (B2/4) October 2016.

UND/BB107/4 December 2000 - July 2002  
Bursars' Committee minute book, with agendas and papers  
Paper file, in a lever-arch 2 ring binder

UND/BB107/5 September 2002 - July 2003  
Bursars' Committee minute book, with agendas and papers  
Paper file, in a lever-arch 2 ring binder

UND/BB107/6 September 2003 - July 2004  
Bursars' Committee minute book, with agendas and papers  
Paper file, in a lever-arch 2 ring binder

UND/BB107/7 October 2004 - July 2005  
Bursars' Committee minute book, with agendas and papers  
Paper file, in a lever-arch 2 ring binder

UND/BB107/8 October 2005 - July 2007  
Bursars' Committee minute book, with agendas and papers  
Paper file, in a lever-arch 2 ring binder

Colleges' Residence and Catering Operations Sub-Committee  
UND/BB106 1999 - 2000

*Biographical information:* This was a sub-committee of the Colleges' Board.

UND/BB106/1 October 1999 - July 2000

Colleges' Residence and Catering Operations Sub-Committee minutes, agendas and papers.

Paper file

Business School Board of Governors

UND/BB51 1961 - 1998

*Biographical information:* A standing committee was set up in 1961 to consider matters submitted by the director of the Business Research Unit, to receive his annual report, and to make recommendations to the Academic Board concerning the staffing, premises or special equipment needs of the unit. In 1984 an advisory committee for the Business School was replaced by a board of governors as a standing committee of Council, as recommended by Council on 6 November. The governors were to keep under review the performance of the Business School and ensure it was meeting its objectives, with particular reference to its finances. They were also to advise and assist the staff of the school, meet at least termly, and report annually to Council in Michaelmas.

A Finance and General Purposes Committee was set up by the board in February 1994.

UND/BB51/1 9 November 1961 - 5 November 1962  
Business Research Unit Standing Committee minute book

UND/BB51/2 14 December 1984 - 30 April 1985  
Business School Board of Governors minute book

UND/BB51/3 31 October 1985 - 9 June 1986  
Business School Board of Governors minute book

UND/BB51/4 3 October 1986 - 8 June 1987  
Business School Board of Governors minute book

UND/BB51/5 1 October 1987 - 18 November 1988  
Business School Board of Governors minute book

UND/BB51/6 24 February - 8 September 1989  
Business School Board of Governors minute book

UND/BB51/7 24 November 1989 - 14 June 1991  
Business School Board of Governors minute book

UND/BB51/8 29 November 1991 - 26 June 1992  
Business School Board of Governors minute book

UND/BB51/9 27 November 1992 - 21 February 1995  
Business School Board of Governors minute book

UND/BB51/10 10 March - 17 November 1995  
Business School Board of Governors minute book

UND/BB51/11 1 March - 29 November 1996  
Business School Board of Governors minute book

UND/BB51/12 7 March - 21 November 1997  
Business School Board of Governors minute book

UND/BB51/13 6 March - 29 July 1998  
Business School Board of Governors minute book

Business School Finance and General Purposes Committee  
UND/BB51A 1994 - 1998

UND/BB51A/1 24 February 1994 - 1 November 1996  
Business School Board of Governors Finance and General Purposes  
Committee minute book

UND/BB51A/2 26 February 1997 - 25 February 1998  
Business School Board of Governors Finance and General Purposes  
Committee minute book

Fawcus Trust Fund Committee

UND/BB41 1962 - 1988

*Biographical information:* This committee administered grants from the Fawcus Trust Fund and also, from 1964, from the Council fund for students travelling abroad unless, from 1980, they had been otherwise provided for by the University Expeditions Committee.



UND/BB41/1 12 October 1962 - 20 May 1985

Fawcus Trust Fund Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB41/2 19 May 1986 - 4 March 1988

Fawcus Trust Fund Committee minute book

Includes student applications.

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

University Arts Finance/Support for the Arts Committee

UND/BB55 1964 - 1988

*Biographical information:* An Arts Finance Committee was established in 1964 to advise Council on the finance required for the proper support of university activities in any branch of the arts, and to make grants to approved university societies in the arts from an annual Council grant. This was reconstituted as the Committee on the University's Support for the Arts in September 1982 with a brief of advising Council on the finance required for the proper support of University activities in any of the branches of the Arts, to supplement such resources as then existed by making ad hoc grants or guarantees from funds to be provided by Council and by Northern Arts in support of activities in any branches of the Arts to approved University and other societies or organisations approved by the committee, with a high priority being given to the needs of university societies, and also to manage the Assembly Rooms, to provide such administrative and financial supervision as was required and thought appropriate for activities which did not have a continuing existence but which regularly occurred such as the Oriental Music Festival and Durham University Fringe Theatre, and to make recommendations on the development of arts activities, and, funds permitting, to appoint an Administrative Officer to coordinate all artistic events and oversee the daily running of the Assembly Rooms etc.

UND/BB55/1 14 February 1964 - 27 May 1971

University Arts Finance Committee minute book

UND/BB55/2 28 October 1971 - 6 May 1976

University Arts Finance Committee minute book

UND/BB55/3 21 October 1976 - 13 May 1982

University Arts Finance Committee minute book

UND/BB55/4 19 June 1985 - 12 October 1988

Committee on the University's Support for the Arts minute book

Paper file, in a spring-back binder

UND/BB55A/1 10 May 1985 - 8 May 1987

Sub-Committee A (Assembly Rooms Theatre) minute book

Paper file, in a spring-back binder

UND/BB55B/1 15 May 1985 - 13 May 1987

Sub-Committee B (Student Arts Finance) minute book

Paper file, in a spring-back binder

UND/BB55B/2 28 October 1987 - 29 February 1988  
 Arts Finance Working Party of the Committee on the University's Support for  
 the Arts minutes  
 Paper file

UND/BB55C/1 12 February 1986 - 14 March 1988  
 Sub-Committee C (Performing Arts Fund) minute book  
 Paper file, in a spring-back binder

#### Computer Unit/Service Committee

UND/BB46 1964 - 1989

*Biographical information:* An *ad hoc* committee met in November 1964 which led to the establishment of a Computer Unit joint committee of Senate and Council in March 1965. This was to keep under review the policy of the Computer Unit for the allocation of time and other matters, and report to Senate and Council accordingly. It was also to consider matters brought to it by the unit's diector, to forward his annual report to Senate and Council, to consult with the Quinquennial Committee re staffing and finance matters, to fix fees payable for the use of the unit and to settle financial questions arising from the operation of the unit.

UND/BB46/1 25 November 1964 - 21 January 1969  
 Computer Unit Committee minute book

UND/BB46/2 2 June 1969 - 24 May 1971  
 Computer Unit Committee minute book

UND/BB46/3 22 May 1972 - 10 May 1976  
 Computer Unit Committee minute book

UND/BB46/4 22 November 1976 - 19 November 1979  
 Computer Unit Committee minute book

UND/BB46/5 [22 February] 1980 - 28 October 1981  
 Computer Unit Committee minute book

UND/BB46/6 5 March 1982 - 3 May 1983  
 Computer Unit Committee minute book

UND/BB46/7 6 June 1983 - 11 June 1984  
 Computer Unit Committee minute book

UND/BB46/8 28 September 1984 - 2 June 1986  
 Computer Centre/Service Committee minute book  
 The committee was retitled Computer Centre Committee in September 1984 and then Computer Service Committee for the next meeting in October 1984.

UND/BB46/9 24 October 1986 - 23 October 1987  
 Computer Service Committee minute book

UND/BB46/10 26 February 1988 - 24 February 1989  
 Computer Service Committee minute book

UND/BB46/11 November 1989 - June 1990  
 Computer Service Committee minute book  
 Paper file, in a spring-back binder

UND/BB46/12 November 1990 - May 1991  
Computer Service Committee minute book  
2 paper files, in spring-back binders

Computer Unit ad hoc committees and working parties  
UND/BB46A 1979 - 1981

UND/BB46A/1 2 November 1979 - 25 November 1980  
Ad Hoc Committee on the Implications of Separating the Directorship of the  
Computer Unit from the Chairmanship of the Board of Studies in Computing  
minute book

UND/BB46A/2 9 December 1980 - 19 February 1981  
Whitfield Report Working Party minute book  
To prepare comments on Prof H. Whitfield's report into computing in the  
universities of Durham and Newcastle in the 1980s.

Computer Users' Committee  
UND/BB47 1968 - 2007

*Biographical information:* This committee was to discuss developments in system software and computer facilities, and to make suggestions about them to the Computer Unit Committee. It was also to act as a means of communication between users and the Computer Unit. It was renamed the Computer Consultative Committee in 1985 and was then replaced in 1991 by an Information Technology Users' Committee, as a committee of the IT Strategy Committee. It thence had a role of voicing the views of users on major matters, being concerned with services provided by Library and Administrative computing as well as the Computing Service. IT Users' Committee minutes 1994-1995 and 2000-2006 also available at <https://www.dur.ac.uk/committees/minutes/it-users-committee/>

UND/BB47/1 18 December 1968 - 14 November 1980  
Computer Users' Committee minute book

UND/BB47/2 9 February 1981 - 30 May 1984  
Computer Users' Committee minute book

UND/BB47/3 October 1984 - May 1989  
Computer Consultative Committee minute book  
Paper file

UND/BB47/4 October 1989 - April 1991  
Computer Consultative Committee minute book  
Paper file

UND/BB47/5 16 October 1991 - 1 May 1992  
IT Users' Committee minute book

UND/BB47/6 14 October 1992 - 30 April 1993  
IT Users' Committee minute book

UND/BB47/7 13 October 1993 - 29 April 1994  
IT Users' Committee minute book

UND/BB47/8 12 October 1994 - 29 April 1996  
IT Users' Committee minute book

UND/BB47/9 9 October 1996 - 30 April 1999  
IT Users' Committee minute book

UND/BB47/10 20 October 1999 - 2 May 2003  
IT Users' Committee minute book

UND/BB47/11 15 October 2003 - 22 January 2007  
IT Users' Committee minute book

#### Microprocessor Centre Management Committee

UND/BB48 1979 - 1985

*Biographical information:* A steering committee for microprocessor developments was set up in May 1979. This became a management committee for the Microprocessor Centre in February 1980.

UND/BB48/1 22 May - 12 September 1979  
University Steering Committee for Microprocessor Developments minute book

UND/BB48/2 28 February 1980 - 7 February 1985  
Microprocessor Centre Management Committee minute book

#### Word Processor Steering Group

UND/BB49 1981 - 1985

*Biographical information:* A working party on word processors in the university was set up in June 1981. This became a steering group in May 1982.

UND/BB49/1 29 June 1981 - 1 March 1982  
Word Processor Working Party minute book

UND/BB49/2 12 May 1982 - 4 March 1985  
Word Processor Steering Group minute book

#### Information Technology Strategy Committee

UND/BB50 1991 - 2007

*Biographical information:* An Information Technology Committee was set up in 1991 to keep under review the university's IT strategy, to advise and make recommendations to the Policy and Resources committees as appropriate, to keep under review the provision of computing facilities in the university, to advise on academic, library and administrative computing to ensure their integration, to receive information on computing facilities and services, and to determine charging for their use.

Minutes for 1994-1995 and 2000-2006 are available at  
<https://www.dur.ac.uk/committees/minutes/it-strategy-committee/>

UND/BB50/1 28 May - 30 October 1991  
IT Strategy Committee minute book

UND/BB50/2 10 February - 18 May 1992  
IT Strategy Committee minute book

UND/BB50/3 12 November 1992 - 8 February 1993  
IT Strategy Committee minute book

UND/BB50/4 17 May - 27 October 1993  
IT Strategy Committee minute book

UND/BB50/5 9 February - 19 May 1994  
IT Strategy Committee minute book

UND/BB50/6 16 November 1994 - 25 May 1995  
IT Strategy Committee minute book

UND/BB50/7 25 October 1995 - 29 May 1997  
IT Strategy Committee minute book

UND/BB50/8 28 October 1997 - 10 June 1998  
IT Strategy Committee minute book

UND/BB50/9 5 November 1998 - 1 June 2000  
IT Strategy Committee minute book

UND/BB50/10 31 October 2000 - 24 May 2001  
IT Strategy Committee minute book

UND/BB50/11 30 October 2001 - 27 May 2004  
IT Strategy Committee minute book

UND/BB50/12 2 November 2004 - 8 February 2007  
IT Strategy Committee minute book

UND/BB50A/1 28 May - 25 October 1991  
Technical Working Party on Printing Services, set up by the shadow meeting of the IT Strategy Committee of 28 May 1991 to consider and make recommendations to it on the efficient co-ordination of printing services through the data network, in particular as between the Computer Centre and Old Shire Hall; agendas, minutes, papers and correspondence.  
Paper file

UND/BB50B/1 30 August 1991 - 9 July 1993  
Working Group on the 1992 Procurement, also set up by the shadow meeting of the IT Strategy Committee of 28 May 1991 to consider and take action as may be necessary on details of the planned procurement for the 1992 upgrade, taking ISC advice into account particularly on the balance of workstations and PCs and their possible location, and to report their actions; minutes and papers.  
Paper file

UND/BB50C/1 12 November 1997 - 26 August 1998

Millennium Task Force Working Party minute book.

This was set up as a working group of the IT Strategy Committee in 1997 to consider and recommend how the university should manage the problems with the year 2000 issue in IT based systems. On the submission of its report in October 1998 it was disbanded and replaced by a project team.

Nominating Committee of Council

UND/BB58 1964 - 1988

*Biographical information:* Council's Nominating Committee was established in 1950. Following joint meetings with its Senate counterpart in 1988, the two were merged, and for subsequent meetings see BB14 above.

UND/BB58/1 28 May 1964 - 30 June 1969

Nominating Committee of Council minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB58/2 3 November 1969 - 28 June 1976

Nominating Committee of Council minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB58/3 15 March 1977 - 28 June 1983

Nominating Committee of Council minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB58/4 5 December 1983 - 17 June 1987

Nominating Committee of Council minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB58/5 27 November 1987 - 15 June 1988

Nominating Committee of Council minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

DSIR/SRC and Other Outside Contracts Committee

UND/BB78 1963 - 1966

*Biographical information:* This joint standing committee of Senate and Council was set up in 1963 to consider the principles to be followed in regulating the growing number of researchers financed by outside bodies and the consequent problems of staffing, accounting and accommodation, and also to consider whether any special machinery was necessary to control the initiation of such contracts.

UND/BB78/1 21 January 1963 - 27 January 1966  
 DSIR/Science Research Council and Other Outside Contracts Standing  
 Committee minute book, with some agendas.

Honorary Degrees/Ceremonies and Honorary Degrees Committee  
 UND/BB82 1957 - 2012

*Biographical information:* An Honorary Degrees Committee was set up by Senate in 1938. It was amalgamated with the Ceremonies Committee in 1985 to become the Ceremonies and Honorary Degrees Committee.

*Access restrictions:* Closed for 60 years under Data Protection Act.

UND/BB82/1 19 March 1957 - 9 February 1961  
 Honorary Degrees Committee minutes, agendas and papers, with some voting  
 papers  
 Paper file

UND/BB82/2 4 November 1964 - 10 November 1997  
 Honorary Degrees/Ceremonies and Honorary Degrees (from 4 November 1985)  
 Committee minute book.

With a list of honorary graduates 1965-1986 at the back.

*Access restrictions:* Closed until 2058.

UND/BB82/3 12 May 1998 - 30 October 2006  
 Ceremonies and Honorary Degrees Committee/Advisory Panel (from May 2003)  
 minute book.

*Access restrictions:* Closed until 2067.

UND/BB82/4 27 October 2007 - 20 October 2010  
 Senate Advisory Panel on Ceremonies and Honorary Degrees minutes and  
 papers.  
 Paper file

*Access restrictions:* Closed until 2071.

UND/BB82/5 October 2011 - February 2012  
 Senate Advisory Panel on Ceremonies and Honorary Degrees minutes and  
 papers.  
 Paper file

*Access restrictions:* Closed until 2073.

Isabel Fleck Award Committee

UND/BB30 1968 - 1977

*Biographical information:* This committee appointed and awarded the Isabel Fleck awards/fellowships, funded by Lord Fleck.

UND/BB30/1 15 March 1968 - 17 May 1977  
 Isabel Fleck Award Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
 PROTECTION ACT (2018)

Timetable Committee

UND/BB59 1968 - 1977

*Biographical information:* This standing committee of Senate to oversee the academic timetable was set up in 1968 and lasted until 1984.

UND/BB59/1 29 October 1968 - 4 March 1977  
Timetable Committee minute book

SRC/DSU and Senate Joint Committee  
UND/BB36 1968 - 1985

*Biographical information:* This committee was set up in 1968 to discuss items of common interest and where necessary make recommendations to Senate or the Students Representative Council, later the Durham Students' Union. Its brief soon expanded to include matters relating to courses and academic developments on which Senate might wish to consult student opinion or about which the DSU might wish to make recommendations.

UND/BB36/1 20 May 1968 - 1 May 1969  
SRC and Senate Joint Committee minute book

UND/BB36/2 27 January 1970 - 4 February 1985  
DSU and Senate Joint Committee minute book

Information Committee

UND/BB76 1968 - 1983

*Biographical information:* An ad hoc committee on the production of a university prospectus in place of the various faculty handbooks led to the establishment by Senate of an Information Committee on 22 October 1968 which was to oversee the production, financing and stock of a prospectus, and other pamphlet literature.

UND/BB76/1 10 December 1968 - 28 April 1983  
Information Committee minute book

Ceremonies Committee

UND/BB83 1968 - 1982

*Biographical information:* A Senate Ceremonies Committee was established in 1963 to oversee arrangements for congregations. It was amalgamated with the Honorary Degrees Committee in 1985.

UND/BB83/1 9 January 1968 - 1 December 1982  
Ceremonies Committee minute book.

Student Representation Joint Committee

UND/BB37 1970 - 1972

*Biographical information:* This joint committee was to keep under review the general working of student representation and the channels of communication between the student body and the statutory bodies of the university and their committees.

UND/BB37/1 1 May 1970 - 27 October 1972  
Student Representation Joint Committee minute book

Vacation Grants Committee

UND/BB54 1970 - 1981

*Biographical information:* An ad hoc committee of Senate on Vacation Grants was set up in 1970. It ceased to be ad hoc by March 1973 and became the Vacation Study Committee in June 1981.



UND/BB54/1 2 December 1970 - 10 June 1981  
Vacation Grants Committee minute book

European & Overseas Academic/Overseas Academic & Students Committee  
UND/BB39 1974 - 1993

*Biographical information:* An advisory committee on European and Overseas academics (exchanges, visits, recruitment etc) was established in 1974. A committee on the recruitment of overseas students, initially just undergraduates but, as only 2 matriculated in 1982, soon expanded to all students, was set up in February 1982. These committees were soon holding joint meetings and formally merged in May 1984 to become the Overseas Academic and Students Committee with duties of advising Senate on matters re official agreements and exchanges of staff or students between Durham and overseas universities and on the recruitment of overseas students.

UND/BB39/1 15 February 1974 - 17 February 1978  
European and Overseas Academic Advisory Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB39/2 September 1978 - 8 October 1981  
European and Overseas Academic Advisory Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB39/3 5 February 1982 - 14 October 1987  
European and Overseas Academic Advisory Committee/ Committee on the Recruitment of Overseas Students/ Overseas Academic and Students Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB39/4 25 April 1988 - 26 February 1990  
Overseas Academic and Students Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB39/5 10 October 1990 - 22 February 1993  
Overseas Academic and Students Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

BEd Degree in the College of St Hild and St Bede Senate Standing Committee  
UND/BB74 1975 - 1977

*Biographical information:* This Senate Standing Committee was set up in November 1975. Its duties were taken over by the Board of the Faculty of Education's BEd (New Regulations) Standing Committee in 1977 (cf. UND/BD5/E).

UND/BB74/1 19 November 1975 - 22 March 1976  
 BEd in St Hild and St Bede Standing Committee minute book

UND/BD8/ 14 April 1976 - 28 June 1977  
 BEd in St Hild and St Bede Standing Committee minute book

#### Teaching Resources Committee

UND/BB62 1978 - 1983

*Biographical information:* This standing committee was to advise Senate on matters affecting teaching methods and resources in the university, and especially on the effective use of existing resources, and the best means of disseminating new ideas on teaching and learning. A Technical sub-committee was set up in November 1978 to survey audio and video equipment in the university.

UND/BB62/1 10 March 1978 - 18 February 1983  
 Teaching Resources Committee minute book

UND/BB62A/1 5 December 1978 - 30 April 1981  
 Technical Sub-Committee minute book.

#### Hearing-Impaired Students Advisory Committee

UND/BB40 1979 - 1993

UND/BB40/1 13 November 1979 - 19 November 1985  
 Hearing-Impaired Students Advisory Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB40/2 4 March 1986 - 27 February 1989  
 Hearing-Impaired Students Advisory Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB40/3 15 May 1989 - 2 March 1992  
 Hearing-Impaired Students Advisory Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB40/4 18 May 1992 - 26 April 1993  
 Hearing-Impaired Students Advisory Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

#### University Expeditions Council Committee

UND/BB38 1980 - 1985

The minutes also include prospectuses and some reports of the various expeditions, mostly overseas, seeking university sanction and support.

*Biographical information:* The committee was set up in 1980.

UND/BB38/1 14 March 1980 - 14 January 1981

University Expeditions Committee minute book

UND/BB38/2 16 November 1981 - 20 January 1982

University Expeditions Committee minute book

UND/BB38/3 24 November 1982 - 12 January 1983

University Expeditions Committee minute book

UND/BB38/4 24 November 1983 - 10 February 1984

University Expeditions Committee minute book

UND/BB38/5 16 January - 8 March 1985

University Expeditions Committee minute book

UND/BB38/6 28 November 1985 - 26 January 1988

University Expeditions Committee minute book

Paper file

UND/BB38/7 26 January 1989 - 1 February 1990

University Expeditions Committee minute book

Paper file

#### Senate Visiting Groups

UND/BB80 1981 - 1984

*Biographical information:* Senate established on 10 February 1981 the principle of groups visiting departments to review and make recommendations on future planning for teaching and research in a subject.

