



Durham
University

Durham University Library

Catalogue of the Sisters of the Poor Child Jesus Archive

Date range of material: 1852-2013

Durham University Library
September 2020

Contents

Preface	iii
Introduction	1
Catalogue of material:	
A. Provincial Records.....	2
B. Convent of Our Lady, Southam.....	4
C. Farm Records.....	8
D. St Michael's Convent and School, Finchley.....	9
(a) St Michael's Convent.....	10
(b) St Michael's Convent Grammar School.....	11
E. Other Communities.....	16
F. Publications.....	18
Unpublished Texts.....	19
Published Works.....	21
G. Embroidery Workshop.....	21
H. Audio-Visual Material.....	22
Photographs.....	23
Video.....	25

Preface

Creation of catalogue

Jonathan Bush

Contact details

Palace Green Library
Palace Green
Durham
DH1 3RN
England
Telephone: 0191 334 2972
Email: PG.Library@durham.ac.uk
[ark:/32150/s2br86b357t/PDF](https://nbn-resolving.org/urn:nbn:uk:32150/s2br86b357t/PDF)

Introduction

Collection title: Sisters of the Poor Child Jesus Archive

Reference code: GB-0033-CSU-D8

Dates of creation: 1852-2013

Extent: 29 boxes

Repository: Durham University Library, Archives and Special Collections

Language of material: English and German

Contents

The archive of the Sisters of the Poor Child Jesus includes: provincial records, including minutes of meetings, reports and other papers of the provincial council, letters from the Vatican, circular letters from the Mothers Superior, personnel records, and wills and legacies; papers relating to the Convent of Our Lady, Southam, including financial papers, building records, papers relating to the chapel and school, registers, and papers relating to the history of the convent; farm records; papers of St. Michael's Convent, Finchley, its school; other communities; unpublished and published works; papers relating to the embroidery room; and photographs. Although the archive contains some records of the mother-house in Aachen, the papers predominantly relate to the administration of the English Province.

Administrative History

The Congregation of the Sisters of the Poor Child Jesus was founded primarily with the aim of caring for and educating poor children, tracing its origins back to the founding of a Poor School by Clare Fey, Leocadia Startz, Wilhelmina Ista and Aloysia Vossen in Aachen in 1837. On 2nd February 1844 these young women became the first members of a new religious congregation, the Sisters of the Poor Child Jesus. Permission to use this name was granted by the State in 1852. The new Congregation spread throughout Germany but at the time of the Kulturkampf the Sisters were forced to give up nearly all these houses and their work with children in Germany. The Congregation then spread to other countries including Austria, Luxembourg, Belgium, the Netherlands and England. The first English foundation took place in 1876 when a group of Sisters moved to Southam, Warwickshire in response to an appeal for a religious community to care for orphaned and abandoned children. In addition to the work with children, an embroidery workshop was started and this became well known for the quality of the vestments, the designs of which were furnished by A.W. Pugin among others. In 1908 a second foundation was made in Finchley, north London, where a school was established. Later other communities were started in Oxford and Grimsby. After the Second World War communities were established in Sheffield, Leeds and Boston Spa and in these the main activities were teaching and running Children's Homes. There was also a holiday house for the Sisters in Penmaenmawr, North Wales. From the 1970s and 1980s there were communities in Birmingham, Holloway (North London) and St.Albans (Hertfordshire).

Accession details

Donated by the Sisters of the Poor Child Jesus, April and December 2015, Acc Nos 2014/15:70 and 2015/16:71.

Previous custodial history

Stored at the Convent of Our Lady, Southam

Arrangement

The arrangement is, for the most part, hierarchical although some series are chronological.