UND/BB80/1 30 March - 20 October 1981

Visiting Group to Computing/Mathematics minute book

UND/BB80/2 28 April - 15 September 1981

Visiting Group to the School of Education minute book

UND/BB80/3 16 December 1983 - 11 May 1984

Visiting Group to the Department of Psychology minute book

#### Centre for Materials Science and Technology/ Industrial Research Laboratories Committee

UND/BB52 1982 - 1995

*Biographical information:* On 2 November 1982 Council set up a planning committee for the Centre for Materials Science and Technology to carry out the planning and administration of the project. In May 1984, this became a management committee with the Centre now operational. A year later, the Centre was renamed as the University of Durham Industrial Research Laboratories. An advisory board was set up in addition in January 1986 and the management committee became an executive board on July 1988.

UND/BB52/1 9 December 1982 - 24 June 1983  
Centre for Materials Science and Technology Planning Committee minute book

UND/BB52/2 10 October 1983 - 14 March 1984  
Centre for Materials Science and Technology Planning Committee minute book

UND/BB52/3 11 May 1984 - 20 February 1985  
Centre for Materials Science and Technology Management Committee minute book

UND/BB52/4 10 May 1985 - 20 January 1988  
Industrial Research Laboratories Management Committee minute book

UND/BB52/5 10 October 1988 - 3 May 1991  
Industrial Research Laboratories Executive Board minute book

UND/BB52/6 14 October 1991 - 6 July 1992  
Industrial Research Laboratories Executive Board minute book

UND/BB52/7 19 October 1992 - 16 October 1995  
Industrial Research Laboratories Executive Board minute book

Industrial Research Laboratories Advisory Board  
UND/BB52A 1986 - 1990

UND/BB52A/1 23 January 1986 - 19 November 1990  
Industrial Research Laboratories Advisory Board minute book

Policy/Policy and Resources/Strategy/Strategy Implementation Committee

UND/BB31 1984 - 2003

The files comprise minutes, with associated papers and reports, and minutes of other relevant committees.

*Biographical information:* A Policy Committee was set up as a joint standing committee of Senate and Council in February 1984 to consider a broad strategy for the future of the university. It was to observe the changing social and economic environment outside the university and to improve the university's understanding of the implications of those changes for the university's work, to identify and study specific issues and options within the university, and to develop techniques which would assist in strategic thinking. It became the Policy and Resources Committee in October 1993 and was then reinvented as the Strategy Committee on 1 October 1999 with a brief to develop and keep under review the University Strategy and to consider and make recommendations to Senate and Council on important policy initiatives.

By 2019, as the University Strategy Implementation Committee, it was to provide strategic oversight and scrutiny of progress in implementing the University Strategy 2017-2027, in particular its key strategic projects, where such oversight and scrutiny did not already fall within the remits of other Council Committees (e.g. Finance and Audit). The Committee receives progress reports on behalf of Council, from the Executive and Project Boards on implementation of the overall University Strategy and strategic projects as against targets, key performance indicators (KPIs) and timelines. The Committee has no decision making powers, and is a scrutiny rather than policy-making body, reporting to Council.

UND/BB31/1 20 June 1984 - 17 November 1986  
Policy Committee minute book

UND/BB31/2 19 January 1987 - 14 July 1988  
Policy Committee minute book

UND/BB31/3 30 September 1988 - 13 November 1989  
Policy Committee minute book

UND/BB31/4 19 January 1990 - 28 May 1991  
Policy Committee minute book

UND/BB31/5 4 October 1991 - 25 January 1993  
Policy Committee minute book

UND/BB31/6 30 April 1993  
Policy Committee minute book

UND/BB31/7 1 October 1993 - 6 June 1994  
Policy and Resources Committee minute book

UND/BB31/8 30 September 1994 - 28 April 1995  
Policy and Resources Committee minute book

UND/BB31/9 22 May 1995 - 19 February 1996  
Policy and Resources Committee minute book

UND/BB31/10 20 May 1996 - 27 January 1997  
Policy and Resources Committee minute book

UND/BB31/11 9 May - 3 October 1997  
Policy and Resources Committee minute book

UND/BB31/12 5 November 1997 - 8 June 1998  
Policy and Resources Committee minute book

UND/BB31/13 11 June 1998 - 29 September 2000  
Policy and Resources/Strategy Committee minute book

UND/BB31/14 13 November 2000 - 27 May 2003  
Strategy Committee minute book

UND/BB31/15 18 November 2020 - 17 June 2021  
University Strategy Implementation Committee minutes and papers  
PDF: 307 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 24198 KB

The original structure in this file has been maintained; duplicate files have not been deleted

Office of Commercial and Public Affairs Management Committee  
UND/BB56 1984 - 1985

UND/BB56/1 22 May 1984 - 14 November 1985

Office of Commercial and Public Affairs Management Committee minute book

Centre for Overseas Research and Development Advisory Committee

UND/BB57 1984 - 1991

*Biographical information:* An advisory committee was established for the new Centre for Overseas Research and Development (CORD) under the aegis of the Research Foundation in 1984, becoming a committee of the new Research and Initiatives Committee in 1987.

UND/BB57/1 11 May 1984 - 2 October 1991

Centre for Overseas Research and Development Committee minute book.

Regulations and Admissions Committee

UND/BB70 1985 - 1993

*Biographical information:* A Regulations Committee of Senate was established in October 1985 to oversee the university's examination regulations. Its brief and title were widened to include admissions by November 1987.

UND/BB70/1 15 October 1985 - 24 November 1986

Regulations Committee minute book

UND/BB70/2 27 January - 2 March 1987

Regulations Committee minute book

UND/BB70/3 28 April - 14 July 1987

Regulations Committee minute book

UND/BB70/4 13 October 1987 - 29 February 1988

Regulations and Admissions Committee minute book

UND/BB70/5 26 April 1988 - 27 February 1989

Regulations and Admissions Committee minute book

UND/BB70/6 25 April - 27 November 1989

Regulations and Admissions Committee minute book

UND/BB70/7 5 March 1990 - 25 February 1991

Regulations and Admissions Committee minute book

UND/BB70/8 29 April 1991 - 2 March 1992

Regulations and Admissions Committee minute book

UND/BB70/9 30 April - 13 October 1992

Regulations and Admissions Committee minute book

UND/BB70/10 23 November 1992 - 29 April 1993

Regulations and Admissions Committee minute book

Academic Audit Working Party

UND/BB70A 1991 - 1992

*Biographical information:* Focusing on teaching rather than research, this working party was to consider if the university had in place defensible quality assurance mechanisms in areas to be reviewed by the Academic Audit Unit.

UND/BB70A/1 7 March - 4 July 1991  
Academic Audit Working Party minute book

UND/BB70A/2 18 September 1991 - 27 January 1992  
Academic Audit Working Party minute book

UND/BB70A/3 5 February - 4 December 1992  
Academic Audit Working Party minutes and papers

UND/BB70A/4 19 January - 24 May 1993  
Academic Audit Working Party minutes and papers

#### Joint Shared Use Committee

UND/BB162 1986 - 1989

*Biographical information:* The Joint Shared Committee was established in 1986 to administer the shared usage of the Durham Sixth Form Centre Theatre. The Committee was responsible for overall policy and decision-making in respect of shared use premises/facilities for its representatives that included Durham University, Durham County Council, Northern Arts, Durham Sixth Form Centre, and Durham Community Arts Association.

UND/BB162/1 7 January 1986 - 15 March 1989  
Joint Shared Use Committee minutes, agendas, reports and correspondence  
Paper file

#### Enterprise in Higher Education Initiative Committee

UND/BB53 1989 - 1993

*Biographical information:* A steering committee for the University of Durham's Enterprise in Higher Education Initiative was set up in February 1989, becoming a joint management committee in July of that year.

UND/BB53/1 27 February - 2 June 1989  
Enterprise in Higher Education Initiative Steering Committee minute book

UND/BB53/2 7 July 1989 - 11 December 1990  
Enterprise in Higher Education Initiative Joint Management Committee minute book

UND/BB53/3 19 March 1991 - 30 November 1993  
Enterprise in Higher Education Initiative Joint Management Committee minute book

#### Validation Committee

UND/BB71 1990 - 1992

*Biographical information:* A Regulations and Admissions Committee working party on Validation was set up in July 1990 to look at the university's validation of courses and qualifications taught by other institutions and to propose a university scheme to coordinate validation procedures for different qualifications. The final report of November 1990 led to a Validation Standing Committee being set up by Senate in July 1991.

Minutes for 1993 and 2000-2007 are available at

<https://www.dur.ac.uk/committees/minutes/committee-on-validation/>

UND/BB71/1 26 July - 18 September 1990  
Validation Working Party minute book

UND/BB71/2 23 October - 30 November 1990  
Validation Working Party minute book  
With the final report.

UND/BB71/3 8 July 1991 - 29 May 1992  
Validation Committee minute book

University/Quantitative/Strategic/Resource Planning Group

UND/BB72 1989 - 2002

*Biographical information:* A University Planning Group of the Policy and Resources Committee was established by February 1990. It was successively retitled as the Quantitative (October 1991), Strategic (December 1997) and then Resource (October 1999) Planning Group.

Minutes for 1994-1995 and 2000-2002 are also available at

<https://www.dur.ac.uk/committees/minutes/quality-and-standards-committee/>

UND/BB72/1 August 1989 - May 1991  
University Planning Group correspondence, general and with departments, with a subject list at the front  
Paper file

UND/BB72/2 6 March - 18 April 1990  
University Planning Group minutes, agendas and papers  
Paper file

UND/BB72/3 20 April - 7 June 1990  
University Planning Group minutes, agendas and papers  
Paper file

UND/BB72/4 19 September 1990 - 1 February 1991  
University Planning Group minutes, agendas and papers  
Paper file

UND/BB72/5 8 March - 16 April 1991  
University Planning Group minutes, agendas and papers  
Paper file



UND/BB72/6 30 April - 22 May 1991  
University Planning Group minutes, agendas and papers

UND/BB72/7-8 28 October 1991 - 8 July 1992  
Quantitative Planning Group minute book and papers

UND/BB72/9-10 2 October 1992 - 17 May 1993  
Quantitative Planning Group minute book and papers

UND/BB72/11-12 12 January - 18 July 1994  
Quantitative Planning Group minute book and papers

UND/BB72/13-14 18 October 1994 - 18 May 1995  
Quantitative Planning Group minute book and papers

UND/BB72/15-16 9 October 1995 - 10 June 1996  
Quantitative Planning Group minute book and papers

UND/BB72/17 22 October 1996 - 23 May 1997  
Quantitative Planning Group minute book and papers

UND/BB72/18 27 October 1997 - 7 July 1998  
Strategic Planning Group minute book and papers

UND/BB72/19 17 November 1998 - 5 July 1999  
Strategic Planning Group minute book and papers

UND/BB72/20 29 October 1999 - 23 June 2000  
Resource Planning Group minute book and papers

UND/BB72/21 12 September 2000 - 6 March 2002  
Resource Planning Group minute book and papers

Student Organisations Sub-Group

UND/BB72/A 1978 - 1996

UND/BB72/A1 16 May 1978 - 2 June 1994  
Composition Fee Council Committee and Student Organisations Sub-Group  
minute book

Composition Fee Committee 16 May 1978 - 14 May 1991  
Student Organisations 26 May - 2 June 1994

UND/BB72/A2 28 February - 17 May 1995  
Student Organisations Sub-Group minute book

UND/BB72/A3 17 January 1996  
Student Organisations Sub-Group minute book

Stockton Campus/Health, Medicine and Environment Planning Sub-Committee  
UND/BB72/B 1999 - 2002

UND/BB72/B1 15 September 1999 - 11 May 2001  
Stockton Campus Planning Sub-Committee minute book

UND/BB72/B2 9 November 2001 - 10 May 2002  
Health, Medicine and Environment Planning Sub-Committee minute book

Academic Planning Group

UND/BB73 1991 - 1998

*Biographical information:* An Academic Planning Group of the Policy and Resources Committee was established in 1991.

UND/BB73/1 22 October 1991 - 8 July 1992  
Academic Planning Group minute book

UND/BB73/2 21 April - 18 May 1993  
Academic Planning Group minute book

UND/BB73/3 7 May 1994 - 20 February 1996  
Academic Planning Group minute book

UND/BB73/4 27 February 1997 - 26 February 1998  
Academic Planning Group minute book

Language Centre Steering Committee

UND/BB68 1991 - 1999

*Biographical information:* An advisory committee was set up in 1991 to act as a support group for the director of the newly developed Language Centre as a sub-committee of the Resources Committee. It became a steering committee on November 1993.

UND/BB68/1 20 November 1991 - 21 June 1996  
Language Centre Advisory/Steering Committee minute book

UND/BB68/2 2 December 1996 - 26 March 1999  
Language Centre Steering Committee minute book

Health and Safety Policy Committee Counselling Services Support Group  
Sub-Committee

UND/BB79 1992

*Biographical information:* This was set up in 1992.

UND/BB79/1 3 December 1992  
Counselling Services Support Group Sub-Committee minute book

Continuing Education and Training Committee

UND/BB77 1992 - 1999

*Biographical information:* A Continuing Education Committee of Senate was set up in 1985. This had become a Vocational Education and Training Committee by 1995. It was reinvented by the Policy and Resources Committee on 27 September 1996 as a Continuing Education and Training Committee, removing responsibilities for internal university staff training and development which was to be covered by the Staffing Policy Committee.

UND/BB77/1 27 October 1992 - 26 January 1993

Continuing Education Committee minutes, agendas and papers.

UND/BB77/2 21 September 1995 - 4 December 1997

Vocational/Continuing Education and Training Committee minute book

UND/BB77/3 1 May 1998 - 1 June 1999

Continuing Education and Training Committee minute book

#### Staff Development and Training Committee

UND/BB92 1992 - 1994

*Biographical information:* This was a sub-committee of the Staffing Policy Committee with a remit (from November 1992) to oversee the career development and training of all university staff, to co-ordinate and monitor staff appraisal procedures, to make recommendations to Staffing Policy Committee relating to staff development and training and to receive the annual report from the Staff Development and Training Adviser (first appointed in April 1990). A working party to review staff development and training was established in late 1992 which reported back to the Policy and Resources Committee in 1993 that the Staff Development Training Committee served no useful purpose and should be abolished. However, a steering group reemerged to oversee staff development and training.

UND/BB92/1 16 November 1992 - 19 February 1993

Staff Development and Training Committee minutes, agendas and papers.

UND/BB92/2 16 December 1992 - 29 March 1993

Staff Development and Training Working Group minutes, agendas and papers.

UND/BB92/3 18 October 1993 - 2 June 1994

Staff Development and Training Steering Group minutes, agendas and papers.

UND/BB92/4 October 1994 - October 1996

Staff Development and Training Steering Group minutes, agendas, papers, and correspondence.

Paper file

#### Teaching Technology Initiatives Steering Committee

UND/BB109 1992 - 1993

*Biographical information:* This was a sub-committee of the Information Technology Strategy Committee with functions of monitoring, reviewing and reporting on the work of the Teaching Technology Initiatives Group to the IT Strategy Committee.,

UND/BB109/1 August 1992 - June 1993

Teaching Technology Initiatives Steering Committee minutes, agendas and papers.

Paper file, in a springback binder

## Computer/IT Service Steering Group

UND/BB113 1992 - 2013

The Computer Service Steering Group was set up by the IT Strategy Committee on 12 November 1992, initially to review the paper of the Computer Service director on 'Staffing in the Computing Service - Needs and Priorities' and comments submitted, and to consider action on it for recommendation back to the IT Strategy Committee. The steering group was redesignated the IT Service Steering Group in May 1994. In November 2006, as the University IT Steering Group, its purpose was defined as to ensure that the University's IT resources were aligned to its strategic objectives and that the requisite policies, structures and systems were in place to manage them effectively, and to provide advice and direction on strategy, investment, resources and priorities for IT; it was to report to UEC.

UND/BB113/1 December 1992 - November 1993

Computer Service Steering Group minutes, agendas and papers.

Paper file

UND/BB113/2 May 1994 - June 1995

IT Service Steering Group minutes, agendas and papers.

Paper file

UND/BB113/3 January - June 1996

IT Service Steering Group minutes, agendas and papers.

Paper file

UND/BB113/4 October 1996 - June 1997

IT Service Steering Group minutes, agendas and papers.

Paper file

UND/BB113/5 May 2007 - June 2008

Information Technology Steering Group agendas, minutes and papers.

Paper file

UND/BB113/6 August 2008 - May 2010

Information Technology Steering Group agendas, minutes and papers.

Paper file

UND/BB113/7 July 2010 - October 2011

Information Technology Steering Group agendas, minutes and papers.

Paper file

UND/BB113/8 September 2011 - March 2013

Information Technology Steering Group agendas, minutes and papers.

Paper file

## Teaching and Learning Committee

UND/BB63 1993 - 1998

*Biographical information:* This committee was set up in 1993 for formulating and overseeing the implementation of policies and guidelines covering all aspects of teaching and learning and associated delivery processes; also for curriculum development, changes in regulations and course review; for teaching quality assurance and assessment; for encouraging teaching initiatives and good practice; and for validating external courses.

By 2019 it had become a sub-committee of the Education committee, meeting twice termly, with a brief: to promote innovations in teaching, learning, assessment, and employability, embracing effective new pedagogies and technologies, and disseminating good practices; to advise UEC, Senate and Council on the physical and digital learning environments required to support and enhance education and related student experience, including libraries, teaching laboratories, IT facilities, and College learning spaces; to scrutinise programs for the professional development in teaching and learning of research students and academic staff.

Minutes for 2007-2010 are available at

<https://www.dur.ac.uk/committees/minutes/learning-teaching-committee/>

*Related material in other DUL collections:* For Stockton's Teaching and Learning Sub-Committee, see UND/JB5.

UND/BB63/1-9 7 June 1993 - 1 June 1994

Teaching and Learning Committee minute books

UND/BB63/10-14 16 August 1994 - 6 June 1995

Teaching and Learning Committee minute books

UND/BB63/15-18 11 July 1995 - 4 June 1996

Teaching and Learning Committee minute books

UND/BB63/19-22 9 July 1996 - 14 October 1997

Teaching and Learning Committee minute books

UND/BB63/23-25 25 November 1997 - 6 July 1998

Teaching and Learning Committee minute books

## Teaching and Learning Committee Arts Faculty Area Sub-Committee

UND/BB63a 1993 - 2000

Minutes for 1994-2007 are available at

<https://www.dur.ac.uk/committees/minutes/faculty-of-arts-and-humanities-subcommittee/>  
and for 2007-2008 at

<https://www.dur.ac.uk/committees/minutes/faculty-arts-humanities-ltc-sub-committee/>

UND/BB63a/1 May 1993 - 11 February 1994

Teaching and Learning Committee Arts Faculty Area Sub-Committee minutes and papers with some correspondence

Paper file

UND/BB63a/2 7 October 1994 - 3 April 1995

Teaching and Learning Committee Arts Faculty Area Sub-Committee minutes and papers

Paper file

UND/BB63a/3 20 October 1995 - 20 June 1996  
Teaching and Learning Committee Arts Faculty Area Sub-Committee minutes and papers  
Paper file

UND/BB63a/4 25 October 1996 - 28 May 1997  
Teaching and Learning Committee Arts Faculty Area Sub-Committee minutes and papers  
Paper file

UND/BB63a/5 24 October 1997 - 24 April 1998  
Teaching and Learning Committee Arts Faculty Area Sub-Committee minutes and papers  
Paper file

UND/BB63a/6 23 October 1998 - 12 February 1999  
Teaching and Learning Committee Arts Faculty Area Sub-Committee minutes and papers  
Paper file

UND/BB63a/7 22 October 1999 - 28 April 2000  
Teaching and Learning Committee Arts Faculty Area Sub-Committee minutes and papers  
Paper file

Teaching and Learning Committee Science Faculty Area Sub-Committee

UND/BB63b 1994 - 1998

Minutes for 1994-2007 are available at

<https://www.dur.ac.uk/committees/minutes/faculty-of-science-subcommittee/> and for 2007-2008 at

<https://www.dur.ac.uk/committees/minutes/faculty-science-ltc-sub-committee/>

UND/BB63b/1 10 January - 24 May 1994  
Teaching and Learning Committee Science Faculty Area Sub-Committee minutes and papers  
Paper file

UND/BB63b/2 June 1994 - 6 April 1995  
Teaching and Learning Committee Science Faculty Area Sub-Committee minutes and papers, with some agendas and correspondence  
2 paper files

UND/BB63b/3 19 October 1995 - 29 May 1996  
Teaching and Learning Committee Science Faculty Area Sub-Committee minutes and papers  
2 paper files

UND/BB63b/4 24 October 1996 - 31 January 1997  
Teaching and Learning Committee Science Faculty Area Sub-Committee minutes and papers  
Paper file

UND/BB63b/5 24 October 1997 - October 1998

Teaching and Learning Committee Science Faculty Area Sub-Committee minutes and papers, with some correspondence

Paper file

Teaching and Learning Committee Social Sciences Faculty Area Sub-Committee

UND/BB63c 1993 - 1999

Minutes for 1994-2007 are available at

<https://www.dur.ac.uk/committees/minutes/faculty-of-social-sciences-and-health-subcommittee/> and 2007-2008 at

<https://www.dur.ac.uk/committees/minutes/faculty-social-sciences-health-ltc-sub-committee/>

UND/BB63c/1 28 October 1993 - 17 May 1994

Teaching and Learning Committee Social Sciences Faculty Area Sub-Committee minutes and papers

Paper file

UND/BB63c/2 27 October 1994 - 4 April 1995

Teaching and Learning Committee Social Sciences Faculty Area Sub-Committee minutes and papers

Paper file

UND/BB63c/3 26 October 1995 - 2 April 1996

Teaching and Learning Committee Social Sciences Faculty Area Sub-Committee minutes and papers

Paper file

UND/BB63c/4 31 October 1996 - 6 February 1997

Teaching and Learning Committee Social Sciences Faculty Area Sub-Committee minutes and papers

Paper file

UND/BB63c/5 20 October 1997 - 6 February 1998

Teaching and Learning Committee Social Sciences Faculty Area Sub-Committee minutes and papers

Paper file

UND/BB63c/6 31 January - 29 April 1999

Teaching and Learning Committee Social Sciences Faculty Area Sub-Committee minutes and papers

Paper file

Teaching and Learning Committee Health, Medicine and Environment Faculty Area Sub-Committee

UND/BB63d

Minutes for 2001-2002 are available at

<https://www.dur.ac.uk/committees/minutes/faculty-of-health-medicine-and-environment-subcommittee/>

## Undergraduate Admissions Sub-Committee

UND/BB63e

*Biographical information:* This sub-committee of the Teaching and Learning Committee was established in October 2008 to oversee the ongoing implementation and monitoring of the Admissions Strategy and Policy on behalf of the Learning and Teaching Committee, following a review of the University's admissions policy and procedures during 2007-08 by the Admissions Working Group.