Conditions of access

The donor has requested that certain files are closed, with some further restrictions, generally as noted, on records less than 80 years old where the Data Protection Act applies. Review dates have been noted in the catalogue

Copyright and copying

Permission to make any published use of material from the collection must be sought in advance from pg.library@durham.ac.uk and, where appropriate, from the copyright owner. The Library will assist where possible with identifying copyright owners, but responsibility for ensuring copyright clearance rests with the user of the material

Appraisal

The collection has been appraised. Information which is duplicated in other records, and clean duplicates, have generally been removed

Accruals

Further accruals expected

Form of citation

The form of citation should use the code GB-0033-CSU-D8, or the collection name Sisters of the Poor Child Jesus Archive, followed by the *reference number*

To order items in the searchroom, use the collection reference code(s), derived by removing the repository code (GB-0033-), followed by the reference number. Citing the section of the finding aid is useful.

A. Provincial Records

D8/A

D8/A1 1954-1996

Meeting papers of the Provincial Council, including agendas, minutes and protocols:

File 1: 1954 - 1973

File 2: 1974 - 1985

File 3: 1989 - 1996

3 files

D8/A2 1960-1997

Reports from the English Province General Chapter

1 file

D8/A3 21 January 1975-February 1978

Papers of the Provincial Chapter, including correspondence and notes

1 file

D8/A4 16 March 1974-12 October 1988

Minutes of the meetings of the Superiors

1 file

D8/A5 18 April 1888-17 September 1959

Letters from the Vatican to the Sisters of the Poor Child Jesus, including the beatification of Mother Clare Fey

1 file

D8/A6 1854-31 October 2000

Circular letters from the Mothers Superior to the religious community, mostly on spiritual matters, as well as the deaths of various sisters

2 files

D8/A7 1962-1995

Annual personnel returns for the Province including individual personnel files

Language: English and German

1 file

D8/A8 1929-2002

Appointments and permissions for various offices in the General Council

1 file

D8/A9 1951-1989

Dispensations, leaves of absence and exclaustrations

1 file

D8/A10/1-6 1894-2004

Papers on deceased Sisters:

8 files & 1 volume

D8/A10/1/1-3 1892 - 1999

Legacy papers:

3 files

D8/A10/1/1 1892 - 1995

Papers relating to the administration of various legacies bequeathed to the Sisters

1 file

D8/A10/1/2 1901 - 1999

Papers relating to the administration of the Margaret Keenan Charity

1 file

D8/A10/1/3 1982 - 1987

Papers relating to the administration of the legacy bequeathed by Karolina Kitson

1 file

D8/A10/2 [20th century]

Death certificates

1 file

D8/A10/3 [20th century]

Wills

1 file

D8/A10/4 [1990] - 2004

Obituary notices

1 file

D8/A10/5 [2000]

Cemetery plans, for Southam, Sheffield and Blankenberg

1 file

D8/A10/6 [2000]

"Book of Remembrance for our deceased Sisters"

1 file

D8/A11 [20th century]

Register of dowries donated by Sisters on entering the Order

1 volume

D8/A12 April 1993 - February 2001

Papers relating to the Friends of the congregation of the Poor Child Sisters

1 file

B. Convent of Our Lady, Southam

D8/B

D8/B1/1-4 1873-1963

Financial papers including:

3 files & 9 volumes

D8/B1/1 6 July 1873-1984

Financial papers, mostly correspondence with the Inland Revenue on tax-related matters

2 files

D8/B1/2 2 December 1893-8 May 1933

Papers concerning arrangements for a loan, as well as a financial dispute with Smiths Ltd over the payment of work carried out

1 file

D8/B1/3 1948, 1957 - 1963, 1973 - 1984

Statements of accounts

1 file

D8/B1/4 1972-1987

Account books:

Volume 1: Sister Loreta's cash book, 1972-1981

Volume 2: Sister Fey's cash book, 1972 - 1981

Volume 3: Bank payment book, 1972 - 1982

Volume 4: Bank payment book, 1982 - 1987

Volume 5: Cash book, 1972 - 1981

Volume 6: Cash book, 1981 - 1985

6 volumes

D8/B1/5 1974 - 1983

Wage books:

Volume 1: January 1974 - April 1976

Volume 2: April 1976 - August 1979

Volume 3: August 1979 - July 1984

3 volumes

D8/B2 1875-[1990]