Minutes for 2008-2012 are available at

<https://www.dur.ac.uk/committees/minutes/undergraduate-admissions-sub-committee/>

## Academic Staffing Committee (Promotions and Probation)

UND/BB87 1992 - 1995

*Biographical information:* By October 2018 there was just one University Academic Promotion Committee/University Progression Committee, a Joint Business/Operations Committee of Senate and Council, with faculty and departmental sub-committees, meeting as necessary to advise those bodies on all matters relating to the progression and promotion of academic, teaching and research staff.

UND/BB87/1 June 1992 - December 1993

Academic Staffing Committee (Promotions and Probation) agendas, minutes, papers and correspondence.

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB87/2 January - December 1994

Academic Staffing Committee (Promotions and Probation) agendas, minutes, papers and correspondence.

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB87/3 January - June 1995

Academic Staffing Committee (Promotions and Probation) agendas, minutes, papers and correspondence.

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

## Academic Staffing Committee (Professorships and Readerships)

UND/BB88 1993 - 1994

UND/BB88/1 13 January 1993, 26 April - 15 June 1994

Academic Staffing Committee (Professorships and Readerships) agendas, minutes, reports, papers and correspondence.

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

## Non-Academic Staffing Committee

UND/BB89 1993 - 1994

UND/BB89/1 June 1993 - June 1994

Non-Academic Staffing Committee agendas, minutes, reports and correspondence.

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)



## Graduate School Committee

UND/BB91 1993 - 1994

*Biographical information:* A Graduate School was first mooted in the Vice-Chancellor's Durham 2000 statement. The Research and Initiatives Committee set up a working party which first met on 22 March. This considered that the school might take responsibility for the admission of postgraduates, their academic progress, including providing training programmes, degree regulation and approval of new programmes and degrees, allocation of university awards for postgraduates, social provision for them, and providing advice to higher bodies in the university on strategic considerations regarding graduate study and research. As a result of the working party's report, Council approved on 6 July 1993 the recommendation of the Policy Committee that a Graduate School should be established, with its concomitant committee which first met on 28 July 1993.

UND/BB91/1 22 March - 22 April 1993

Graduate School Working Party agendas, minutes, papers and correspondence.

UND/BB91/2 28 July - 18 November 1993

Graduate School Committee agendas, minutes, papers and correspondence.

UND/BB91/3 27 January - 2 June 1994

Graduate School Committee agendas, minutes, papers and correspondence.

UND/BB91/4 29 September - 17 November 1994

Graduate School Committee agendas, minutes and papers

Paper file

UND/BB91/5 26 January - 23 February 1995

Graduate School Committee agendas, minutes and papers

Paper file

UND/BB91/6 4 May 1995 - 1 June 1995

Graduate School Committee agendas, minutes and papers

Paper file

## Development Office Management/Fundraising Steering Group

UND/BB122 1993 - 1996

*Biographical information:* A management steering group first met on 20 July 1993 to oversee the Development Office, set up in 1991. This became the Fundraising Steering Group in November 1994.

UND/BB122/1 July 1993 - October 1996

Development Office Management/Fundraising Steering Group agendas, minutes, papers, reports and correspondence.

Paper file

## Examinations and Assessment Advisory Group

UND/BB85 1994 - 1999

*Biographical information:* The Teaching and Learning Committee at its meeting on 20 January 1994 agreed to establish an advisory group on examinations and assessment to provide for their central monitoring and co-ordination under the following terms: monitoring and reviewing the implementation of all quality assurance procedures relating to the examination and assessment process within the university, and the central guidance, documentation and regulations in support of these procedures; monitoring and providing guidance on assessment practices; considering for recommendation to TLC nominations for the appointment of Boards of Examiners and External Examiners; monitoring and reviewing the operation of the external examining process within the university; receiving reports of aegrotat degrees awarded following the approval of the relevant faculty dean in consultation with the TLC chairman; receiving and considering a statistical summary of all first degree, diploma and certificate final award results; considering other matters referred to it by the TLC or its area sub-committees responsible for curriculum development.

UND/BB85/1 5 April 1994 - 5 December 1996

Examinations and Assessment Advisory Group minute book, including agendas, reports and papers.

UND/BB85/2 19 February 1997 - 10 February 1999

Examinations and Assessment Advisory Group minute book, including agendas, reports and papers.

## Academic Appeals Committee

UND/BB33 1995 - 2002

The files mostly comprise the papers submitted for and against the particular party in specific cases.

*Biographical information:* This considered appeals from students against decisions of the Discipline Committee. It usually met to hear a particular individual case.

UND/BB33/1 18 January 1995 - 15 March 1996

Academic Appeals Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB33/2 5 November 1996 - 9 October 1997

Academic Appeals Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB33/3 20 November 1997 - 28 April 1998

Academic Appeals Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB33/4 26 August - 13 October 1998

Academic Appeals Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB33/5 24 February 1999

Academic Appeals Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB33/6-7 21 April - 4 May 1999

Academic Appeals Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB33/8 12 November 1999

Academic Appeals Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB33/9 10 March -31 May 2000

Academic Appeals Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB33/10 11 April 2001 - 3 September 2002

Academic Appeals Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

Access and Admissions Advisory Group

UND/BB93 1996

*Biographical information:* Teaching and Learning Committee established an advisory group at its 21 November 1995 meeting to be responsible to the committee for giving initial consideration to access and admissions matters, related to undergraduate programmes of study, by, specifically, reviewing the university's access and admissions policies and monitoring their implementation, monitoring and reviewing the university's admission and induction processes and the supporting documentation, including the undergraduate prospectus and regulations, and by reviewing and monitoring the university's open day scheme.

Minutes of the Advisory Group 2001-2006 are available at

<https://www.dur.ac.uk/committees/minutes/admissions-advisory-group/>

UND/BB93/1 19 January - 16 May 1996

Advisory Group on Access and Admissions agendas, minutes and papers.  
Paper file

## Special Council Nominating Committee

UND/BB125 1996 - 2005

*Biographical information:* Council agreed on 12 March 1996 that the chair and vice-chair or vice-chairs, in conjunction with the vice-chancellor, should be constituted as a Special Council Nominating Committee to identify suitable lay members of Council so that, as vacancies arose, they could submit their names to the chancellor for appointment or to Council for co-option as appropriate. It was merged with the Council Nominating Committee in 2006.

UND/BB125/1 May 1996 - May 2001

Special Council Nominating Committee minute book with agendas.

Paper file

UND/BB125/2 June 2001 - July 2005

Special Council Nominating Committee minute book with agendas.

Paper file

## Senior Tutors' Committee

UND/BB94 2001 - 2011

Minutes for 2002-2003 are also available at

<https://www.dur.ac.uk/committees/minutes/senior-tutors-committee/>

UND/BB94/1 February 2001 - June 2002

Senior Tutors' Committee minute book, with agendas and papers

Paper file, in a lever-arch 2 ring binder

UND/BB94/2 September 2002 - July 2003

Senior Tutors' Committee minute book, with agendas and papers

Paper file, in a lever-arch 2 ring binder

UND/BB94/3 September 2003 - June 2004

Senior Tutors' Committee minute book, with agendas and papers

Paper file, in a lever-arch 2 ring binder

UND/BB94/4 September 2004 - July 2005

Senior Tutors' Committee minute book, with agendas and papers

Paper file, in a lever-arch 2 ring binder

UND/BB94/5 September 2005 - July 2006

Senior Tutors' Committee minute book, with agendas and papers

Paper file, in a lever-arch 2 ring binder

UND/BB94/6 September 2006 - June 2007

Senior Tutors' Committee minute book, with agendas and papers

Paper file, in a lever-arch 2 ring binder

UND/BB94/7 September 2007 - August 2008

Senior Tutors' Committee minute book, with agendas and papers

Paper file, in a lever-arch 2 ring binder

UND/BB94/8 September 2008 - August 2009

Senior Tutors' Committee minute book, with agendas and papers

Paper file, in a lever-arch 2 ring binder

UND/BB94/9 September 2009 - June 2010

Senior Tutors' Committee minute book, with agendas and papers

Paper file, in a lever-arch 2 ring binder

UND/BB94/10 15 September 2010 - 7 July 2011

Senior Tutors' Committee minute book

Paper file, in a lever arch binder

Audit Committee/Audit and Risk Committee

UND/BB124 1996 - 2018

*Biographical information:* Its business concerns internal and external audit, risk management, value for money and best practice. It meets at least termly.

Online minutes 2019 to date are available at:

<https://www.dur.ac.uk/committees/audit/minutes/>

UND/BB124/199698 10 December 1996 - 6 July 1998

Audit Committee minutes, agendas and papers for meetings on 10 December 1996, 18 March 1997, 10 June 1997, 7 November 1997, 17 March 1998, 6 July 1998.

Paper file in a spring-back binder

UND/BB124/199899 2 November 1998 - 5 July 1999

Audit Committee minutes, agendas and papers for meetings on 2 & 25 November 1998, 16 March, 24 May, 5 July 1999.

2 paper files in spring-back binders

UND/BB124/199900 6 December 1999 - 10 July 2000

Audit Committee minutes, agendas and papers for meetings on 6 December 1999, 20 March and 10 July 2000.

2 paper files

UND/BB124/200001 27 November 2000 - 18 June 2001

Audit Committee minutes, agendas and papers for meetings on 27 November, 6 and 21 December 2000, 27 February and 18 June 2001.

2 paper files

UND/BB124/200102 21 November 2001 - 11 June 2002

Audit Committee minutes and papers for meetings on 21 November 2001, 26 February, 11 June and 9 July 2002.

2 paper files

UND/BB124/200203 20 November 2002 - 17 June 2003

Audit Committee minute, agendas and papers for meetings on 20 November 2002, 4 March and 17 June 2003.

3 paper files

UND/BB124/200304 26 November 2003 - 15 June 2004

Audit Committee minutes, agendas and papers for meetings on 26 November 2003, 2 March and 15 June 2004.

3 paper files

UND/BB124/200405 30 September 2004 - 13 June 2005

Audit Committee minutes, agendas and papers for meetings on 30 September and 18 November 2004, 25 February and 13 June 2005.

4 paper files

UND/BB124/200506 22 September 2005 - 9 June 2006

Audit Committee minutes, agendas, and papers, for meetings on 22 September and 30 November 2005, 24 February and 9 June 2006.

4 paper files

UND/BB124/200607 16 October 2006 - 15 June 2007

Audit Committee minutes, agendas, and papers, for meetings on 16 October and 17 November 2006, 23 February and 15 June 2007.

4 paper files

UND/BB124/200708 4 October 2007 - 3 June 2008

Audit Committee minutes, agendas and papers, for meetings on 4 October and 6 November 2007, 21 February and 3 June 2008

4 paper files

UND/BB124/200809 2 October 2008 - 18 June 2009

Audit Committee minutes, agendas, and papers, for meetings on 2 October and 17 November 2008, 19 February and 18 June 2009.

4 paper files

UND/BB124/200910 1 October 2009 - 17 June 2010

Audit Committee minutes, agendas and papers for meetings on 1 October and 16 November 2009, 9 February and 17 June 2010.

4 paper files

UND/BB124/201011 11 October 2010 - 14 June 2011

Audit Committee minutes, agendas and papers for meetings on 11 October and 15 November 2010, 16 February and 14 June 2011.

4 paper files

UND/BB124/201112 November 2011 & June 2012

Audit Committee minutes, agendas and papers

2 paper files

UND/BB124/201213 October 2012 - June 2013

Audit Committee minutes, agendas and papers

2 paper files

UND/BB124/201314 October 2013 - June 2014

Audit Committee minutes, agendas and papers

2 paper files

UND/BB124/201415 September 2014 - June 2015

Audit Committee minutes, agendas and papers

2 paper files

UND/BB124/201516 October 2015 - June 2016

Audit Committee minutes, agendas and papers

2 paper files

UND/BB124/201617 October 2016 - June 2017

Audit Committee minutes, agendas and papers

5 paper files

UND/BB124/201718 25 September 2017 - 25 January 2018  
 Audit Committee minutes, agendas and papers for meetings on 25 September, 20 October and 21 November 2017, and 25 January 2018.

UND/BB124/201819 24 September - 30 May 2018  
 Audit Committee minutes, agendas and papers  
 PDF: 1301 pages  
*Access restrictions:* Electronic record. Access copy may be available on request  
 Microsoft Edge PDF, 46307 KB  
 The original structure in this file has been maintained; duplicate files have not been deleted

UND/BB124/201920 26 September 2019 - 12 June 2020  
 Audit Committee minutes, agendas and papers  
 PDF: 1477 pages  
*Access restrictions:* Electronic record. Access copy may be available on request  
 Microsoft Edge PDF, 67409 KB  
 The original structure in this file has been maintained; duplicate files have not been deleted

UND/BB124/202021 25 September 2020 - 17 June 2021  
 Audit Committee minutes, agendas and papers  
 PDF: 1251 pages  
*Access restrictions:* Electronic record. Access copy may be available on request  
 Microsoft Edge PDF, 60562 KB  
 The original structure in this file has been maintained; duplicate files have not been deleted

Risk Management Steering Group/Risk Management Sub-Committee/Risk Management Advisory Group

UND/BB153 2002 - 2007

*Biographical information:* Sub-Committee/Steering Group/Advisory Group reporting to the University Executive Committee on all aspects of risk management. Meets termly.

UND/BB153/200203 17 December 2002 - 12 June 2003  
 Risk Management Sub-Committee minutes, agendas and papers.  
 1 paper file

UND/BB153/200304 5 November 2003 - 10 June 2004  
 Risk Management Sub-Committee minutes, agendas and papers.  
 1 paper file

UND/BB153/200405 11 January - 6 June 2005  
 Risk Management Sub-Committee minutes, agendas and papers.  
 1 paper file

UND/BB153/200506 18 August 2005 - 19 July 2006  
 Risk Management Advisory Group minutes, agendas and papers.  
 1 paper file

UND/BB153/200607 10 October 2006 - 5 June 2007  
 Risk Management Advisory Group minutes, agendas and papers.  
 1 paper file

## Research Capital Equipment Group

UND/BB160 2008 - 2014

*Biographical information:* The Research Capital Equipment Group considers prioritised proposals for capital expenditure on research equipment from the appropriate Faculty Research Committee

UND/BB160/1 2 July 2008 - 7 March 2011

Research Capital Equipment Group minutes, agendas and papers.  
Paper file

UND/BB160/2 15 September 2011 - 25 June 2012

Research Capital Equipment Group minutes, agendas and papers.  
Paper file

UND/BB160/3 12 December 2012 - June 2013

Research Capital Equipment Group minutes, agendas and papers.  
Paper file

UND/BB160/4 2 December 2013 - 16 June 2014

Research Capital Equipment Group minutes, agendas and papers.  
Paper file

## Capital Planning Group

UND/BB159 2010 - 2015

*Biographical information:* The Capital Planning Group was established in January 2010 to provide an oversight of the capital programme and all capital budgets carried out in departments, colleges, estates and buildings, and IT services.

Papers incomplete for some meetings.

UND/BB159/200910 2009 - 14 July 2010

Capital Planning Group minutes, agendas and papers.  
2 paper files

UND/BB159/201011 30 September 2010 - June 2011

Capital Planning Group minutes, agendas and papers.  
3 paper files

UND/BB159/201112 19 September 2011 - 12 June 2012

Capital Planning Group minutes, agendas and papers.  
3 paper files

UND/BB159/201213 3 September 2012 - July 2013

Capital Planning Group minutes, agendas and papers.  
2 paper files

UND/BB159/201314 19 September 2013 - 23 June 2014

Capital Planning Group minutes, agendas and papers.

## People + Steering Group

UND/BB161 2014 - 2015

*Biographical information:* The People + Steering Group oversaw the implementation of a human resources management system designed to modernise HR and Payroll processes, introducing effective and efficient procedures throughout the University supported by software that interfaces with other existing and proposed University software



UNDBB161/1 16 January - 17 July 2014  
People + Steering Group minutes, agendas and papers.  
Paper file

UNDBB161/2 August - 27 October 2014  
People + Steering Group minutes, agendas and papers.  
Paper file

UNDBB161/3 5 November 2014 - 12 February 2015  
People + Steering Group minutes, agendas and papers.  
Paper file

UNDBB161/4 17 June - 7 October 2015  
People + Steering Group minutes, agendas and papers.  
Paper file

#### Ethics Advisory Committee

UND/BB154 2014 - 2018

*Biographical information:* The Ethics Advisory Committee was set up to provide an ethical perspective and advice to inform management decisions on specific issues which might pose significant ethical and/or reputational risk to the University.

UND/BB154/201415 18 September 2014 - 18 May 2015  
Ethics Advisory Committee minutes, agendas and papers.

UND/BB154/201516 30 September 2015 - 25 May 2016  
Ethics Advisory Committee minutes, agendas and papers.

UND/BB154/201617 14 October 2016 - 24 May 2017  
Ethics Advisory Committee minutes, agendas and papers.

UND/BB154/201718 1 November 2017 - 10 May 2018  
Ethics Advisory Committee minutes, agendas and papers.  
PDF: 293 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 7321 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BB154/201819 31 October 2018 - 6 February 2019  
Ethics Advisory Committee minutes, agendas and papers.  
PDF: 223 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 2544 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BB154/201920 30 October 2019 - 13 May 2020  
Ethics Advisory Committee minutes, agendas and papers.  
PDF: 215 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 5023 KB

The original structure in this file has been maintained; duplicate files have not been deleted

UND/BB154/202021 1 October 2020 - 27 May 2021  
 Ethics Advisory Committee minutes, agendas and papers.  
 PDF: 170 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
 Microsoft Edge PDF, 4818 KB  
 The original structure in this file has been maintained; duplicate files have not been deleted

#### Senate Agenda Setting Committee

UND/BB146

*Biographical information:* Senate Agenda Setting Committee is a sub-committee of Senate, with the purpose of supporting Senate in fulfilling its responsibilities under University Statute 19 relating to the academic governance of the University; 9.2 SASC shall consider the papers and reports and recommendations being presented to Senate, and give assurance to Senate that they provide clear and adequate reporting of a committee's performance of its delegated responsibilities and where necessary adequate information for Senate to discharge its own responsibilities. Substantive discussion of the content of reports and discussion and decision-making upon recommendations remains the preserve of Senate.

Online minutes 2016 to date are available at: <https://www.dur.ac.uk/committees/sasc/>

#### Wider Student Experience Committee

UND/BB147

*Biographical information:* A committee for the Oversight of Student Support Services was extant in 2000. This became the Student Experience Sub-Committee in October 2007 and then the Wider Student Experience Committee by 2018. This supports Senate in maintaining the quality of the wider student experience, and does so in line with the terms of reference provided by Senate. The committee has responsibility for scrutinising and recommending to Senate (and UEC and Council, where appropriate) policy and sub-strategies in support of the university's Wider Student Experience Strategy. The committee is chaired by the Pro-Vice-Chancellor (Colleges and Student Experience). Its scope covers: student development, specifically including programmes for student development, as well as the building of student communities and the three graduate outcomes of intellectual curiosity, personal effectiveness and a sense of belonging and responsibility; student support and wellbeing; student conduct, excluding academic issues; all activity in the colleges relating to the Wider Student Experience; residences and catering; DSOs and all recognised bodies related to the Wider Student Experience; policies and codes of practice related to the Wider Student Experience; relationships with third parties relevant to the Wider Student Experience established by memoranda of understanding or partnerships. It has two sub-committees examining issues in greater detail relating to their specific areas: Development and Communities; Student Support and Wellbeing.

Minutes for the Committee for the Oversight of Student Support Services 2000-2001 are available at

<https://www.dur.ac.uk/committees/minutes/committee-for-the-oversight-of-student-support-services/>

Minutes for the Student Experience Sub-Committee 2007-2014 are available at <https://www.dur.ac.uk/committees/minutes/student-experience-sub-committee/>

UND/BB147/201718 31 January - 24 May 2018  
 Wider Student Experience Committee agendas, minutes and papers  
 Paper file

UND/BB147/201819 26 September 2018 - 13 June 2019  
Wider Student Experience Committee agendas, minutes and papers  
Paper file

UND/BB147/201920 24 October 2019 - 18 June 2020  
Wider Student Experience Committee agendas, minutes and papers  
Paper file

UND/BB147/202021 23 October 2020 - 17 June 2021  
Wider Student Experience Committee agendas, minutes and papers  
Paper file

## Operations Board

UND/BB148

*Biographical information:* The Operations Board is a sub-committee of UEC [from 2019], meeting bi-weekly, with terms of reference:

- a) To review the quality and performance of the University's infrastructure, including its information technologies and residential and academic estates;
- b) To review in Green Paper form strategy, policy/initiatives proposals in relation to the University's infrastructure;
- c) To monitor on behalf of UEC the progress of business improvement projects;
- d) To review in Green Paper form proposals for major new infrastructural projects: for subsequent discussion and approval at UEC, if endorsed;
- e) To approve under delegated authority minor works proposals up to £500,000 and report these to UEC and as required to Finance Committee and Council;
- f) Within the strategic framework of the Estates Strategy and Masterplan approved by Council, to oversee the delivery of the University's major capital projects, including: the new build programme; projects to address the residential and academic estate backlog; other infrastructure and enabling work.
- g) To consider and, in line with the Financial Scheme of Delegation commend Outline and Full Business Cases to UEC, Finance Committee and Council: considers Gateway reviews / progress reports / risk registers/ communication plans on projects recommending any actions deemed necessary to progress the project and escalates issues to UEC in accordance with the level of risk; reports on variations and contingency budget spend in the delivery phase of projects and reporting to Finance Committee; considers project completion review reports and the associated process and recommends project close down to UEC; considers consultation and engagement strategies for individual projects, including student engagement.
- h) To provide guidance on issues escalated by project sponsors (e.g. planning issues);
- i) To consider how the University deals with cross cutting issues relating to projects, including EDI, IT, design quality, space utilisation and Value For Money.