Papers relating to the convent building, including the installation of electricity, and correspondence with, and invoices from, various companies for general repairs, as well as building insurance policies

2 files

D8/B3/1-7 [late 19th century] - 1963

Plans of the convent and school

7 plans

D8/B3/1 [late 19th century]

Sketch of the proposed school at St. Mary's Priory, Princethorpe

Size: 34.5 x 51 cm

1 plan

D8/B3/2 [early 20th century]

“Proposed extensions to Southam Convent for the Reverend Mother Superior”

Architects: Sandy and Norris, Stafford

Scale: Scale: 16 feet to 1 inch

Size: 50 x 58 cm

1 plan

D8/B3/3a-b November 1930

Sketches of the foundation stone for the convent garden

Scale: Scale: full size

Size: 76 x 50 cm

1 sketch and 1 blueprint

D8/B3/4 [?1950]

Ordinance Survey map showing work to be carried out on a section of the convent garden

Chartered Surveyors: Locke & England, Leamington Spa

Scale: Scale: 1:2500

Size: 35 x 40 cm

1 plan

D8/B3/5 [?1950]

Pencil sketch of the convent house and garden

Scale: Scale: 25 [?inches] to 1 mile

Size: 28 x 38 cm

1 sketch

D8/B3/6 1 April 1959

“Convent of Our Lady and St Wulstan - Southam”

Architects: Sandy and Norris, Stafford

Scale: Scale: 1 inch = 1 foot

Size: 45 x 66 cm

1 plan

D8/B3/7 October 1963

“Survey of Our Lady's Convent Southam”

Architects: Press & Wright, Rugby

Scale: Scale: 16 inches to 1 foot

Size: 98 x 75 cm

1 plan

D8/B4 25 June 1947-December 1967

Quarterly reports of Our Lady's Convent, Southam, including information on the health of the sisters, changes of personnel, the embroidery room, community work, the school and finances

1 file

D8/B5 29 April 1852-24 April 1963

Papers and correspondence of the Mothers Superior, including:

File 1: Mother Clare Fey, 29 April 1852 - 16 April 1881

File 2: Mother Marie Clemens, 28 July 1881 - 19 January 1911

File 3: Mother Ethelreda (Elizabeth Duffy), 22 June 1921 - 14 May 1935

File 4: Mother Heriburga, 16 July 1935 - 24 April 1963

Language: German and English

4 files

D8/B6 1872-1961

Correspondence between the Mothers Superior and the Birmingham hierarchy, mostly ecclesiastical appointments, visitations and other administrative matters, but also including two letters, dated 24 June and 8 October 1915, on the difficulties in exempting the German sisters from internment during the First World War

File 1: Bishop William Bernard Ullathorne, 53 letters, 17 November 1872 - 29 December 1888

File 2: Bishop/Archbishop Edward Isley, 35 letters, 17 January 1889 - 6 November 1918

File 3: Archbishop John McIntyre, 5 letters, 10 August 1921 - 2 May 1926

File 4: Archbishop Thomas Williams, 26 letters, 8 June 1929 - 27 June 1941

File 5: Rt Rev Mgr Lawrence Emery (Vicar-General) and Mgr J. V. Healey, 3 letters, 8 February 1944 - March 1961

5 files

D8/B7 26 December 1887 - 23 February 1888

Letters from Father Jacob Fey to the White family

Father Fey was the cousin of Mother Clare Fey and priest at Southam 1881-1882/3
1 file

D8/B8 20th century

Register of Sisters, including roll number, secular name, religious name, division, date of birth, place of birth, date of entrance, date of arrival, date of first and final profession, names of parents, and date of death

1 volume

D8/B9 27 January 1897-December 1983

Diary of events at Southam, including reports of meetings, election of members, descriptions of retreats, and social events:

Volume 1: 27 January 1897 - 6 July 1959

Volume 2: 14 September 1975 - 22 January 1979

Volume 3: January 1979 - December 1983

3 volumes

D8/B10 24 November 1902-6 February 1964

Papers relating to the management of the school, including financial papers and correspondence with the trustees and general maintenance of the building