Online minutes 2019 to date are available at:

<https://www.dur.ac.uk/committees/ob/minutesandpaper19-20/>

UND/BB148/202021 7 September 2020 - 14 July 2021  
Operations Board minutes and papers  
PDF: 2326 pages

*Access restrictions:* Electronic record. Access copy may be available on request  
Microsoft Edge PDF, 126121 KB

The original structure in this file has been maintained; duplicate files have not been deleted

## Academic Electoral Assembly Standing Committee

UND/BB149

*Biographical information:* AEA's standing committee considers items for inclusion on the agenda of meetings of the Academic Electoral Assembly and prepares any documents or memoranda relating to such items. It considers any matters which may be drawn to the attention of the Committee by any member or members of the Academic Electoral Assembly and decides whether such matters should be brought to the attention of the Assembly, with or without a recommendation from the Standing Committee. (This section shall in no way infringe the right of any member of the Academic Electoral Assembly to submit an item to the secretary for inclusion on the agenda of the Academic Electoral Assembly at any time, nor shall it inhibit the right of the chair or any member or members of the Standing Committee from taking such informal action as they may see fit in connection with any such matter.)

Online minutes 2015 to date are available at:

[https://www.dur.ac.uk/committees/academic\\_electoral\\_assembly/aea\\_standing\\_committee\\_minutes/](https://www.dur.ac.uk/committees/academic_electoral_assembly/aea_standing_committee_minutes/)

## Education Committee

UND/BB150

*Biographical information:* The Education committee's purpose is:

1. to work with the Vice-Provost (Education) to secure the implementation of the University's Education Strategy;
2. to advise the Vice-Provost (Education) in the development of such new educational policies as may become necessary from time to time for reasons internal and external to Durham University: the development of such policies ordinarily being undertaken by Task and Finish Groups with membership drawn from the Education Committee and beyond, as appropriate;
3. to scrutinize as necessary new policies for access and admissions, teaching and learning, education quality enhancement, and others in the broader education domain;
4. to provide assurance to UEC, Senate and Council of the high standard and outcomes of undergraduate and postgraduate taught programmes of study and of research degree provision and performance;
5. to oversee the development of a changing portfolio of high quality programmes of teaching and learning and associated forms of assessment;
6. to support and promote equality and diversity in all its activities.

Four sub-committees help to carry this out: access and admissions; teaching and learning; quality and standards; research degrees.

Minutes for 2010-2014 are available at

<https://www.dur.ac.uk/committees/minutes/education-committee/>

### Quality and Standards Sub-Committee

UND/BB150a

*Biographical information:* The committee first met on 25 October 2007.

Minutes for 2007-2014 are available at

<https://www.dur.ac.uk/committees/minutes/quality-and-standards-committee/>

## Health and Safety Committee

UND/BB151

Minutes for 2001-2011 are available at

<https://www.dur.ac.uk/committees/minutes/health-and-safety-committee/>

Management Committee for the e-Science Research Institute  
UND/BB152

*Biographical information:* The committee first met on 8 October 2003.

Minutes for 2003-2005 are available at

<https://www.dur.ac.uk/committees/minutes/escience-management-committee/>

*Ad hoc* committees and working groups

UND/BB

*Biographical information:* Committees were established for specific short-term functions and to look at single issues. These have been arranged in chronological order.

Senate Committee on Procedure

UND/BB115 1953 - 1954

*Biographical information:* A Senate committee was established to consider the issues raised in the Scarbrough-Collingwood report, and in particular the application of those parts of the report referring to Senate.

UND/BB115/1 October 1953 - February 1954

Senate Committee on Procedure agendas, minutes and some correspondence.  
Paper file

Committee on Degree Course in Light Electrical Engineering

UND/BB140 December 1955

To consider proposals for light engineering.

Paper file

New Vice-Chancellor Appointing Committee

UND/BB19 1959 - 2006

UND/BB19/1 October 1959 - May 1960

Joint Committee of Council and Academic Board on the Wardenship of the Durham Colleges agendas, minutes and correspondence, (Prof Derman G. Christopherson appointed).

Paper file

UND/BB19/2 4 March 1978 - 8 February 1979

Committee on the appointment of a new vice-chancellor minute book.

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BB19/3 12 December 2005 - 14 June 2006

Selection panel for the vice-chancellor and warden, minute book including recruitment pack and adverts.

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

Reconstitution of the University Committee

UND/BB17 1960 - 1963

The Council of Durham Colleges agreed on 1 November 1960 to set up a committee to consider the aspects of the new constitution for Durham University with regard to finance, property and the relationship between the principal governing bodies.

UND/BB17/1 23 November 1960 - 4 February 1963  
 Reconstitution of the University Committee minute book  
 Paper file, in a spring-back binder

Senate Committee on Director of Computing Laboratory  
 UND/BB139 March 1961

To consider the position of the director of the Computing Laboratory in view of the increasing activity of the Laboratory and the prospects for its future expansion.  
 Paper file

Joint Committee of Council and Heads of Colleges on Financial Relationship Between Council and Colleges  
 UND/BB138 May 1961

To consider the recommendations in the treasurer's paper on the financial relationship between Council and its colleges and societies.  
 Paper file

Committee on the Provision of Student Residential Places for University College  
 UND/BB137 January 1962  
 Paper file

Committee on Arrangements for the Beginning of the Academic Year  
 UND/BB136 March 1962

Set up by Academic Board to consider the administrative arrangements for the beginning of the academic year including registration, matriculation and the Freshers' Conference with a view to reorganising the present system from October 1963.  
 Paper file

Committee on Facilities for Graduates  
 UND/BB118 1962 - 1963

*Biographical information:* Academic Board set up a committee on 20 February 1962 to consider the accommodation and facilities provided for graduate students.

UND/BB118/1 May 1962 - June 1963  
 Committee on facilities for graduates agendas and minutes  
 Paper file

Joint Committee of Council and Academic Board on the Department of English  
 UND/BB135 February - March 1963

To consider the steps to be taken for the future administration of the Department of English in the event of Prof Leech's resignation.  
 2 paper files

Statutory Committee on the Personal Readership in the Faculty of Science of the Durham Division  
 UND/BB141 April 1963

Re Arnold Wolfendale.  
 Paper file

Committee on the Nomenclature for Posts in the Research Assistant/Research Fellow Range

UND/BB134 October 1963 - January 1964

Established by Academic Board to consider the appropriate terminology to be used for posts in the range from Research Assistant to Senior Research Fellow, not confined to the terminology at present in use.

Paper file

Statutory Committee on the Personal Readership in Economic History

UND/BB142 February - May 1964

4 paper files

Joint Committee on the Chaplaincy of University College and Hatfield College

UND/BB133 July 1964

Paper file

Theatre Policy Committee

UND/BB67 1964 - 1965

*Biographical information:* This committee was to consider a possible theatre and possible arrangements with local authorities for its financing, use and management.

UND/BB67/1 10 September 1964 - 13 November 1965

Theatre Policy Committee minute book

Committee on the Use of the Academic Year

UND/BB117 1964

*Biographical information:* A Senate committee was established to consider the dates of examinations in the Easter term, the date of Congregation and the period which must elapse from the date of the last examination and the date of Congregation in the light of proposals particularly concerning the Diploma in Education course.

UND/BB117/1 15 October - 16 December 1964

Committee on the Use of the Academic Year agendas and minutes

Paper file

Senate Committee on Printing Facilities

UND/BB97 1964 - 1966

*Biographical information:* Set up to advise Senate on the need for a Department of Printing with facilities for printing by offset photo lithography (as included in the original quinquennial estimates), on the steps who to be taken to set up and equip such a department and on any additional requirements for copying equipment for use by departments.

UND/BB97/1 November 1964 - February 1966

Committee on Printing Facilities minutes, agendas, papers and correspondence.

Paper file

Ad Hoc Committee of Council on Matters Affecting Student Discipline

UND/BB98 1965

UND/BB98/1 June 1965

Committee on Matters Affecting Student Discipline papers and correspondence.

Paper file

## Committee on College Boat Clubs

UND/BB132 June 1965

To consider the problem of equipping the boat clubs of new colleges.

Paper file

## Statutory Committee on the Personal Readership in Theology

UND/BB143 December 1965 - February 1966

2 paper files

## Ad Hoc Committee of Senate on Meeting with UGC

UND/BB131 April 1966

Appointed to draw up a document to serve as a basis for discussion with the University Grants Committee.

Paper file

## Ad Hoc Committee on the Division of the Second Class

UND/BB130 January 1967

Established to consider the issues raised in Prof Scott's letter on the current practice of distributing Honours candidates between the two divisions of the Second Class.

Paper file

## Parry Report Committee

UND/BB81 1967 - 1969

*Biographical information:* A joint ad hoc committee of Senate and Council was set up to make a comprehensive and detailed examination of the development of the University Library in the light of the Parry report [of the UGC Committee on Libraries (1967) chaired by Thomas Parry] and to make such recommendations as may be necessary.

UND/BB81/1 1967 - 1969

Parry Report Committee minutes and papers

## Ad Hoc Committee of Senate on the Relations Between Staff and Students

UND/BB145 January 1968

To investigate the establishment of a new joint committee of Senate and S.R.C..

Paper file

## Ad Hoc Committee of Council on the Business Research Unit/Business School

Appeal

UND/BB128 February 1968 - February 1969

Established to ascertain the financial possibilities of an appeal to provide funds primarily for the provision of residential accommodation to be used for the Business School.

3 paper files

## Joint Staff/Student Advisory Committee on Local Radio

UND/BB129 February 1968

Set up at the suggestion of the director of the Local Radio Station for Durham that the university should set up a committee to advise the Local Radio Council on matters connected with Local Radio in which the university might have an interest and also to make suggestions for the Council's consideration.

Paper file



## Ad Hoc Committee on the Regulations for the Keeping of Term

UND/BB127 November 1968

Established to consider the proposals submitted by the joint committee of Senate and SRC for the keeping of term on 11 June 1968.

Paper file

## Educational Technology Committee

UND/BB61 1969

*Biographical information:* Senate originally set up a committee in 1965/6 to recommend about audio-visual aids. The committee was reconstituted in May 1969 to coordinate and plan future developments in audio-visual equipment in university departments and to offer advice thereon.

UND/BB61/1 28 June - 20 October 1969

Educational Technology Committee minute book

## Ad Hoc Committee on CASSO

UND/BB126 January - May 1972

Committee of Council established on 16 February 1971 to consider the future of CASSO and to consider action on the matters raised in O&M Report No.60 on Personnel Management.

4 paper files

## Ad Hoc Joint Committee of Senate and Council on the Retirement Age

UND/BB144 March - May 1972

To consider a proposal to raise the retirement age for university staff from 65 to 67.

2 paper files

## Senate Ad Hoc Committee to Consider the Lord James Report on the Education and Training of Teachers

UND/BB102 1972

UND/BB102/1 March - June 1972

Senate Ad Hoc Committee to Consider the Lord James Report on the Education and Training of Teachers minutes, agendas and papers

Paper file

## Senate Ad Hoc Committee on the White Paper "Education: A Framework for Expansion"

UND/BB103 1973

UND/BB103/1 June - September 1973

Senate Ad Hoc Committee on the White Paper "Education: A Framework for Expansion" minutes, agendas and papers.

Paper file

## Council Ad Hoc Committee on College Rents

UND/BB164 November 1973 - October 1983

Minutes of meetings and associated papers

Paper file

## Senate Ad Hoc Committee on Probationary Procedures

UND/BB99 1975

*Biographical information:* Senate set up an ad hoc committee on 3 December 1974 on a recommendation from the Academic Electoral Assembly that the current procedure for considering the re-appointment of academic staff at the end of their probationary periods should be reviewed.

UND/BB99/1 March - October 1975

Committee on Probationary Procedures minutes, agendas, papers, and correspondence.

Paper file

## Possibilities of a Merger Between the University and the College of St Hild and St Bede Working Party

UND/BB64 1976 - 1979

UND/BB64/1 9 November 1976 - 17 October 1977

Possibilities of a Merger Between the University and the College of St Hild and St Bede Working Party minute book

UND/BB64/2 25 October 1977 - 21 March 1979

Possibilities of a Merger Between the University and the College of St Hild and St Bede Working Party minute book

UND/BB64/3 22 November 1978

Joint Committee of Senate and the Governing Body of the College of St Hild and St Bede minute book

Deciding which members of the college's staff would be offered continuing employment.

*Access restrictions:* Closed until 2059.

## 150th Anniversary Committees

UND/BB42 1979 - 1982

UND/BB42/1 12 July 1979 - 17 October 1980

150th Anniversary Appeal Executive Committee minute book

UND/BB42/2 10 July 1980 - 15 July 1982

150th Anniversary Celebrations Committee minute book, with agendas, papers and some correspondence

Paper file, in a spring-back binder

UND/BB42/3 15 July 1981 - 21 July 1983

Anniversary Appeal Committee, minutes, papers, agendas and correspondence (last met on 21 July 1983)

Paper file

UND/BB42/4 April 1982 - January 1983

[Anniversary Appeal Committee] correspondence, especially letters to potential donors and some events

Paper file

## Review of the Government and Structure of the University Committee

UND/BB20 1981 - 1983

UND/BB20/1-5 May 1981 - June 1983

Review Committee minutes and documents, including drafts and a final version of the resultant report.

5 paper files, in spring-back binders

UND/BB20/6 15 June 1981 - 14 May 1982

Review Committee Select Committee on Faculties minutes, reports and submissions.

Paper file, in a spring-back binder

UND/BB20/7 24 June 1981 - 28 June 1982

Review Committee Select Committee on Boards of Studies minutes, reports and submissions.

UND/BB20/8-9 25 June 1981 - 17 May 1982

Review Committee Select Committee on Services minutes, reports and submissions.

UND/BB20/10 23 June - 30 October 1981

Review Committee Select Committee on Research minutes, reports and submissions.

UND/BB20/11 26 June 1981 - 8 November 1982

Review Committee Select Committee on Buildings minutes, reports and submissions.

#### Open Days Committee

UND/BB69 1981 - 1982

*Biographical information:* Senate set up this committee to verify the costs of and coordinate university open days in April/May 1982.

UND/BB69/1 13 November 1981 - 7 June 1982

Open Days Committee minute book

#### Qatar Working Group

UND/BB163 March 1982 - March 1983

Correspondence with Deboarh Lavin, member of the group

Paper file

#### Maintenance Fee Committees

UND/BB100 1984 - 1989

UND/BB100/1 July 1984 - May 1985

Council Working Party on the Maintenance Fee and College Finances minutes, agendas, papers and correspondence.

Paper file

*Biographical information:* The working party's brief from Council on 29 May 1984 was to consider the financial operation of the colleges, including an effective cross-subsidisation scheme and the rights of students to live out, and the timing and method of negotiating the annual increase in the maintenance fee.

UND/BB100/2 October 1988 - April 1989

Council Maintenance Fee Review Committee minutes and papers.

Paper file

UND/BB100/3 March 1988 - February 1989  
 Council Maintenance Fee Committee and Maintenance Fee Review Committee  
 minutes, agendas, papers and correspondence.  
 Paper file

Duties of College Officers *Ad Hoc* Committee

UND/BB66 1985 - 1986

*Biographical information:* This committee was to review the duties and responsibilities of all the college officers of the Council's colleges, taking account of the current financial situation, though its report submitted in April 1986 went somewhat further in reviewing the whole position of the colleges within the university.

UND/BB66/1 11 September 1985 - 13 January 1986  
*Ad Hoc* Committee on College Officers' Duties minute book

UND/BB66/2 20 February - 4 March 1986  
*Ad Hoc* Committee on College Officers' Duties minute book

Working Group on Photocopying Material in Copyright

UND/BB101 1987 - 1989

UND/BB101/1 July 1987 - January 1989  
 Working Group on Photocopying Material in Copyright minutes, agendas, papers and correspondence.  
 Paper file

Working Group on St Chad's College

UND/BB105 1988 - 1989

*Biographical information:* The group was set up by the Vice-Chancellor and Warden at the request of the college's governing body at its meeting on 17 March 1988, "to examine and report to the governing body on the well-being and good running of the college and to make recommendations" .

UND/BB105/1 March - April 1988  
 Working Group on St Chad's College, agendas and submissions of evidence, many being personal statements on aspects of the running of the college.  
 Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018) AS SUBMITTED IN CONFIDENCE

UND/BB105/2 May 1988 - February 1989  
 Working Group on St Chad's College, agendas and submissions of evidence, many being personal statements on aspects of the running of the college, with also the final report to the governing body, produced 1 June 1988 and some subsequent correspondence, especially re the revised Articles of Association.  
 Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018) AS SUBMITTED IN CONFIDENCE

UND/BB105/3 January 1976 - April 1988

Working Group on St Chad's College, evidence (mostly personal statements) submitted to the 26 April 1988 meeting, with a list (69 items), and also a copy of the Memorandum and Articles of Association of St Chad's College of 27 January 1976 and college governing body minutes June 1980 to March 1988.  
Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018) AS SUBMITTED IN CONFIDENCE

Student Profiles Working Group

UND/BB86 1989 - 1993

*Biographical information:* A working group on student profiles was set up by the Joint Management Committee for the Enterprise in Higher Education Initiative to consider the function of a profile as a tool to facilitate personal development and communication between those involved in the learning process. It first met in September 1989 and was dissolved in June 1993 with the suggestion that it might be reconvened as a sub-group of the Teaching and Learning Committee.

UND/BB86/1 28 September 1989 - 23 June 1993

Student Profiles Working Group minutes, agendas and papers.

Computer Literacy Working Group

UND/BB121 1989 - 1991

UND/BB121/1 June 1989 - June 1990

Computer Literacy Working Group minute book.

Paper file

UND/BB121/2 September 1990 - May 1991

Computer Literacy Working Group minute book.

Paper file

Working Party on the Introduction of a New Academic Year

UND/BB104 1993

UND/BB104/1 June - October 1993

Working Party on the Introduction of a New Academic Year, minutes, papers and especially returns from colleges and departments to the proposals to change the year, with the recommendation that the Epiphany Term should start a week earlier from January 1995.

Paper file

Information Technology Training Working Group

UND/BB108 1993 - 1994

*Biographical information:* This group was established by the Information Technology Strategy Committee on 12 November 1992 with the terms of reference of, approved on 27 October 1993:

a) To review the report on 'IT skills in Universities - the Way Forward' in relation to Durham (which would also take into account the comments on that report and another by the Teaching Technology Initiatives Steering Committee).

b) To put forward for consideration by the committee a strategy for IT training for both students and all categories of staff, together with priorities and proposals for its implementation, taking into account the likely resources available, and including recommendations for the coordination of provision and publicity.

UND/BB108/1 27 April - 2 July 1993

Information Technology Training Steering Group minutes, agendas and papers.  
Paper file

UND/BB108/2 November 1993 - June 1994

Information Technology Training Steering Group minutes, agendas and papers.  
Paper file

Information Technology Strategy Working Group

UND/BB110 1993

*Biographical information:* This group was set up by the Information Technology Strategy Committee on 12 November 1992 to review the university's IT strategy, and to make proposals including an indication of priorities, and the relationship between the various services.

UND/BB110/1 February - May 1993

IT Strategy Working Group minutes, agendas and papers.  
Paper file

Software Working Group

UND/BB111 1993 - 1994

*Biographical information:* This group was set up by the Information Technology Users' Group on 25 January 1993 to consider issues relating to software for teaching, research and administration, namely: recommended software, support including specialist use, standardisation, transportability, platforms, and licensing arrangements.

UND/BB111/1 March 1993 - March 1994

Software Working Group minutes, agendas and papers.  
Paper file

Working Group on Administrative Computing Matters in Colleges

UND/BB112 1993

*Biographical information:* The group was set up by the IT Strategy Committee on 12 November 1992 to implement its resolution that, in relation to administrative and management computing, all colleges should operate on standardised systems, and support for this should be provided by the Computing Service and Management Information Systems on the basis that advice would be free of charge but that an appropriate charge would be made for other services.

UND/BB112/1 February - June 1993

Working Group on Administrative Computing Matters in Colleges minutes, agendas and papers.  
Paper file

Working Group on Forensic Science Research

UND/BB120 1993 - 1994

As a result of a House of Lords report and previous work at the university on the validation of forensic Science training, it was thought appropriate to consider the possibility of a Research Institute at Durham; the resultant working group led to a new Forensic Science Research Centre.

UND/BB120/1 May 1993 - August 1994

Working Group on Forensic Science Research agendas, minutes, papers and correspondence.  
Paper file

## Postgraduate Prospectus Working Group

UND/BB90 1994

*Biographical information:* The group was set up in 1994 to review the form of the postgraduate prospectus and to advise on the production of the 1995 edition.

UND/BB90/1 9 February 1994

Postgraduate Prospectus Working Group agenda, papers and minutes.

## Working Group on College Bars

UND/BB119 1996

*Biographical information:* This group was set up as a result of a recommendation of the final report the working party on colleges on 6 November 1995 “that a small group ... be asked to consult and report on the adequacy of the arrangements for College Bars, especially their management and control including financial arrangements.”, to report within 6 months.

UND/BB119/1 December 1995 - November 1996

Working Group on College Bars agendas, minutes, papers and correspondence.

Paper file

## Working Group on Credit Rating of Taught Postgraduate Programmes

UND/BB114 1998

*Biographical information:* This Graduate School working group was to consider recalibration of taught postgraduate programmes from October 1999.