1 file

D8/B11 1875-1973; 2006

Papers relating to the convent chapel of Our Lady and St Wulstan, mostly correspondence relating to its building, permissions from the bishop, and general maintenance work, as well as papers on the chapel's golden jubilee in September 2006

2 files

B. Convent of Our Lady, Southam

D8/B12 1944-1997

Papers relating to special events organised by the convent, including centenary celebrations and flower festivals

1 file

D8/B13 1961-2004

Convent visitors' book

1 volume

D8/B14 1843 - [late 20th century]

Miscellaneous papers relating to the history of the convent, including transcripts of letters, articles and photographs, as well as a file of memorable events

3 files

D8/B15 1807 - 1938

Certificates authenticating relics in the convent

Includes a manuscript catalogue

2 files

D8/B16 1876 - 1891

Transcripts and photocopies of papers relating to the orphanage attached to the Convent of Our Lady, including correspondence between Mary Caroline Edgar and Father Grosvenor, as well as annual reports

1 file

C. Farm Records

D8/C

D8/C1 1946/47-1959/60

Registers of Milk Records

14 volumes

D8/C2 1949 - 1965

Papers relating to the farm, including milk record sheets and correspondence

1 file

D8/C3 [1950 x 1959]

Farm record books, including accounts, lists of animals, inseminations, removals, and vaccinations

3 volumes

D8/C4 1953-1963

Butter-fat test record sheets

1 file

D8/C5 [1950 x 1959]

Digitised copies of three photographs of Sister Anolda

3 BW prints

D. St Michael's Convent and School, Finchley

D8/D

(a) St Michael's Convent

D8/D1

D8/D1/1 27 December 1907-1962

Papers relating to financial matters, mostly invoices, accounts, deeds and correspondence:

File 1: 27 December 1907 - 1910

File 2: 10 January 1911 - 8 November 1913

File 3: 6 January 1914 - 19 December 1915

File 4: 15 February 1916 - 18 December 1922

File 5: 23 February 1923 - December 1929

File 6: 5 February 1930 - 29 May 1962

6 files

D8/D1/2 [early 20th century]

Plans of St Michael's Convent

4 plans

D8/D1/3 28 July 1966-October 2004

Papers relating to the purchase and sale of property at Finchley, as well as a file of papers on a planning application to build flats near Nether Street

2 files

D8/D1/4 July 1947-January 1969

Quarterly reports on St Michael's Convent

1 file

D8/D1/5 19 January 1961 - 29 September 1975

1 file

D8/D1/6 1916-3 August 1993

Papers relating to a lawsuit with Edward Webb over a disputed payment for work carried out on the Finchley Property, including correspondence with solicitors and legal documents

1 file

D8/D1/7 1908-1964

House Chronicles for St Michael's Convent. These volumes detail important events in the life of the convent. Volumes 2 & 3 were probably the original volumes subsequently written up for Volume 1.

Volume 1: September 1908 - 23 July 1958 (1908 - 1926 in summary only)

Volume 2: 1908 - 9 April 1932 (up to 1926 in German)

Volume 3: 23 July 1943 - 5 July 1953

Volume 4: January 1960 - 24 December 1961

Volume 5: January 1962 - 27 August 1964

Language: English and German

5 volumes

D8/D1/8 1914-1974

Visitors Book

1 volume

D8/D1/9 2003

St Alban's parish, North Finchley, "Our history over one hundred years, 1903 to 2003"

1 item

(b) St Michael's Convent Grammar School

D8/D2

Biographical information: The school was founded as St. Michael's Convent in 1908 by the Sisters of the Poor Child Jesus and is now under their trusteeship. Under the Education Act 1944, in 1958 St. Michael's became a voluntary aided grammar school to complement the all-boys Finchley Catholic Grammar School (now Finchley Catholic High School). When the Barnet LEA abolished the tripartite system, St. Michael's retained its grammar school status.