UND/BB114/1 February - March 1998

Working Group on Credit Rating of Taught Postgraduate Programmes minutes, agendas, and papers.

Paper file

## St Mary's College Working Group

UND/BB95 1999 - 2003

*Biographical information:* This group reviewed the single-sex (female) status of the college, which led to it going mixed in 2005.

UND/BB95/1 January 1999 - April 2000

St Mary's Working Group minutes, agendas, papers and correspondence.

Paper file

UND/BB95/2 November 2003

St Mary's College review papers.

Paper file

## Senate Working Group on the Academic Year

UND/BB96 2000 - 2001

*Biographical information:* This group looked at replacing semesters at Queen's Campus and made changes to the number of teaching weeks

UND/BB96/1 February 2000 - October 2001

Academic Year Working Group minutes, agendas and correspondence

Paper file

## Senate Review Group

UND/BB155 2006 - 2007

*Biographical information:* This group looked at the role of Senate and its sub-committee structure

UND/BB155/200506 14 March & 10 April 2006  
Senate Review Group minutes, agendas and papers  
2 paper files

UND/BB155/200607 1 March - 31 May 2007  
Senate Review Group minutes, agendas and papers  
1 paper file

Gateway Programme Board  
UND/BB84 2009

UND/BB84/1 August - December 2009  
Gateway Programme Board minutes, agendas, and papers.

Lindisfarne Gospels Programme Board/Project Delivery Board  
UND/BB156 2010 - 2012

*Biographical information:* This group led on the planning for the Lindisfarne Gospels Exhibition held at Palace Green Library between July and September 2013

*Related material in other DUL collections:* For the Library planning group see  
UND/EA1/GG25

UND/BB156 11 March 2010 - 9 June 2012  
Minutes of meeting, papers, reports and associated correspondence

Professional Service Heads/Heads of Service Meetings  
UND/BB157 2016 - 2017

*Biographical information:* This group was established by the Chief Operating Officer to (1) provide a forum for discussion, consultation and feedback within the central support services in support of the new University Strategy and resulting changes, and (2) allow the heads of central services to discuss other key topics and issues in detail and agree common approaches

UND/BB157 11 April 2016 - 5 June 2017  
Agendas, minutes of meeting, papers, reports and associated correspondence  
Paper file

Durham DOES Programme Board  
UND/BB158 2016 - 2017

UND/BB158 12 December 2016 - 7 June 2017  
Circular email updates to the University community  
Some updates are numbered  
Paper file

Other committees and boards  
UND/BC

Military Education Committee  
UND/BC1 1908 - 1937

This committee, appointed by Senate, was set up in 1908 to oversee the Durham University contingent of the Officers Training Corps. It became the Universities of Northumbria Military Education Committee in 1963, with the continuance of just the one O.T.C. to serve both Durham and Newcastle universities, and lasted until 1985.



UND/BC1/1 15 August 1908 - 27 October 1914  
 Military Education Committee minute book  
 Size: 165 x 205mm  
 Paper book, 50f, in soft covers

UND/BC1/2 29 April 1924 - 20 May 1937  
 Military Education Committee minute book  
 Noted as "Minute Book No 5".  
 Size: 175 x 230mm  
 Paper book, 100f, in soft marbled covers

#### Museum/Collections Committee

UND/BC2 1912 - 2016

*Biographical information:* The Museum Curators committee was first set up in 1900 and did not survive the reorganisation of the university in 1937. It reemerged in 1954 as a standing committee of Senate, titled as the Joint Committee for Managing the Museum of Roman Antiquities. It became the Committee for the Antiquities of the University of Durham and the Society of Antiquaries of Newcastle in 1959, and, finally, the Committee for the Museum of Antiquities in 1964. This lasted until 1972. A board of trustees for the university's Oriental Museum was set up in January 1990. By October 1995, this had become the Committee for the Oriental Museum. In October 1998, this committee was combined with the Museums and Collections Sub-Committee of the university's Policy and Resources Committee and the sub-committee of the Board of Archaeology dealing with the Old Fulling Mill Museum to become the University Museums Committee. This expanded its remit to include all university collections (ie Archives and Special Collections) to become the Collections Committee in 2014.

A.F. Harding, "Durham University Museum, 1833-1982", *Transactions of the Architectural and Archaeological Society of Durham and Northumberland* (New Series 6, 1982), p.37-43.

Minutes 2000-2007 are available online at

<https://www.dur.ac.uk/committees/minutes/library-users-committee/>

UND/BC2/1 16 May 1912 - 12 December 1924

Museum Curators minute book

Inserted are letters from University officers and others relating to the business of the Museum, transfers of items from it, and the collection's dispersal on the conversion of the Museum to lecture rooms in 1924.

Size: 165 x 200mm

Paper book, soft-backed

*Provenance:* Found in the Public Analyst's Laboratory in Newcastle in 1983 (the Public Analyst in the period covered by the volume being Dr J.T. Dunn, who was one of the last curators) and returned to Durham; cf correspondence in UND/EA2/5/Z37. Acc No Misc.1983.2.

*Ownership history:* Prior to 18 October 2004, housed in the Old Strong Room at Palace Green as SR19A(1912).

- UND/BC2/2 16 January 1990 - 29 October 1992  
Oriental Museum Board of Trustees minute book
- UND/BC2/3 13 May 1993 - 3 November 1994  
Oriental Museum Board of Trustees minute book  
Paper file, in a spring-back binder
- UND/BC2/4 25 October 1995  
Oriental Museum Committee minute book
- UND/BC2/5 17 September 1996 - 16 June 1998  
Committee for the Oriental Museum minutes, agendas and papers  
Paper file
- UND/BC2/6 12 October 1998 - 14 May 2003  
University Museums Committee minute book
- UND/BC2/7 20 October 2003 - 31 January 2007  
University Museums Committee minute book
- UND/BC2/8 May 2009 - February 2012  
University Museums Committee minutes, university librarian's copies.  
Paper file
- UND/BC2/9 May 2012 - March 2014  
University Museums Committee minutes, university librarian's copies.  
Paper file
- UND/BC2/10 November 2014 - May 2016  
Collections Committee minutes, agendas and papers, university librarian's  
copies.  
Paper file

UND/BC2/A1 16 December 2003 - July 2004

Working Group on the Review of Museums and Collections, minutes of meetings 16 December 2003 - 26 May 2004 and final report of June 2004 to the university's Strategic Improvement Programme Monitoring Group.

Joint Board to Administer the Durham Colleges' Departments of Science and Education

UND/BC3 1921 - 1984

*Biographical information:* A Joint Board to administer the departments of Science and Education in the Durham Colleges first met on 10 November 1921. It saw its role as being to administer financially and generally the department of Education within the Durham Division of the university, to take steps for the foundation of the school of Science and the erection of buildings, and thereby to administer the grant from Durham County Council, to negotiate with the Board of Education and the local training colleges and to secure recognition by the Board of Education of the several colleges in the Durham Division as hostels for teachers in training.

The Joint Board last met on 11 November 1937 and was replaced on 30 January 1938 by separate joint committees for Science and Education in the Durham Colleges.

In 1959 the Science Committee was replaced by a committee for the Science departments in the Durham Colleges answering to Council. Its remit then was to administer the general services of the laboratories and grounds, take care of the Science buildings and supervise the non-academic staff there.

This in turn was replaced in 1963 by the Committee on the Administration of the Science Site and the Observatory which was to be a sub-committee of the Council's Estates Committee. Its brief was now: the general organisation and operation of the Science site and the Observatory, including centralised services such as the computer, the main workshop, the electronics shop, the glass-blowing shop, the liquid air plant, the canteen and the incinerator; the pay, conditions and training of the technicians; the radiation protection officer and the radiation protection sub-committee; the non-teaching use of Science site rooms and the organisation of conferences and visits.

It further changed to the Science Site General Services Committee in 1972 with a remit of car parking, canteen facilities, room hiring, the organisation of conferences and visits, and Science Site amenities. It was retitled as the South Road General Services Committee in 1984. Sub-committees were established for the canteen in 1974, car parking in 1979 and High Wood Room by 1981. In 1972 a separate Technical Services Committee was also set up to look after the Science Site's central services, its general workshop and liquid gas plant.

UND/BC3/1 10 November 1921 - 24 November 1927

Joint Board of Science and Education minute book

Size: 220 x 340mm

Paper book, 342p & index, buckram binding, red morocco and gilt spine and cover title labels

- UND/BC3/2 8 December 1927 - 23 May 1935  
Joint Board of Science and Education minute book  
At the front is a list of dates of meetings.  
At the back is a copy of the Department of Science Record for October 1924 to December 1934.  
Size: 220 x 340mm  
Paper book, 340p & index, half-leather binding, spine title
- UND/BC3/3 17 October 1935 - 11 November 1937  
Joint Board of Science and Education minute book  
Size: 220 x 340mm  
Paper book, 346p, only 98p used, & index, half-leather binding, spine title
- UND/BC3/4 30 January 1938 - 7 June 1945  
Joint Committee for Science in Durham Colleges minute book  
With an index.  
Paper file, in a spring-back binder
- UND/BC3/4A 24 February 1939 - 27 February 1958  
Joint Committee for Education in Durham Colleges minute book
- UND/BC3/5 18 October 1945 - 3 May 1956  
Joint Committee for Science in Durham Colleges minute book  
Size: 230 x 340mm  
Paper file, in a spring-back binder
- UND/BC3/6 25 October 1956 - 27 February 1958  
Joint Committee for Science in Durham Colleges minute book  
Size: 230 x 340mm  
Paper file, in a spring-back binder
- UND/BC3/7 May 1952 - June 1961  
Science Departmental/Departments in Durham Colleges Committee minute book, p.1-177  
Paper file
- UND/BC3/8 26 September 1961 - 30 May 1963  
Science Departments Committee minute book  
Signed, with full papers, p.178-309.  
Paper file  
*Ownership history:* Formerly UND A4/12
- UND/BC3/9 17 October 1963 - 22 May 1965  
Committee on the Administration of the Science Site and the Observatory minute book.  
Signed; p.310-458.  
Paper file  
*Ownership history:* Formerly UND A4/13/1.
- UND/BC3/10 15 October 1965 - 26 May 1966  
Committee on the Administration of the Science Site and the Observatory minute book.  
Signed; p.459-561.  
Paper file  
*Ownership history:* Formerly UND A4/13/2.

- UND/BC3/11 14 October 1966 - 18 August 1967  
 Committee on the Administration of the Science Site and the Observatory minute book.  
 Signed; p.562-676.  
 Paper file  
*Ownership history:* Formerly UND A4/13/3.
- UND/BC3/12 13 October 1967 - 23 May 1968  
 Committee on the Administration of the Science Site and the Observatory minute book.  
 Signed; p.677-775.  
 Paper file  
*Ownership history:* Formerly UND A4/13/4.
- UND/BC3/13 18 October 1968 - 1 June 1972  
 Committee on the Administration of the Science Site and the Observatory minute book.  
 Signed; p.776-966.  
 Paper file  
*Ownership history:* Formerly UND A4/13/5-8.
- UND/BC3/14 12 October 1972 - 24 November 1976  
 Science Site General Services Committee minute book
- UND/BC3/15 2 March 1977 - 5 May 1978  
 Science Site General Services Committee minute book
- UND/BC3/16 22 November 1978 - 28 May 1982  
 Science Site General Services Committee minute book  
 Paper file
- UND/BC3/17 24 November 1982 - 25 May 1984  
 Science Site General Services Committee minute book
- UND/BC3/A1 1952 - 1972  
 Index to the Joint Committee for Science/Science Departments  
 Committee/Committee on the Administration of the Science Site and the  
 Observatory minutes  
 Paper file in a 2 ring binder  
*Ownership history:* Formerly UND A4/14.
- Science Site Technical Services Committee  
 UND/BC3/B 1972 - 1983
- UND/BC3/B1 9 October 1972 - 13 May 1977  
     Science Site Technical Services Committee minute book
- UND/BC3/B2 18 October 1977 - 21 January 1983  
     Science Site Technical Services Committee minute book, indexed  
     Paper file, in a spring-back binder
- UND/BC3/B3 11 November 1983  
     Science Site Technical Services Committee minute book
- Canteen Sub-Committee of General Services  
 UND/BC3/C 1974 - 1981

UND/BC3/C1 17 May 1974 - 11 May 1981  
Canteen Sub-Committee minute book

Car Parking Sub-Committee of General Services  
UND/BC3/D 1979 - 1980

UND/BC3/D1 7 November 1979 - 7 November 1980  
Car Parking Sub-Committee minute book

High Wood Room Sub-Committee of General Services  
UND/BC3/E 1981 - 1984

UND/BC3/E1 25 November 1981 - 11 May 1984  
High Wood Room Sub-Committee minute book

School Examinations Board  
UND/BC4 1937 - 1954

UND/BC4/1 24 November 1937 - 15 November 1944  
School Examinations Board minute book  
Includes minutes of the Board's General Purposes Committee. With an index.  
Size: 230 x 340mm  
Paper file, 106f, in a spring-back binder

UND/BC4/2 3 February 1954  
School Examinations Board minute book  
1 meeting only. With an index.  
Size: 230 x 340mm  
Paper file, in a spring-back binder

Joint Committee of Durham Colleges and Durham Dean and Chapter on the Prior's Kitchen  
UND/BC5 1954 - 1972

UND/BC5/1 1 June 1954 - 25 May 1972  
Prior's Kitchen Committee minutes, with agendas, papers and some correspondence.  
Paper file

Board of Curators of the Observatory  
UND/BC6 1938 - 1961

This Board, whose minutes first survive from 1840, became a standing committee of the university's Senate in 1937 and was then transferred to the Council of the Durham Colleges in 1952. It was subsumed in the Committee on the Administration of the Science Site and the Observatory in 1963, for which see BC3 above.

*Related material in other DUL collections:* For earlier minutes 1840-1852 and 1909-1937, see DUL ASC OBS/V.70.

UND/BC6/1 14 November 1938 - 20 March 1951  
Board of Curators of the Observatory minute book, signed.  
Size: 230 x 340mm  
Paper file, foliated 1-96, in a spring-back binder, indexed  
*Ownership history:* Formerly UND A4/17/1.

UND/BC6/2 18 March 1952 - 21 March 1961

Observatory Committee minute book, signed.

Size: 230 x 340mm

Paper file, foliated 1-108, in a spring-backed binder, indexed

*Ownership history:* Formerly UND A4/17/2.

#### Meetings of Academic Staff

UND/BC7 1963

Section 31 of the 1963 statutes provided for meetings of academic staff, with the registrar as secretary. The first meeting was held on 9 October 1963. The meetings generally received the vice-chancellor's report, but did consider the issue of the university's banking involvement in South Africa in 1970.

UND/BC7/1 October 1963 - March 1972

Academic staff meetings, agendas, minutes and papers, with some correspondence, mainly apologies; not comprehensive.

#### NUMAC Computing Service - The 1992 Procurement Steering Group

UND/BC8 1991 - 1992

The group comprised nominees from the Computing Service Committee of Newcastle and the Information Technology Strategy Committee of Durham, with some others. Its task was to implement the Joint Computing Strategy as defined in the March 1991 document submitted to the Computer Board for Universities and Research Councils (later the Information System Committee of the UFC).

UND/BC8/1 September - November 1991

Steering Group minutes and papers.

Paper file

UND/BC8/2 February - October 1992

Steering Group minutes and papers.

Paper file

#### Northumbrian Universities Multiple Access Computer Committee (NUMAC)

UND/BC9 1967 - 1972, 1983 - 1991

The Councils of the Universities of Newcastle (6 February 1967) and Durham (21 February 1967) approved the establishment of a policy and management committee as a general basis for the running of a joint computer system, with a quorum of no fewer than three members of each university. The committee first met on 1 May 1967.

UND/BC9/1 May 1967 - May 1972

NUMAC minute book

Paper file, in a springback binder

UND/BC9/2 November 1983 - June 1985

NUMAC minutes, agendas and papers

Paper file

UND/BC9/3 October 1985 - May 1987

NUMAC minutes, agendas and papers

Paper file

UND/BC9/4 November 1987 - May 1989  
 NUMAC minutes, agendas and papers  
 Paper file

UND/BC9/5 November 1989 - February 1991  
 NUMAC minutes, agendas and papers  
 Paper file

## Faculty Boards

### UND/BD

#### Letters Faculty

UND/BD1 8 March 1898 - 2 December 1910

The minutes are manuscript to 1 November 1910, whence typescript sheets are stuck in. Agendas, reports and letters are also stuck in.

*Biographical information:* The faculty of Letters was united with the faculty of Arts on 20 October 1916; "Letters" was dropped from the title in 1937.

UND/BD1/1 8 March 1898 - 29 May 1906

Board of the Faculty of Letters minute book

At the front is a list of the members of the faculty

*Size:* 195 x 250mm

Paper book, half-leather binding

*Ownership history:* Formerly OSH Deed Box 7/7.

UND/BD1/2 1 November 1906 - 2 December 1910

Board of the Faculty of Letters minute book

*Size:* 225 x 270mm

Paper book, reverse calf, with a cover title, largely blank

#### Arts/Arts and Humanities Faculty

UND/BD2 1901 - 2002

*Biographical information:* The faculty dates from the beginning of the university and was united with the faculty of Letters on 20 October 1916; "Letters" was dropped from the title in 1937. Additional meetings for board members in Durham were held in 1963 in preparation for the separation off of Newcastle University. Similarly, a shadow board met in 1968 in preparation for a new faculty board.

Sub-faculties for Art, Architecture, Town and Country Planning [in Newcastle] and Oriental Studies [in Durham] were established in 1946 and 1952 respectively.

D.F.S. Scott, "The Development of German Studies at Durham", ( *Durham University Journal*, 59, 1966-1967), p.25-29.

Arts Faculty Board minutes 1993-2009 are available online at

<https://www.dur.ac.uk/committees/minutes/board-of-the-faculty-of-arts-and-humanities/>

UND/BD2/1 24 May 1901 - 18 November 1911

Board of the Faculty of Arts minute book

Paper book, half leather binding

*Ownership history:* Formerly OSH Deed Box 7/9.

UND/BD2/2 26 January 1912 - 5 May 1922

Board of the Faculty of Arts/Arts and Letters minute book

Typescript minutes inserted

Paper book, half leather binding, front cover title



- UND/BD2/3 20 October 1922 - 10 May 1929  
Board of the Faculty of Arts and Letters minute book  
Typescript minutes inserted, with an index.  
Paper book, 150f, half leather binding, front cover title
- UND/BD2/4 25 October 1929 - 26 June 1934  
Board of the Faculty of Arts and Letters minute book  
Typescript minutes inserted, with an index.  
Paper book, 139f, blue buckram binding by Durham Advertisers, spine title
- UND/BD2/5 26 October 1934 - 4 November 1937  
Board of the Faculty of Arts and Letters minute book  
Typescript minutes inserted, with an index.  
Paper book, 92f, blue buckram binding by Durham Advertisers, spine title
- UND/BD2/6 19 November 1937 - 1 May 1941  
Board of the Faculty of Arts minute book  
Paper book, 133f, blue buckram binding by Durham Advertisers, spine title label
- UND/BD2/7 24 October 1941 - 4 May 1945  
Board of the Faculty of Arts minute book  
Paper book, 162f, buckram binding by Durham County Press Ltd, spine title label
- UND/BD2/8 19 October 1945 - 7 May 1948  
Board of the Faculty of Arts minute book  
In 2 parts for 1945/1946 and 1946/1947-1947/1948, each with a separate index and foliation  
Paper book, 212f, bound in blue buckram, spine title
- UND/BD2/9 22 October 1948 - 12 May 1950  
Board of the Faculty of Arts minute book  
With an index  
Paper book, 188f, bound in blue bruckram, spine title
- UND/BD2/10 27 October 1950 - 8 May 1953  
Board of the Faculty of Arts minute book  
Separate indexes and foliation for 1950/1951 and 1951/1952-1952/1953.  
Paper book, 267f, bound in blue buckram, spine title
- UND/BD2/11 30 October 1953 - 13 May 1955  
Board of the Faculty of Arts minute book  
Separate indexes and foliation for each year.  
Paper book, 140f, buckram binding, spine title
- UND/BD2/12 21 October 1955 - 10 May 1957  
Board of the Faculty of Arts minute book  
With an index  
Paper book, 179f, buckram binding, spine title
- UND/BD2/13 25 October 1957 - 8 May 1959  
Board of the Faculty of Arts minute book  
With an index  
Paper book, 190f, buckram binding, spine title

- UND/BD2/14 23 October 1959 - 12 May 1961  
Board of the Faculty of Arts minute book  
Separate foliation and indexes for each year  
Paper book, 256f, buckram binding, spine title
- UND/BD2/15 20 October 1961 - 10 May 1963  
Board of the Faculty of Arts minute book
- UND/BD2/16 13 December 1962 - 2 May 1963  
Board of the Faculty of Arts minute book, meetings of Durham division members only.
- UND/BD2/17 2 May 1963 - 31 January 1964  
Board of the Faculty of Arts minute book
- UND/BD2/18 28 February - 8 May 1964  
Board of the Faculty of Arts minute book
- UND/BD2/19 23 October 1964 - 29 January 1965  
Board of the Faculty of Arts minute book
- UND/BD2/20 26 February - 7 May 1965  
Board of the Faculty of Arts minute book
- UND/BD2/21 22 October 1965 - 6 May 1966  
Board of the Faculty of Arts minute book
- UND/BD2/22 21 October 1966 - 5 May 1967  
Board of the Faculty of Arts minute book
- UND/BD2/23 20 October 1967 - 23 February 1968  
Board of the Faculty of Arts minute book
- UND/BD2/24 8 February - 10 May 1968  
Shadow Board of the Faculty of Arts minute book
- UND/BD2/25 3 May 1968  
Board of the Faculty of Arts minute book
- UND/BD2/26-29 15 November 1968 - 5 May 1972  
Board of the Faculty of Arts minute books
- UND/BD2/30-34 25 February 1983 - 28 April 1989  
Board of the Faculty of Arts minute books
- UND/BD2/35-42 17 November 1989 - 24 April 1992  
Board of the Faculty of Arts minute books
- UND/BD2/43-48 13 November 1992 - 28 April 1995  
Board of the Faculty of Arts minute books
- UND/BD2/49-51 13 October 1995 - 26 April 2002  
Board of the Faculty of Arts minute books
- Sub-Faculty of Art, Architecture, Town and Country Planning Board  
UND/BD2/A 1946 - 1963

UND/BD2/A1 16 December 1946 - 14 October 1955

Board of the Sub-Faculty of Art, Architecture, Town and Country Planning  
minute book

With an index.

Paper file, 136f, in a spring-back binder

UND/BD2/A2 20 January 1956 - 19 January 1962

Board of the Sub-Faculty of Art, Architecture, Town and Country Planning  
minute book

Paper file, in a spring-back binder

UND/BD2/A3 27 April 1962 - 26 April 1963

Board of the Sub-Faculty of Art, Architecture, Town and Country Planning  
minute book

Paper file, in a spring-back binder

Sub-Faculty of Oriental Studies Board

UND/BD2/B 1952 - 1962

*Biographical information:* The Board of the Faculty of Arts on 28 October 1949 appointed a committee to make proposals on the organisation for dealing with Oriental Studies in the administration of the university, and to submit draft regulations. The board received on 27 January 1950 the report of this committee of 24 November 1949 recommending that a sub-faculty of Oriental Studies be formed to advise the board on the regulations, syllabus and examination arrangements in Oriental Studies and to exercise by delegation the powers of the Arts Faculty Board on concessions and exemptions in Oriental Studies.

UND/BD2/B1 17 January 1952 - 14 February 1962

Board of the Sub-Faculty of Oriental Studies minute book

With an index.

Paper file, 36f, in a spring-back binder

Standing Orders

UND/BD2/C 1946 - 1965

UND/BD2/C1 November 1946 & October 1965

Standing Orders of the Board of the Faculty of Arts

Paper file

Higher Degrees Committee of the Arts Faculty

UND/BD2/D 1951 - 1998

Minutes are also filed with the Arts Faculty Board minutes in UND/BD2.

UND/BD2/D1 18 October 1951 - 16 July 1956

Arts Higher Degrees Committee reports to the Faculty Board, mainly listing candidates and thesis title, indexed

Paper file

UND/BD2/D2 17 October 1956 - 25 February 1959

Arts Higher Degrees Committee reports to the Faculty Board, mainly listing candidates and thesis title, indexed

Paper file

UND/BD2/D3 30 April 1959 - 9 July 1963

Arts Higher Degrees Committee reports to the Faculty Board, mainly listing candidates and thesis title, indexed, with a list of the candidates whose files had been passed to Newcastle

Paper file

UND/BD2/D4 9 October 1963 - 2 July 1965

Arts Higher Degrees Committee minute book

UND/BD2/D5 8 October 1965 - 20 December 1967

Arts Higher Degrees Committee minute book

UND/BD2/D6 8 February 1968 - 13 January 1972

Arts Higher Degrees Committee minute book

UND/BD2/D7 27 April 1972 - 12 January 1978

Arts Higher Degrees Committee minute book

UND/BD2/D8 14 March 1978 - 4 July 1980

Arts Higher Degrees Committee minute book

UND/BD2/D9 10 October 1980 - 28 April 1982

Arts Higher Degrees Committee minute book

UND/BD2/D10 16 July 1982 - 13 July 1984

Arts Higher Degrees Committee minute book

UND/BD2/D11 12 October 1984 - 11 July 1986

Arts Higher Degrees Committee minute book

UND/BD2/D12 4 February 1994

Arts Higher Degrees Advisory Group minutes, agendas and papers

Paper file

UND/BD2/D13 3 November 1994 - 6 February 1995

Arts Higher Degrees Advisory Group minutes, agendas and papers

Paper file

UND/BD2/D14 6 November 1995 - 5 February 1996

Arts Higher Degrees Advisory Group minute book

UND/BD2/D15 30 October 1996 - 30 January 1998

Arts Higher Degrees Advisory Group minutes, agendas and papers

Paper file

Concessions Committee of the Arts Faculty

UND/BD2/E 1951 - 1986

*Biographical information:* This was established as the Concessions and Exemptions Committee in 1951, but became just the Concessions Committee from 8 July 1955.

Minutes are also filed with the Arts Faculty Board minutes in UND/BD2.

UND/BD2/E1 24 October 1951 - 8 July 1963

Arts Concessions and Exemptions/Concessions Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BD2/E2 10 October 1963 - 7 July 1975

Arts Concessions Committee minute book, with an index

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BD2/E3 1 October 1981 - 7 July 1986

Arts Concessions Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

Arts Standing Committee for the BA Degree in General Studies

UND/BD2/F 1961 - 1982

*Biographical information:* A committee was appointed by the Board of the Faculty of Arts on 3 February 1961 "to consider the B.A. in General Studies degree and its relation with the Honours degree in the light of the impending reconstitution of the University and to submit proposals to the Board which could apply to Durham separately"; it first met on 21 November 1961. The committee was revived by the Arts Board on 6 May 1966 to administer the syllabus, teaching and examining of the BA in General Studies. By 1982, it had become a joint faculty committee of Arts and Social Sciences.

UND/BD2/F1 21 November 1961 - 21 January 1963

Durham Committee on the Degree of BA in General Studies agendas, minutes, and papers.

Paper file

UND/BD2/F2 9 March 1963 - 22 February 1964

Durham Committee on the Degree of BA in General Studies agendas, minutes, papers and a little correspondence.

Paper file

UND/BD2/F3 27 May 1966 - 19 March 1976

Arts BA Degree in General Studies Committee minute book, including minutes, correspondence and some lists of students.

UND/BD2/F3 23 April 1981 - 3 February 1982

Arts and Social Sciences BA Degree in General Studies Committee minute book.

Regulations Committee of the Arts Faculty Board

UND/BD2/G 1985 - 1993

UND/BD2/G1-5 2 December 1985 - 14 April 1989  
Arts Regulations Committee minute books

UND/BD2/G6-16 3 July 1989 - 6 July 1992  
Arts Regulations Committee minute books

UND/BD2/G17-23 24 September 1992 - 5 November 1993  
Arts Regulations Committee minute books

#### Planning Committee of the Arts Faculty Board

UND/BD2/H 1976 - 2002

*Biographical information:* The Faculty of Arts established a Planning Committee in October 1976 to advise the Faculty Board "on matters of planning and development which might concern either Faculty as a whole, or more than one Board of Studies" .

UND/BD2/H1 8 October 1976 - 20 June 1979  
Arts Planning Committee minutes, agendas and papers  
Paper file

UND/BD2/H2 5 March 1982 - 25 April 1984  
Arts Planning Committee minutes, agendas and papers  
Paper file

UND/BD2/H3-7 31 October 1984 - 22 April 1987  
Arts Planning Committee minute books

UND/BD2/H8-12 22 May 1987 - 31 January 1991  
Arts Planning Committee minute books

UND/BD2/H13-17 6 March 1991 - 25 September 1992  
Arts Planning Committee minute books

UND/BD2/H18-21 30 October 1992 - 10 May 1996  
Arts Planning Committee minute books

UND/BD2/H22 1 November 1996 - 16 May 1997  
Arts Planning Committee minute book

UND/BD2/H23 31 October 1997 - 27 May 1998  
Arts Planning Committee minute book

UND/BD2/H24 30 October 1998 - 18 May 1999  
Arts Planning Committee minute book

UND/BD2/H25 29 October 1999 - 16 June 2000  
Arts Planning Committee minute book

UND/BD2/H26 27 October 2000 - 8 May 2002  
Arts Planning Committee minute book

#### Arts Faculty Board Ad Hoc and Occasional Committees

UND/BD2/J 1951 - 1993

UND/BD2/J1 16 March 1951 - 18 January 1952  
Committee on the Organisation and Working of the Faculty of Arts, minutes, agendas and papers.  
Paper file

UND/BD2/J2 12 December 1956

Committee of Heads of Departments of Modern Foreign Languages on Dates of Examinations in Subsidiary Subjects, agenda and report.

Paper file

UND/BD2/J3 24 April 1958

Committee on Physical Education as a Subject for the BA in General Studies, minutes, agenda and papers.

Paper file

UND/BD2/J4 3 June 1960

Committee on Payments to External Examiners in Arts, agenda and papers.

Paper file

UND/BD2/J5 15 January 1963

Committee on External Examiners in Arts after Reconstitution, minutes, agenda and papers.

Paper file

UND/BD2/J6 15 May 1963 - 27 November 1967

Economic Studies Qualifications for Fourah Bay Candidates Committee minute book

*Biographical information:* This committee was set up by the Durham divisional board of the faculty of Arts in May 1963. Its meetings were latterly carried out by correspondence.

UND/BD2/J7 6 December 1972 & 31 May 1973

Ad Hoc Committee to Consider the Degrees of MLitt and PhD, minutes, agendas and papers.

Paper file

UND/BD2/J8 27 April - 14 July 1993

Arts Appeals Committee minutes.

*Biographical information:* Set up to hear a specific appeal referred to the Arts faculty by the Senate Appeals Committee.

*Access restrictions:* Closed until 2074 under the Data Protection Act.

Theology/Divinity Faculty

UND/BD3 1908 - 1985

*Biographical information:* The Theology faculty dated from the beginning of the university. It was renamed as Divinity in 1963 and was absorbed into the Arts faculty in 1985.

"The Study of Theology at Durham", (*Durham University Journal*, 21, 1913/1918), p.324-326; J. McHugh, "Theology in Durham - 1971", (*Ushaw Magazine* 81, No 238, December 1971), p.1-4; J. McHugh, "A New Option In Durham: Historical Theology", (*Ushaw Magazine* 92, No 257, 1981), p.1-10.

UND/BD3/1 7 May 1908 - 3 June 1920

Board of the Faculty of Theology minute book

The minutes are manuscript until 18 October 1917, thence inserted typescript sheets. With occasional inserted letters and reports.

*Size:* 195 x 240mm

Paper book, half-leather binding, front cover title

UND/BD3/2 7 May 1931 - 4 November 1937

Board of the Faculty of Theology minute book

With a manuscript index.

Size: 220 x 335mm

Paper book, 110f, blue buckram binding by Durham Advertiser, spine title

UND/BD3/3 16 November 1937 - 26 April 1946

Board of the Faculty of Theology minute book

With an index.

Size: 225 x 345mm

Paper file, 155f, in a spring-back binder

UND/BD3/4 11 October 1946 - 3 May 1957

Board of the Faculty of Theology minute book

With an index.

Size: 225 x 345mm

Paper file, 133f, in a spring-back binder

UND/BD3/5 11 October 1957 - 3 May 1963

Board of the Faculty of Theology minute book

With an index.

Size: 225 x 345mm

Paper file, 89f, in a spring-back binder

UND/BD3/6 18 October 1963 - 26 May 1976

Board of the Faculty of Divinity minute book

UND/BD3/7 13 October 1976 - 5 May 1982

Board of the Faculty of Divinity minute book

UND/BD3/8 3 November 1982 - 1 May 1985

Board of the Faculty of Divinity minute book

Divinity Higher Degrees Committee

UND/BD3/A 1968 - 1985

*Biographical information:* The Board of the Divinity Faculty set up a Higher Degrees Committee in 1968 in the light of a Senate report that each faculty board should be responsible for administering its own higher degrees, including PhDs, subject to the general supervision of the Senate's Higher Degrees Committee.

UND/BD3/A1 10 October 1968 - 24 September 1976

Divinity Higher Degrees Committee minute book

UND/BD3/A2 7 January 1977 - 3 July 1981

Divinity Higher Degrees Committee minute book

UND/BD3/A3 2 October 1981 - 13 May 1985

Divinity Higher Degrees Committee minute book

Divinity Concessions Committee

UND/BD3/B 1968 - 1984

UND/BD3/B1 10 October 1968 - 1 July 1985

Divinity Concessions Committee minute book

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)



## Committee for the Certificate in Theology

UND/BD3/C 1978 - 1993

UND/BD3/C1 20 March 1978 - 25 June 1993

Committee for the Certificate in Theology minutes, with some mark sheets and examiners' reports.

Paper file

*Access restrictions:* Closed until 2074 under DPA.

## Music Faculty

UND/BD4 1911 - 1985

The board of the faculty of Music was constituted in the Michaelmas term of 1910.

UND/BD4/1 23 February 1911 - 16 February 1938

Board of the Faculty of Music minute book

*Size:* 180 x 230mm

Paper file, in soft covers

UND/BD4/2 18 October 1938 - 24 May 1957

Board of the Faculty of Music minute book

With an index.

*Size:* 230 x 350mm

Paper file, 162f, in a spring-back binder

UND/BD4/3 15 November 1957 - 9 November 1962

Board of the Faculty of Music minute book

With an index.

*Size:* 230 x 350mm

Paper file, 42f, in a spring-back binder

UND/BD4/4 31 October 1963 - 10 May 1973

Board of the Faculty of Music minute book.

Paper file

UND/BD4/5 8 November 1973 - 21 June 1979

Board of the Faculty of Music minute book

UND/BD4/6 1 November 1979 - 29 April 1982

Board of the Faculty of Music minute book

UND/BD4/7 4 November 1982 - 25 April 1985

Board of the Faculty of Music minute book

## Education Faculty

UND/BD5 1921 - 1985

The University Committee of Education first met on 19 October 1921 with the remit of advising on education as a subject, suggesting suitable examiners, reporting to Senate on education, putting education on the agenda of the Board of Faculties, acting in Senate referrals, and making representations to Senate and Council. Its early business concerned the training of teachers. It became the faculty of Education on 12 July 1944 which lasted until 1985.

UND/BD5/1 19 October 1921 - 22 January 1935

University Committee of Education minute book

Minutes and agendas, with some correspondence inserted.

Paper book, leather spine, damaged

UND/BD5/2 22 January 1935 - 2 November 1939

University Committee of Education minute book

Paper book, paginated to 66, partly unused, leather spine

UND/BD5/3 5 May 1938 - 8 October 1946

University Committee/Board of the Faculty of Education minute book

Overlaps with the previous volume. With an index.

Paper file, 144f, in a spring-back binder

UND/BD5/4 21 January 1947 - 31 May 1957

Board of the Faculty of Education minute book

With an index.

Paper book, 290f, in a buckram binding, spine title

UND/BD5/5 8 October 1957 - 11 October 1960

Board of the Faculty of Education minute book

With an index.

Paper file, 122f, in a spring-back binder

UND/BD5/6 31 January 1961 - 30 April 1963

Board of the Faculty of Education minute book

With an index. Foliation continued from the previous volume.

Paper file, 185f, in a spring-back binder

UND/BD5/7 29 October 1963 - 30 November 1964

Board of the Faculty of Education minute book

UND/BD5/8 26 January 1965 - 26 April 1966

Board of the Faculty of Education minute book

UND/BD5/9 15 November 1966 - 25 April 1967

Board of the Faculty of Education minute book

UND/BD5/10 14 November 1967 - 23 April 1968

Board of the Faculty of Education minute book

UND/BD5/11 19 November 1968 - 28 April 1970

Board of the Faculty of Education minute book

UND/BD5/12 17 November 1970 - 27 April 1971

Board of the Faculty of Education minute book

UND/BD5/13 16 November 1971 - 25 April 1972

Board of the Faculty of Education minute book

UND/BD5/14 6 July 1972 - 10 June 1974

Board of the Faculty of Education minute book

UND/BD5/15 19 November 1974 - 31 May 1977

Board of the Faculty of Education minute book

UND/BD5/16 13 June 1977 - 30 May 1978

Board of the Faculty of Education minute book

UND/BD5/17 7 November 1978 - 29 May 1979

Board of the Faculty of Education minute book

UND/BD5/18 5 June 1979 - 11 November 1980

Board of the Faculty of Education minute book

UND/BD5/19 20 January 1981 - 11 May 1982

Board of the Faculty of Education minute book

UND/BD5/20 9 November 1982 - 3 May 1983

Board of the Faculty of Education minute book

UND/BD5/21 20 October 1983 - 7 May 1985

Board of the Faculty of Education minute book

UND/BD5/A1 5 November 1941 - 22 October 1942

Joint Board of Educational Studies minute book

The Committee of Education met as a joint board from 5 November 1941.

Paper file, 8f, & index, in a spring-back binder

Education Standing Committee to Coordinate the Teaching of the MEd in the Faculties of Durham and Newcastle

UND/BD5/B 1953 - 1970

*Biographical information:* A sub-committee was set up in 1953 and out of this a standing committee was established on 19 January 1954 to draft and review courses and syllabuses for the MEd, to make recommendations about its administration, and to make the necessary administrative arrangements for the vacation course and for the course of lectures for MEd students. On the creation of Newcastle University in 1963, this committee was to coordinate the teaching of the MEd in the Education faculties at Durham and Newcastle. The committee last met in 1970 as its functions, at least for Durham, had largely been taken over by the Education Higher Degrees Committee.

UND/BD5/B1 13 November 1953 - 14 November 1956

Standing Committee on the MEd minute book

With an index.

Paper file, 34f, in a spring-back binder

UND/BD5/B2 30 September 1963 - 26 April 1965

Education Standing Committee for the MEd in Durham and Newcastle minute book

UND/BD5/B3 27 September 1965 - 22 April 1968

Education Standing Committee for the MEd in Durham and Newcastle minute book

UND/BD5/B4 30 September 1968 - 9 February 1970

Education Standing Committee for the MEd in Durham and Newcastle minute book

Education Higher Degrees Committee

UND/BD5/C 1967 - 1985

*Biographical information:* The Board of the Faculty of Education established a Higher Degrees Committee to oversee the Diploma in Advanced Studies in Education, the MEd (new regulations) and PhDs in 1967.

UND/BD5/C1 31 January 1967 - 7 May 1971  
Education Higher Degrees Committee minute book

UND/BD5/C2 14 October 1971 - 9 May 1977  
Education Higher Degrees Committee minute book

UND/BD5/C3 13 October 1977 - 1 May 1979  
Education Higher Degrees Committee minute book

UND/BD5/C4 11 October 1979 - 29 May 1981  
Education Higher Degrees Committee minute book

UND/BD5/C5 22 October 1981 - 1 July 1983  
Education Higher Degrees Committee minute book

UND/BD5/C6 17 October 1983 - 30 April 1985  
Education Higher Degrees Committee minute book

UND/BD5/CA1 November 1981 - July 1982  
Working Party on Teesside Polytechnic Diploma in Special and Remedial  
Education validation, agendas and papers.  
Paper file

#### Education Concessions Committee

UND/BD5/D 1969 - 1984

*Biographical information:* The Board of the Education Faculty set up a Concessions Committee on 19 November 1968.

UND/BD5/D1 20 May 1969 - 4 July 1977  
Education Concessions Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

UND/BD5/D2 5 May 1978 - July 1984  
Education Concessions Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA PROTECTION ACT (2018)

#### Education BEd Standing Committee

UND/BD5/E 1971 - 1980

*Biographical information:* The Board of the Education Faculty established a Standing Committee for the BEd on 19 January 1971 to coordinate the degree's administration. Senate set up its own Standing Committee for the BEd degree in the College of St Hild and St Bede in November 1975 (cf UND/BB73). With the development of a new BEd degree, the functions of the two committees were combined in the one Education Faculty committee. A further committee to supervise the programmes of BEd candidates in the "Transitional Period" 1979/82 was also established in 1979.

UND/BD5/E1 8 February 1971 - 31 October 1974

Education BEd Standing Committee minute book

UND/BD5/E2 7 October 1977 - 22 November 1979

Education BEd (New Regulations) Standing Committee minute book

UND/BD5/E3 16 March 1979 - 1 May 1980

Committee to Supervise BEd Candidates in the Transitional Period 1979/82  
minute book

Education Advisory Committee on Teacher Education

UND/BD5/F 1977 - 1985

*Biographical information:* Established before 1978, this became the Advisory (Professional) Committee under revised standing orders on June 1980. It was replaced by a Consultative Committee on Teacher Education in the Faculty of Social Sciences in 1985.

*Related material in other DUL collections:* Continued by

UND/BD5/F1 3 May 1978 - 10 February 1984

Education Advisory Committee on Teacher Education minute book

UND/BD5/F2 April 1977 - October 1985

Education Advisory/Social Sciences Consultative Committee on Teacher Education correspondence inviting people from LEAs, teachers, DES and Senate to be members.

Paper file

Medicine Faculty

UND/BD6 18 January 1938 - 28 January 1960

The board of the faculty of Medicine was established in 1905; minutes survive from 1938.

The minutes are typescript, and include manuscript indexes up to 1956.

UND/BD6/1 18 January 1938 - 10 May 1949

Board of the Faculty of Medicine minute book

*Size:* 225 x 345mm

Paper file, 196f, in a spring-back binder

UND/BD6/2 4 October 1949 - 13 January 1953

Board of the Faculty of Medicine minute book

*Size:* 230 x 345mm

Paper file, 196f, in a spring-back binder

UND/BD6/3 21 April 1953 - 3 May 1956

Board of the Faculty of Medicine minute book

*Size:* 230 x 345mm

Paper file, 149f, in a spring-back binder

UND/BD6/4 11 October 1956 - 3 May 1958

Board of the Faculty of Medicine minute book

*Size:* 230 x 345mm

Paper file, in a spring-back binder

UND/BD6/5 28 May 1958 - 28 January 1960  
 Board of the Faculty of Medicine minute book  
 Size: 230 x 345mm  
 Paper file, in a spring-back binder

UND/BD6/6 29 February 1960 - 3 October 1961  
 Board of the Faculty of Medicine minute book  
 Paper file, in a spring-back binder

UND/BD6/7 25 January 1962 - 2 May 1963  
 Board of the Faculty of Medicine minute book  
 Paper file, in a spring-back binder

Sub-Faculty of Dental Surgery

UND/BD6/A

UND/BD6/A1 3 March 1953 - 1 May 1962  
 Sub-Faculty of Dental Surgery minute book  
 Paper file, in a spring-back binder

Applied Science Faculty

UND/BD7 1938 - 1963

The minutes are typescript, with manuscript indexes up to 1955.

UND/BD7/1 12 October 1938 - 24 April 1946  
 Board of the Faculty of Applied Science minute book  
 Paper file, 172f, in a spring-back binder

UND/BD7/2 9 October 1946 - 27 April 1949  
 Board of the Faculty of Applied Science minute book  
 Paper file, 150f, in a spring-back binder

UND/BD7/3 8 October 1949 - 15 October 1952  
 Board of the Faculty of Applied Science minute book  
 Paper file, 122f, in a spring-back binder

UND/BD7/4 21 January 1952 - 26 June 1955  
 Board of the Faculty of Applied Science minute book  
 Paper file, 114f, in a spring-back binder

UND/BD7/5 12 October 1955 - 8 May 1957  
 Board of the Faculty of Applied Science minute book  
 Paper file, in a spring-back binder

UND/BD7/6 9 October 1957 - 30 April 1958  
 Board of the Faculty of Applied Science minute book  
 Paper file, in a spring-back binder

UND/BD7/7 8 October 1958 - 27 May 1959  
 Board of the Faculty of Applied Science minute book  
 Paper file, in a spring-back binder

UND/BD7/8 14 October 1959 - 4 May 1960  
 Board of the Faculty of Applied Science minute book  
 Paper file, in a spring-back binder

UND/BD7/9 12 October 1960 - 6 December 1961  
Board of the Faculty of Applied Science minute book  
Paper file, in a spring-back binder

UND/BD7/10 24 January 1962 - 1 May 1963  
Board of the Faculty of Applied Science minute book

Applied Physics Sub-Faculty

UND/BD7/A 1960 - 1961

*Biographical information:* A sub-faculty of Applied Physics was set up [in Durham] in 1960 which, it was stated in 1961, was to be absorbed into the Faculty of Science on the reconstitution of the university in 1963.

UND/BD11/A1 2 May 1960 - 6 October 1961  
Committee of the Sub-Faculty of Applied Physics minute book  
Paper file, 12f, in a spring-back binder

Law Faculty

UND/BD8 1938 - 1985

*Biographical information:* Durham ceased to have a Law Faculty on the creation of Newcastle University in 1963, until one was formally established in Durham on 1 October 1970, preceded by a shadow board which met from the February beforehand. This faculty was absorbed into the Arts faculty in 1985.

UND/BD8/1 13 October 1938 - 3 October 1957  
Board of the Faculty of Law minute book  
Partly foliated and indexed.  
Paper file, in a spring-back binder

UND/BD8/2 16 January 1958 - 25 April 1963  
Board of the Faculty of Law minute book  
Paper file, in a spring-back binder

UND/BD8/3 18 February 1970 - 16 October 1975  
Board of the Faculty of Law minute book

UND/BD8/4 20 November 1975 - 28 April 1983  
Board of the Faculty of Law minute book

UND/BD8/5 27 October 1983 - 30 May 1985  
Board of the Faculty of Law minute book

Agriculture Faculty

UND/BD9 1947 - 1963

*Biographical information:* The Agriculture faculty ceased to be part of Durham University in 1963 on the separation off of Newcastle.

UND/BD9/1 26 June 1947 - 8 October 1951  
Board of the Faculty of Agriculture minute book  
With an index.  
Paper file, 105f, in a spring-back binder

UND/BD9/2 9 January 1952 - 2 October 1957  
Board of the Faculty of Agriculture minute book  
Partially foliated and indexed.  
Paper file, in a spring-back binder



UND/BD9/3 15 January 1958 - 24 April 1963  
Board of the Faculty of Agriculture minute book  
Paper file, in a spring-back binder

Commerce/Economic Studies Faculty

UND/BD10 1938 - 1963

Originally set up as the faculty of Commerce in 1913, this changed to Economic Studies on 28 May 1952 and remained with Newcastle on the division in 1963.

UND/BD10/1 13 October 1938 - 24 April 1952  
Board of the Faculty of Commerce minute book, indexed  
Paper file

UND/BD10/2 9 October 1952 - 18 January 1962  
Board of the Faculty of Economic Studies minute book  
With separate indexes for up to January 1960 and then from April 1960.  
Paper file, in a spring-back binder

UND/BD10/3 4 October 1962 - 25 April 1963  
Board of the Faculty of Economic Studies minute book

Science Faculty

UND/BD11 1938 - 2002

The board of the faculty of Science was established in 1905, but minutes only survive from 1938. (3 earlier volumes appear to be lost as the index to the present vol.6 is titled as the index to vol.9.) In 1960 a sub-faculty of Applied Physics was set up. In 1962, with the new University of Newcastle imminent, a Durham sub-faculty, or a Board for just Durham members, was set up to prepare for the 1963 split, and the sub-committees of Higher Degrees, Concessions, and Exemptions were also similarly to be run thence on a divisional basis.

The minutes include also papers for the meetings and, from 1963 to 1972 agendas. Most of the minutes have indexes for each file up to 1980. Most of the files from 1972 to 1987 begin with the constitution/standing orders for the board. The Board's papers include minutes of its various committees until 1994.

Science Faculty Board minutes 1993-2009 are available online at <https://www.dur.ac.uk/committees/minutes/board-of-the-faculty-of-science/>

UND/BD11/1 19 October 1938 - 2 May 1945  
Board of the Faculty of Science minute book, indexed.  
Paper file, 96f

UND/BD11/2 17 October 1945 - 11 May 1949  
Board of the Faculty of Science minute book, indexed.  
Paper file, 132f

UND/BD11/3 26 October 1949 - 22 October 1952  
Board of the Faculty of Science minute book, indexed.  
Paper file, 138f

UND/BD11/4 28 January 1953 - 12 May 1954  
Board of the Faculty of Science minute book, indexed.  
Paper file, 127f

- UND/BD11/5 20 October 1954 - 11 May 1955  
Board of the Faculty of Science minute book  
Paper file
- UND/BD11/6 19 October 1955 - 15 May 1957  
Board of the Faculty of Science minute book, indexed.  
Paper file
- UND/BD11/7 16 October 1957 - 6 May 1959  
Board of the Faculty of Science minute book  
Paper file
- UND/BD11/8 21 October 1959 - 11 May 1960  
Board of the Faculty of Science minute book  
Paper file
- UND/BD11/9 19 October 1960 - 18 October 1961  
Board of the Faculty of Science minute book  
Paper file
- UND/BD11/10 31 January - 17 October 1962  
Board of the Faculty of Science minute book  
Paper file
- UND/BD11/11 27 February - 8 May 1963  
Board of the Faculty of Science minute book
- UND/BD11/12 20 January 1962 - 7 June 1963  
Board of the Durham Sub-Faculty of Science minute book  
Paper file
- UND/BD11/13 1 May 1963 - 3 June 1964  
Board of the Faculty of Science minute book, with agendas and papers  
Paper file
- UND/BD11/14 21 October 1964 - 2 June 1965  
Board of the Faculty of Science minute book, with agendas and papers  
Paper file
- UND/BD11/15 20 October 1965 - 4 May 1966  
Board of the Faculty of Science minute book, with agendas and papers  
Paper file
- UND/BD11/16 19 October 1966 - 31 May 1967  
Board of the Faculty of Science minute book, with agendas and papers  
Paper file
- UND/BD11/17 18 October 1967 - 1 May 1968  
Board of the Faculty of Science minute book, with agendas and papers, including  
a meeting of a shadow board 21 February 1968  
Paper file
- UND/BD11/18 23 October 1968 - 3 June 1969  
Board of the Faculty of Science minute book, with agendas and papers  
Paper file

- UND/BD11/19 15 October 1969 - 6 May 1970  
Board of the Faculty of Science minute book, with agendas and papers  
Paper file
- UND/BD11/20 14 October 1970 - 5 May 1971  
Board of the Faculty of Science minute book, with agendas and papers  
Paper file
- UND/BD11/21 13 October 1971 - 3 May 1972  
Board of the Faculty of Science minute book, with agendas and papers  
Paper file
- UND/BD11/22 11 October 1972 - 9 May 1973  
Board of the Faculty of Science minute book, with papers  
Paper file
- UND/BD11/23 17 October 1973 - 8 May 1974  
Board of the Faculty of Science minute book, with papers  
Paper file
- UND/BD11/24 16 October 1974 - 14 May 1975  
Board of the Faculty of Science minute book, with papers  
Paper file
- UND/BD11/25 15 October 1975 - 5 May 1976  
Board of the Faculty of Science minute book, with papers  
Paper file
- UND/BD11/26 3 November 1976 - 4 May 1977  
Board of the Faculty of Science minute book, with papers  
Paper file
- UND/BD11/27 2 November 1977 - 3 May 1978  
Board of the Faculty of Science minute book, with papers  
Paper file
- UND/BD11/28 1 November 1978 - 2 May 1979  
Board of the Faculty of Science minute book, with papers  
Paper file
- UND/BD11/29 3 October 1979 - 30 April 1980  
Board of the Faculty of Science minute book, with papers  
Paper file
- UND/BD11/30 5 November 1980 - 6 May 1981  
Board of the Faculty of Science minute book, with papers  
Paper file
- UND/BD11/31 11 November 1981 - 2 June 1982  
Board of the Faculty of Science minute book, with papers  
Paper file
- UND/BD11/32 3 November 1982 - 4 May 1983  
Board of the Faculty of Science minute book, with papers  
Paper file

UND/BD11/33 2 November 1983 - 9 May 1984

Board of the Faculty of Science minute book, with papers  
Paper file

UND/BD11/34 31 October 1984 - 8 May 1985

Board of the Faculty of Science minute book, with papers, including the meeting of an additional shadow board on 8 May 1985 prior to the reconstitution of the Science Faculty on 1 August 1985  
Paper file

UND/BD11/35 30 October 1985 - 7 May 1986

Board of the Faculty of Science minute book, with papers  
Paper file

UND/BD11/36 29 October 1986 - 6 May 1987

Board of the Faculty of Science minute book, with papers  
Paper file

UND/BD11/37 28 October 1987 - 4 May 1988

Board of the Faculty of Science minute book, with papers  
Paper file

UND/BD11/38 26 October 1988 - 3 May 1989

Board of the Faculty of Science minute book, with papers  
Paper file

UND/BD11/39 1 November 1989 - 9 May 1990

Board of the Faculty of Science minute book, with papers  
Paper file

UND/BD11/40 14 November 1990 - 1 May 1991

Board of the Faculty of Science minute book, with papers  
Paper file

UND/BD11/41 20 November 1991 - 6 May 1992

Board of the Faculty of Science minute book, with papers  
Paper file

UND/BD11/42 18 November 1992 - 5 May 1993

Board of the Faculty of Science minute book, with papers  
Paper file

UND/BD11/43 10 November 1993 - 4 May 1994

Board of the Faculty of Science minute book, with papers and agendas  
Paper file

UND/BD11/44 19 October 1994 - 14 May 1997

Board of the Faculty of Science minute book, with agendas  
Paper file

UND/BD11/45 22 October 1997 - 1 May 2002

Board of the Faculty of Science minute book, with occasional agendas and papers  
Paper file

UND/BD11/A1 21 March 1962 - 16 February 1972  
 Board of the Faculty of Science attendance sheets, signed.  
 Paper file

Science Higher Degrees Committee  
 UND/BD11/B 1962 - 1993

UND/BD11/B1 11 October 1962 - 3 May 1963  
 Science Higher Degrees Committee (Durham Division) minute book, with papers, indexed

UND/BD11/B2 14 October 1963 - 19 January 1966  
 Science Higher Degrees Committee minute book, with papers, indexed

UND/BD11/B3 27 April 1966 - 9 September 1968  
 Science Higher Degrees Committee minute book, with papers, indexed

UND/BD11/B4 14 October 1968 - 11 January 1971  
 Science Higher Degrees Committee minute book, with papers, indexed

UND/BD11/B5 28 April 1971 - 5 September 1973  
 Science Higher Degrees Committee minute book, with papers, indexed

UND/BD11/B6 12 October 1973 - 12 July 1976  
 Science Higher Degrees Committee minute book, with papers, indexed

UND/BD11/B7 8 September 1976 - 4 July 1980  
 Science Higher Degrees Committee minute book, with papers, indexed

UND/BD11/B8 19 September 1980 - 14 September 1983  
 Science Higher Degrees Committee minute book, with papers, indexed

UND/BD11/B9 7 October 1983 - 13 December 1985  
 Science Higher Degrees Committee minute book, with papers, indexed

UND/BD11/B10 21 March 1986 - 11 December 1987  
 Science Higher Degrees Committee minute book, with papers

UND/BD11/B11 16 February 1988 - 7 July 1989  
 Science Higher Degrees Committee minute book, with papers

UND/BD11/B12 20 September 1989 - 13 July 1990  
 Science Higher Degrees Committee minute book, with papers

UND/BD11/B13 12 September 1990 - 27 June 1991  
 Science Higher Degrees Committee minute book, with papers

UND/BD11/B14 18 September 1991 - 10 July 1992  
 Science Higher Degrees Committee minute book, with papers

UND/BD11/B15 30 October 1992 - 21 May 1993  
 Science Higher Degrees Committee minute book, with papers

UND/BD11/B16 1 February 1994 - 3 February 1995  
 Science Higher Degrees Committee minute book, with papers  
 Paper file

UND/BD11/B17 2 February 1996 - 7 February 1997  
 Graduate School Science Higher Degrees Advisory Group minutes, agendas  
 and papers  
 Paper file

UND/BD11/B18 28 October 1997 - 6 February 1998  
 Graduate School Science Higher Degrees Advisory Group minutes, agendas  
 and papers  
 Paper file

UND/BB11/B19 29 October 1998 - 8 February 1999  
 Graduate School Science Higher Degrees Advisory Group minutes, agendas  
 and papers  
 Paper file

UND/BB11/B20 1 November 1999 - 1 June 2000  
 Graduate School Science Higher Degrees Advisory Group minutes, agendas  
 and papers  
 Paper file

#### Science Exemptions/Concessions Committee

UND/BD11/C 1953 - 1993

*Biographical information:* A standing committee for exemptions was extant in 1938, but separate exemption committees were set up for the Durham and Newcastle divisions of the Science Faculty on 22 October 1952. In addition, separate Concessions Committees for the Durham and Newcastle divisions of the Science Faculty operated prior to 1963. By August 1965, the work of the Exemptions Committee seems to have been subsumed in that of the Concessions Committee, which on 13 June 1972 was retitled as the Concessions and Academic Progress Committee. It became the Concessions and Appeals Committee in September 1991 following a review of appeals procedure by Senate and Council.

UND/BD11/C1 18 March 1953 - 1 February 1956  
 Science Exemptions Committee (Durham division) minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
 PROTECTION ACT (2018)

UND/BD11/C2 1 September 1961 - 24 August 1964  
 Science Exemptions Committee (Durham division) minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
 PROTECTION ACT (2018)

UND/BD11/C3 2 February 1963 - 25 June 1971  
 Science Concessions Committee minute book, indexed  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
 PROTECTION ACT (2018)

UND/BD11/C4 26 April 1972 - 17 September 1976  
 Science Concessions and Academic Progress Committee minute book,  
 indexed  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
 PROTECTION ACT (2018)

UND/BD11/C5 10 May 1977 - 21 September 1984

Science Concessions and Academic Progress Committee minute book,  
indexed

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
PROTECTION ACT (2018)

UND/BD11/C6 18 April 1985 - 1 July 1988

Science Concessions and Academic Progress Committee minute book  
Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
PROTECTION ACT (2018)

UND/BD11/C7 16 September 1988 - 20 July 1989

Science Concessions and Academic Progress Committee minute book, with  
papers

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
PROTECTION ACT (2018)

UND/BD11/C8 22 September 1989 - 13 July 1990

Science Concessions and Academic Progress Committee minute book, with  
papers

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
PROTECTION ACT (2018)

UND/BD11/C9 17 September 1990 - 5 July 1991

Science Concessions and Academic Progress Committee minute book, with  
papers

Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
PROTECTION ACT (2018)

UND/BD11/C10 13 September 1991 - 10 July 1992

Science Concessions and Appeals Committee minute book, with papers  
Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
PROTECTION ACT (2018)

UND/BD11/C11 29 September 1992 - 9 July 1993

Science Concessions and Appeals Committee minute book, with papers  
Paper file

*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
PROTECTION ACT (2018)

## Science Planning Committee

UND/BD11/E 1980 - 2002

*Biographical information:* This began as the Quinquennial Review Committee, and was retitled as the Faculty Planning Committee on 25 January 1984. In November 1993 it was transferred, with all faculty planning committees, to become the Science Area Planning Sub-Committee, soon just Committee, of the new Policy and Resources Committee. Then in November 1999 it was transferred again to become a sub-committee of the Resource Planning Group. This Planning Committee recommended that standing orders for a sub-committee be approved but not implemented on 6 November 1986. This sub-committee was then given specific tasks concerning the allocation of accommodation on the Science Site and central workshop facilities on 28 January 1987. The Planning Committee of 6 February 1986 established a Sub-Committee on Biological/Life Sciences to report on possible courses of action regarding the future of the departments of Botany, Psychology and Zoology.



- UND/BD11/E1 24 September 1980 - 26 October 1983  
Science Quinquennial Review Committee minute book, with papers
- UND/BD11/E2 17 November 1983 - 22 October 1985  
Science Quinquennial Review/Planning Committee minute book, with papers
- UND/BD11/E3 1 January - 18 September 1986  
Science Planning Committee minute book, with papers
- UND/BD11/E4 15 October 1986 - 22 April 1987  
Science Planning Committee minute book, with papers
- UND/BD11/E5 2 June 1987 - 18 January 1988  
Science Planning Committee minute book, with papers
- UND/BD11/E6 22 February - 5 July 1988  
Science Planning Committee minute book, with papers
- UND/BD11/E7 22 September 1988 - 24 May 1989  
Science Planning Committee minute book, with papers
- UND/BD11/E8 28 September 1989 - 30 May 1990  
Science Planning Committee minute book, with papers
- UND/BD11/E9 20 September 1990 - 22 May 1991  
Science Planning Committee minute book, with papers
- UND/BD11/E10 26 September 1991 - 27 May 1992  
Science Planning Committee minute book, with papers
- UND/BD11/E11 1 October 1992 - 25 May 1993  
Science Planning Committee minute book, with papers
- UND/BD11/E12 28 September 1993 - 17 May 1994  
Science Area Planning Committee minute book, with papers
- UND/BD11/E13 25 October 1994 - 16 May 1995  
Science Area Planning Committee minute book, with papers
- UND/BD11/E14 25 October 1995 - 7 May 1996  
Science Area Planning Committee minute book, with papers
- UND/BD11/E15 30 October 1996 - 21 May 1997  
Science Area Planning Committee minute book, with papers
- UND/BD11/E16 29 October 1997 - 10 June 1998  
Science Area Planning Committee minute book, with papers
- UND/BD11/E17 28 October 1998 - 24 May 2000  
Science Area Planning Committee minute book, with papers
- UND/BD11/E18 25 October 2000 - 15 May 2002  
Science Area Planning Committee minute book, with papers
- Science Planning Sub-Committee  
UND/BD11/EA 1987 - 1992

UND/BD11/EA1 3 March 1987 - 7 June 1989  
Science Planning Sub-Committee minute book

UND/BD11/EA2 19 December 1989 - 5 May 1992  
Science Planning Sub-Committee minute book

Biological/Life Sciences Sub-Committee

UND/BD11/EB 1986 - 1988

UND/BD11/EB1 24 February - 24 March 1986  
Biological/Life Sciences Sub-Committee minute book

UND/BD11/EB2 26 January - 16 March 1988  
Meeting on the School of Life Sciences minute book

Science and Mathematics Teaching in the BEd Degree Committee

UND/BD11/F 1970 - 1979

*Biographical information:* Following an advisory meeting on 29 June 1970, the Science Faculty Board set up a Committee on Science and Mathematics teaching in the BEd degree on 14 October 1970.

UND/BD11/F1 29 June 1970

Advisory Meeting on Integrated Science Courses in the BEd report and papers

UND/BD11/F2 5 January 1971 - 8 January 1979

Science and Mathematics Teaching in the BEd Degree Committee minute book

No meetings were held 1973-1977 inclusive.

BSc Standing Committee

UND/BD11/G 1969 - 1993

*Biographical information:* An *ad hoc* committee on the BSc general degree met on 27 May 1969. The Science Faculty Board made it into a standing committee on 3 June 1969.

UND/BD11/G1 14 November 1969 - 27 April 1973  
BSc Standing Committee minute book, with papers, indexed

UND/BD11/G2 27 September 1973 - 25 April 1979  
BSc Standing Committee minute book, with papers, indexed

UND/BD11/G3 23 October 1979 - 24 October 1985  
BSc Standing Committee minute book, with papers

UND/BD11/G4 5 February 1986 - 2 February 1989  
BSc Standing Committee minute book, with papers

UND/BD11/G5 3 November 1989 - 26 April 1990  
BSc Standing Committee minute book, with papers

UND/BD11/G6 18 October 1990 - 18 April 1991  
BSc Standing Committee minute book, with papers

UND/BD11/G7 24 October 1991 - 23 April 1992  
BSc Standing Committee minute book, with papers

UND/BD11/G8 22 October 1992 - 26 April 1993  
BSc Standing Committee minute book, with papers

#### Science *Ad Hoc* Committees

UND/BD11/H 1963 - 1983

UND/BD11/H1 6 February 1963 - 12 February 1965  
BSc Degree Committee minute book, with papers and agendas.  
A committee was established by the Durham Sub-Faculty of Science on 12 December 1962 to consider proposals for new regulations for BSc degrees in the Science Faculty after the reconstitution of the university. Includes copies of the UGC's *First Employment of University Graduates 1961-1962* and J.A. Petch's *G.C.E. and Degree Part 1* for the Joint Matriculation Board of the Universities of Manchester, Liverpool, Leeds, Sheffield and Birmingham (April 1961).  
Paper file

UND/BD11/H2 4 May 1965 - 27 May 1966

Science Film Committee minute book, with papers and correspondence with film companies.

A committee was set up to organise a promotional film of the Science departments.

UND/BD11/H3 31 October 1967 - 3 May 1968

Science Teaching Timetable and Related Problems Committee minute book, with papers

The committee was subsumed within the BSc standing committee on 6 January 1971.

UND/BD11/H4 17 November 1981 - 19 April 1982

Science Open Days Committee minute book, with papers

A committee was set up to coordinate Science Site preparations for open days in 1982 and to liaise with the main university Open Days committee (for which see UND/BB69).

UND/BD11/H5 23 September - 14 November 1983

Science Faculty Group on Expansion in Applied Science and Engineering minute book, with papers

UND/BD11/H6 April - July 1988

Working Group on Workshop Funding/Facilities minutes, agendas and papers

Paper file

UND/BD11/H7 April - June 1988

Working Group to Consider Academic Priorities and Initiatives in Science minutes, agendas, papers and correspondence.

Paper file

UND/BD11/H8 27 April 1992 - 25 June 1993

Working Group on Undergraduate Teaching Arrangements minute book, with papers

Paper file

Social Sciences/Social Sciences and Health Faculty

UND/BD12 1968 - 2002

*Biographical information:* The Social Sciences faculty, with its board, was set up on 1 August 1968; a shadow board operated briefly beforehand.

Social Sciences Faculty Board minutes 1993-2009 are available online at

<https://www.dur.ac.uk/committees/minutes/board-of-the-faculty-of-social-sciences-and-health/>

- UND/BD12/1 14 February - 15 May 1968  
Shadow Board of the Faculty of Social Sciences minute book
- UND/BD12/2 16 October 1968 - 23 April 1969  
Board of the Faculty of Social Sciences minute book, with an index
- UND/BD12/3 22 October 1969 - 29 April 1970  
Board of the Faculty of Social Sciences minute book, with an index
- UND/BD12/4-5 21 October 1970 - 23 April 1971  
Board of the Faculty of Social Sciences minute books, with an index
- UND/BD12/6 20 October 1971 - 26 April 1972  
Board of the Faculty of Social Sciences minute book
- UND/BD12/7 18 October 1972 - 17 January 1973  
Board of the Faculty of Social Sciences minute book
- UND/BD12/8 14 February - 24 October 1973  
Board of the Faculty of Social Sciences minute book
- UND/BD12/9 23 January 1974 - 30 April 1975  
Board of the Faculty of Social Sciences minute book
- UND/BD12/10 22 October 1975 - 27 April 1977  
Board of the Faculty of Social Sciences minute book
- UND/BD12/11 19 October 1977 - 25 April 1979  
Board of the Faculty of Social Sciences minute book
- UND/BD12/12 17 October 1979 - 29 April 1981  
Board of the Faculty of Social Sciences minute book
- UND/BD12/13 18 November 1981 - 12 October 1983  
Board of the Faculty of Social Sciences minute book
- UND/BD12/14 9 November 1983 - 23 January 1985  
Board of the Faculty of Social Sciences minute book
- UND/BD12/15 20 February - 1 May 1985  
Board of the Faculty of Social Sciences minute book
- UND/BD12/16 29 May 1985 - 30 April 1986  
Board of the Faculty of Social Sciences minute book
- UND/BD12/17-18 19 November 1986 - 3 June 1987  
Board of the Faculty of Social Sciences minute books
- UND/BD12/19-20 11 November 1987 - 1 June 1988  
Board of the Faculty of Social Sciences minute books
- UND/BD12/21-22 9 November 1988 - 26 April 1989  
Board of the Faculty of Social Sciences minute books
- UND/BD12/23-25 15 November 1989 - 2 May 1990  
Board of the Faculty of Social Sciences minute books
- UND/BD12/26-29 14 November 1990 - 24 April 1991  
Board of the Faculty of Social Sciences minute books

UND/BD12/30-33 20 November 1991 - 29 April 1992

Board of the Faculty of Social Sciences minute books

UND/BD12/34-36 18 November 1992 - 28 April 1993

Board of the Faculty of Social Sciences minute books

UND/BD12/37 17 November 1993 - 11 October 1995

Board of the Faculty of Social Sciences minute book

UND/BD12/38 11 October 1995 - 29 April 1998

Board of the Faculty of Social Sciences minute book

UND/BD12/39 14 October 1998 - 24 April 2002

Board of the Faculty of Social Sciences minute book

Social Sciences Higher Degrees Committee

UND/BD12/A 1968 - 2000

*Biographical information:* A Higher Degrees Committee was set up by the shadow Social Sciences Faculty Board on 13 March 1968.

- UND/BD12/A1 15 May 1968 - 8 January 1971  
Social Sciences Higher Degrees Committee minute book
- UND/BD12/A2 23 April 1971 - 30 May 1973  
Social Sciences Higher Degrees Committee minute book
- UND/BD12/A3 5 October 1973 - 19 April 1977  
Social Sciences Higher Degrees Committee minute book
- UND/BD12/A4 30 September 1977 - 28 September 1979  
Social Sciences Higher Degrees Committee minute book
- UND/BD12/A5 11 January 1980 - 21 April 1983  
Social Sciences Higher Degrees Committee minute book
- UND/BD12/A6 1 July 1983 - 25 April 1985  
Social Sciences Higher Degrees Committee minute book
- UND/BD12/A7 16 October 1985 - 14 July 1986  
Social Sciences Higher Degrees Committee minute book
- UND/BD12/A8 12 November 1986 - 20 March 1987  
Social Sciences Higher Degrees Committee minute book
- UND/BD12/A9-10 9 October 1987 - 11 July 1988  
Social Sciences Higher Degrees Committee minute books
- UND/BD12/A11-12 7 October 1988 - 19 May 1989  
Social Sciences Higher Degrees Committee minute books
- UND/BD12/A13-15 27 October 1989 - 22 August 1990  
Social Sciences Higher Degrees Committee minute books
- UND/BD12/A16-18 26 October 1990 - 18 September 1991  
Social Sciences Higher Degrees Committee minute books
- UND/BD12/A19-22 16 October 1991 - 22 September 1992  
Social Sciences Higher Degrees Committee minute books
- UND/BD12/A23-27 6 November 1992 - 12 July 1993  
Social Sciences Higher Degrees Committee minute books
- UND/BD12/A28 2 February 1994 - 1 February 1995  
Graduate School Social Sciences Higher Degrees Advisory Committee  
minutes, agendas and papers  
Paper file
- UND/BD12/A29 1 November 1995  
Graduate School Social Sciences Higher Degrees Advisory Committee  
minutes, agendas and papers  
Paper file
- UND/BD12/A30 31 January 1996  
Graduate School Social Sciences Higher Degrees Advisory Committee  
minutes, agendas and papers  
Paper file

UND/BD12/A31 22 October 1997 - 4 February 1998  
 Graduate School Social Sciences Higher Degrees Advisory Committee  
 minutes, agendas and papers  
 Paper file

UND/BD12/A32 3 - 4 February 1999  
 Graduate School Social Sciences Higher Degrees Advisory Committee  
 minutes, agendas and papers  
 2 paper files

UND/BD12/A33 20 October 1999 - 24 May 2000  
 Graduate School Social Sciences Higher Degrees Advisory Committee  
 minutes, agendas and papers  
 2 paper files

#### Social Sciences Concessions Committee

UND/BD12/B 1968 - 1992

UND/BD12/B1 25 September 1968 - 4 July 1983  
 Social Sciences Concessions Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
 PROTECTION ACT (2018)

UND/BD12/B2 9 July 1984 - 4 October 1989  
 Social Sciences Concessions Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
 PROTECTION ACT (2018)

UND/BD12/B3 9 July - 24 October 1990  
 Social Sciences Concessions Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
 PROTECTION ACT (2018)

UND/BD12/B4 4 July - 30 September 1991  
 Social Sciences Concessions Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
 PROTECTION ACT (2018)

UND/BD12/B5 9 - 24 July 1992  
 Social Sciences Concessions Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
 PROTECTION ACT (2018)

UND/BD12/B6 28 September 1992  
 Social Sciences Concessions Committee minute book  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
 PROTECTION ACT (2018)

UND/BD12/B7 July - September 1993  
 Social Sciences Concessions Committee agendas, minutes and papers  
 Paper file  
*Access restrictions:* CLOSED FOR 80 YEARS UNDER THE UK DATA  
 PROTECTION ACT (2018)

#### Social Sciences Degree Regulations Committee

UND/BD12/C 1986 - 1993



UND/BD12/C1 5 February 1986 - 5 February 1987  
Social Sciences Degree Regulations Committee minute book

UND/BD12/C2 29 October 1987 - 27 October 1988  
Social Sciences Degree Regulations Committee minute book

UND/BD12/C3 2 February 1989 - 18 April 1990  
Social Sciences Degree Regulations Committee minute book

UND/BD12/C4 25 October - 6 December 1990  
Social Sciences Degree Regulations Committee minute book

UND/BD12/C5 31 January - 31 October 1991  
Social Sciences Degree Regulations Committee minute book

UND/BD12/C6 12 December 1991 - 6 February 1992  
Social Sciences Degree Regulations Committee minute book

UND/BD12/C7 29 October - 10 December 1992  
Social Sciences Degree Regulations Committee minute book

UND/BD12/C8 4 February 1993  
Social Sciences Degree Regulations Committee minute book

#### Social Sciences Planning Committee

UND/BD12/D 1984 - 2002

*Biographical information:* The Social Sciences Faculty's Policy and Review Committee was retitled as the Planning Committee in April 1986. In November 1993 it was transferred, with all faculty planning committees, to become the Social Sciences Area Planning Sub-Committee of the new Policy and Resources Committee; within a year the "Area" was dropped. Then in November 1999 it was transferred again to become a sub-committee of the Resource Planning Group.

- UND/BD12/D1 9 January 1984 - 17 July 1985  
Social Sciences Policy and Review Committee minute book
- UND/BD12/D2 13 September 1985 - 3 June 1986  
Social Sciences Policy and Review/Planning Committee minute book
- UND/BD12/D3 29 September 1986 - 2 June 1987  
Social Sciences Planning Committee minute book
- UND/BD12/D4 27 October 1987 - 23 May 1988  
Social Sciences Planning Committee minute book
- UND/BD12/D5-6 8 September 1988 - 22 May 1989  
Social Sciences Planning Committee minute books
- UND/BD12/D7-8 15 June 1989 - 9 April 1990  
Social Sciences Planning Committee minute books
- UND/BD12/D9 31 May - 2 November 1990  
Social Sciences Planning Committee minute book
- UND/BD12/D10 8 February - 17 May 1991  
Social Sciences Planning Committee minute book
- UND/BD12/D11-12 12 October 1991 - 19 May 1992  
Social Sciences Planning Committee minute books
- UND/BD12/D13-14 22 September 1992 - 21 September 1993  
Social Sciences Planning Committee minute books
- UND/BD12/D15 23 November 1993 - 18 May 1994  
Social Sciences Area Planning Sub-Committee minute book
- UND/BD12/D16 2 November 1994 - 17 May 1995  
Social Sciences Planning Sub-Committee minute book
- UND/BD12/D17 30 October 1995 - 13 May 1996  
Social Sciences Planning Sub-Committee minute book
- UND/BD12/D18 4 November 1996 - 19 May 1997  
Social Sciences Planning Sub-Committee minute book
- UND/BD12/D19 3 November 1997 - 26 May 1998  
Social Sciences Planning Sub-Committee minute book
- UND/BD12/D20 2 November 1998 - 17 May 1999  
Social Sciences Planning Sub-Committee minute book
- UND/BD12/D21 1 November 1999 - 13 May 2002  
Social Sciences Planning Sub-Committee minute book

## Centre for Middle Eastern and Islamic Studies Standing Committee

UND/BD12/E 1962 - 1987

*Biographical information:* Academic Board set up a Committee for the Centre for Middle Eastern and Islamic Studies on 1 May 1962. In the following year it became a Standing Committee of the Arts Faculty Board, before being reconstituted on 14 October 1968 as a Standing Committee of the new Social Sciences Faculty Board. From the beginning it had a Travel Grants Sub-Committee which was reconstituted on 22 April 1968 as a Finance Sub-Committee. Also, a Publications Sub-Committee was set up on 25 April 1967 to discuss the possibility of publishing monographs by members of the centre, financed by the Materials Fund; this did not first meet until over a year later.

UND/BD12/E1 21 June 1962 - 22 April 1968

Arts Committee for the Centre for Middle Eastern and Islamic Studies minute book

UND/BD12/E2 14 October 1968 - 1 November 1971

Social Sciences Committee for the Centre for Middle Eastern and Islamic Studies minute book

UND/BD12/E3 18 January 1972 - 4 February 1975

Social Sciences Committee for the Centre for Middle Eastern and Islamic Studies minute book

UND/BD12/E4 21 April 1975 - 14 April 1980

Social Sciences Committee for the Centre for Middle Eastern and Islamic Studies minute book

UND/BD12/E5 17 October 1980 - 25 October 1985

Social Sciences Committee for the Centre for Middle Eastern and Islamic Studies minute book

## Travel Grants/Finances Sub-Committee

UND/BD12/EA 1962 - 1987

UND/BD12/EA1 19 December 1962 - 4 April 1968

Travel Grants Sub-Committee minute book

UND/BD12/EA2 25 October 1968 - 20 November 1981

Finance Sub-Committee minute book

UND/BD12/EA3 29 March 1982 - 11 May 1987

Finance Sub-Committee minute book

## Publications Sub-Committee

UND/BD12/EB 1968 - 1984

UND/BD12/EB1 7 November 1968 - 11 December 1984

Publications Sub-Committee minute book

## North-East Area Study Committee

UND/BD12/F 1972 - 1977

*Biographical information:* The Social Sciences Faculty Board set up a Standing Committee for the North-East Area Study on 26 April 1972.

UND/BD12/F1 27 June 1972 - 25 February 1975  
North-East Area Study Standing Committee minute book

UND/BD12/F2 22 April 1975 - 19 May 1977  
North-East Area Study Standing Committee minute book

#### Teacher Education Consultative Committee

UND/BD12/G 1985 - 1990

*Biographical information:* A Consultative Committee on Teacher Education was originally conceived by the Education Faculty Board but, on the subsuming of the School of Education into the Social Sciences Faculty on the restructuring of the university into 3 faculties in 1985, it became rather a Social Sciences committee.

*Related material in other DUL collections:* Earlier material 1977-1985 in UND/BD5/F

UND/BD12/G1 3 August 1983 - 15 November 1985  
Consultative Committee on Teacher Education minutes, agendas, papers and correspondence  
Paper file

UND/BD12/G1 20 November 1985 - 28 June 1986  
Consultative Committee on Teacher Education minute book

UND/BD12/G2 13 November 1986 - 2 April 1987  
Consultative Committee on Teacher Education minute book

UND/BD12/G3 9 July 1987 - 12 June 1989  
Consultative Committee on Teacher Education minute book

UND/BD12/G4 7 December 1989 - 5 February 1990  
Consultative Committee on Teacher Education minute book

#### Education Working Parties and Ad Hoc Committees

UND/BD12/H

UND/BD12/H1 21 March 1986  
Working Parties for Advanced Diplomas in Education Management, Social and Moral Education, and Mathematical Education (all Teesside Polytechnic courses to be validated by Durham University), agendas and papers.  
Paper file

UND/BD12/H2 15 March - 10 April 1990  
Faculty Working Group/Committee on Validation, set up by the Faculty Board on 24 January 1990, to consider, following the guidance laid down in the CVCP's code of practice on University Validation of courses in the polytechnics and colleges sector, the validation submissions which had been presented to the faculty by external institutions, and, in consultation with the assessors appointed by the faculty in connection with each programme, to bring forward to faculty board recommendations for the initial validation of these programmes, and to consider, for recommendation to faculty board, appropriate mechanisms for ensuring the continued monitoring of the academic standard of the programmes.  
Minutes, agendas and papers.  
Paper file

UND/BD12/H3 20 May 1987

Working Party for the Advanced Diploma in Primary Art Education report, proposal and correspondence.

Paper file

UND/BD12/H4 September 1981 - June 1984

Working Party on a Diploma in Special and Remedial Education and the Education of Children with Special Educational Needs (Teesside Polytechnic) agendas, minutes, reports, papers and correspondence.

Paper file

Institute of Education

UND/BE

Delegacy

UND/BE1 1948 - 1976

The minute books contain printed minutes, with running numbers, and separate indexes to each year.

*Biographical information:* The Delegacy was set up on 9 December 1947 and first met on 16 January 1948.

UND/BE1/1 16 January 1948 - 15 June 1950

Delegacy of the Institute of Education minute book

*Size:* 220 x 265mm

Paper book, buckram binding

UND/BE1/2 22 November 1950 - 15 June 1955

Delegacy of the Institute of Education minute book

*Size:* 220 x 265mm

Paper book, buckram binding

UND/BE1/3 30 November 1955 - 15 June 1960

Delegacy of the Institute of Education minute book

*Size:* 220 x 265mm

Paper book, buckram binding

UND/BE1/4 30 November 1960 - 12 June 1963

Delegacy of the Institute of Education minute book

*Size:* 220 x 265mm

Paper book, buckram binding

UND/BE1/5 4 December 1963 - 7 June 1967  
Delegacy of the Institute of Education minute book

UND/BE1/6 24 November 1967 - 10 June 1970  
Delegacy of the Institute of Education minute book

UND/BE1/7 2 December 1970 - 7 June 1972  
Delegacy of the Institute of Education minute book

UND/BE1/8 29 November 1972 - 5 March 1976  
Delegacy of the Institute of Education minute book

UND/BE1/A1 c.1948  
Standing Orders of the Institute of Education  
Covering the Delegacy, Academic and Finance Committees, Boards of Studies  
and the Committee of Principals.  
Paper, 3f

UND/BE1/A2 4 December 1963 - 1 March 1978  
Delegacy of the Institute of Education attendance register

#### Academic Committee of the Institute of Education

UND/BE2 1948 - 1971

*Biographical information:* The Institute's Academic Committee became an Academic Board in November 1963.

UND/BE2/1 11 February 1948 - 14 May 1952  
Academic Committee of the Institute of Education minute book  
Size: 270 x 380mm  
Paper book, half-leather binding

UND/BE2/2 5 November 1952 - 9 May 1956  
Academic Committee of the Institute of Education minute book  
Size: 270 x 380mm  
Paper book, half-leather binding

UND/BE2/3 28 September 1956 - 2 November 1960  
Academic Committee of the Institute of Education minute book  
Size: 270 x 380mm  
Paper book, half-leather binding

UND/BE2/4 2 November 1960 - 23 May 1962  
Academic Committee of the Institute of Education minute book  
Size: 270 x 380mm  
Paper book, half-leather binding

UND/BE2/5 7 November 1962 - 22 May 1963  
Academic Committee of the Institute of Education minute book

UND/BE2/6 20 November 1963 - 23 May 1968  
Academic Board of the Institute of Education minute book

UND/BE2/7 5 November 1968 - 26 May 1971  
Academic Board of the Institute of Education minute book

Board of Examiners of the Institute of Education (graduate courses)

UND/BE3 1950 - 1956

The Board of Examiners (graduate courses) became the Durham Divisional Board of Examiners (graduate courses) on 26 November 1956.

UND/BE3/1 17 January 1950 - 26 November 1956  
Board of Examiners of the Institute of Education (graduate courses) minute book  
*Size:* 250 x 370mm  
Paper book, 188p, only 35p used, buckram spine

Board of Studies in Graduate Courses of the Institute of Education

UND/BE4 1949 - 1962

UND/BE4/1 7 December 1949 - 25 October 1962  
Board of Studies in Graduate Courses of the Institute of Education minute book  
*Size:* 230 x 340mm  
Paper file, in a spring-back binder

King's College

UND/BF

King's College Council

UND/BF1 1953 - 1962

UND/BF1/1 19 January 1953 - 16 May 1955  
King's College Council minutes

UND/BF1/2 20 October 1958 - 22 June 1959  
King's College Council minute book  
*Size:* 200 x 250mm

Paper book, buckram binding, front cover & spine titles 164p minutes, 16p index

UND/BF1/3 24 October 1960 - 19 June 1961

King's College Council minute book

*Language:* English

*Size:* 200 x 250mm

Paper book, buckram binding, front cover & spine titles 118p minutes, 14p index

UND/BF1/4 23 October 1961 - 26 June 1962

King's College Council minute book

*Language:* English

*Size:* 200 x 250mm

Paper book, buckram binding, front cover & spine titles 112p minutes, 16p index

## King's College General Purposes Committee

UND/BF2 1957 - 1962

UND/BF2/1 2 September 1957 - 7 July 1958

King's College General Purposes Committee minute book

*Size:* 210 x 250mm

Paper book, buckram binding, front cover &amp; spine titles 252p minutes &amp; index

UND/BF2/2 1 September 1958 - 6 July 1959

King's College General Purposes Committee minute book

*Size:* 210 x 250mm

Paper book, buckram binding, front cover &amp; spine titles 294p minutes, 16p index

UND/BF2/3 7 September 1959 - 4 July 1960

King's College General Purposes Committee minute book

*Size:* 210 x 250mm

Paper book, buckram binding, front cover &amp; spine titles 280p minutes, 14p index

UND/BF2/4 5 September 1960 - 3 July 1961

King's College General Purposes Committee minute book

*Size:* 210 x 250mm

Paper book, buckram binding, front cover &amp; spine titles 290p minutes, 16p index

UND/BF2/5 4 September 1961 - 2 July 1962

King's College General Purposes Committee minute book

*Size:* 210 x 250mm

Paper book, buckram binding, front cover &amp; spine titles 360p minutes, 16p index

## King's College Finance Committee

UND/BF3 1955 - 1957

UND/BF3/1 3 October 1955 - 11 June 1956

King's College Finance Committee minute book

*Size:* 200 x 255mm

Paper book, buckram binding, front cover &amp; spine titles 144p minutes &amp; index

UND/BF3/2 1 October 1956 - 1 July 1957

King's College Finance Committee minute book

*Size:* 200 x 255mm

Paper book, buckram binding, front cover &amp; spine titles 146p minutes &amp; index