D8/D2/1/1-6 3 April 1937 - 23 September 1993

Papers relating to the building and fabric:

2 boxes

D8/D2/1/1 3 April 1937 - 23 September 1992

Papers, mostly correspondence reports and plans, relating to increasing the form entry size of the school:

File 1 (3 April 1937 -29 July 1958): Proposals to establish a 2 Form Entry Voluntary Aided Grammar school

File 2 (1980 - 3 October 1985): Proposals to establish a 3 Form Entry school

File 3 (1982 - 23 September 1992): Proposals to establish a 4 Form Entry school
3 files

D8/D2/1/2/1-14 [?1950] - 27 October 1993

Miscellaneous architectural plans of the school:

15 plans

D8/D2/1/2/1 [?1950]

Plan of the school site

Gerald Eve & Co., Chartered Surveyors, 18 Savile Row, London, W1X 2BP
"Reproduced from the Ordinance Survey map with the permission of the Controller of Her Majesty's Stationery Office. Crown Copyright Reserved.

Scale: Scale: 1:500

Size: 74 x 45 cm

1 plan

D8/D2/1/2/2-3 12 June 1956

Elevations and sections of the proposed new school

Architects: David Stokes F.R.I.B.A. and Partners, 5 Cochrane Street, London, NW8

Scale: Scale: 1/8 to 1

Size: 94 x 71 cm

2 plans

D8/D2/1/2/4-10 1976

Plan of the proposed 4 form entry school building, including ground floor, first floor, second floor and third floor (work not carried out)

Architects: David Stokes & Anthony Cooper, 5 Cochrane Street, London, NW8 7PA

Plans TLD0/0, TLD0/1, TLD0/2, TLD0/3, TLD0/4, TLD0/5 and TLD0/6

Scale: Scale: 1:100

Size: Up to 101.5 x 76 cm

7 plans

D8/D2/1/2/11-13 April 1989 - 27 October 1993

Plans (including inspection report) for proposed housing at the rear of the school

Scale: Scale: 1:100

Size: 120 x 84.5 cm

2 plans & 1 report

D8/D2/1/2/12-14 14 September 1992

Plans for proposed alterations to the school, including first floor, second floor, third floor and fourth floor

Architect: Mary Hackett, B. Arch R.I.B.A.

Scale: Scale: 1:400

Size: 59.5 x 43 cm

3 plans

D8/D2/1/3 14 February 1968 - 7 February 1978

Finance applications, with associated correspondence, to the Ministry of Education/Department of Education and Science concerning proposed building work to be carried out:

File 1: 14 February 1968 - 29 October 1971

File 2: 14 January 1972 - 7 February 1978

2 files

D8/D2/1/4 1969 - 6 March 1990

Papers relating to general repairs and maintenance of the school, mostly correspondence with quotations from various companies:

File 1: 1969 - 12 December 1978

File 2: 6 January 1979 - 6 March 1990

2 files

D8/D2/1/5 19 June 1978 - 7 March 1980

Papers relating to the treatment of asbestos in the school

1 file

D8/D2/1/6 1992 - 23 September 1993

Papers, including reports, correspondence, and contracts, relating to the repair of the teaching block roof

1 file

D8/D2/1/7 [1990 x 1999]

Prints of photographs taken at various stages of constructing the new sports hall

1 file

D8/D2/2/1-8 1927 - 2009

Papers relating to the Governors of the school:

2 boxes

D8/D2/2/1 1927 - 9 February 1965

Papers relating to the Board of Education including inspection reports, correspondence and educational returns

1 file

D8/D2/2/2 1929 - July 1972

Papers relating to the general administration of the Governing Body

1 file

D8/D2/2/3 10 July 1952 - 28 November 1961

Archdiocese of Westminster school inspection reports

1 file

D8/D2/2/4 1958 - 2009

School publications and letters to parents

1 file

D8/D2/2/5 23 March 1959 - 1 February 1974

Board of Governors' meetings minute book

1 volume

D8/D2/2/6 1972/73 - 1980/81

Reports on the school year (produced by the school)

1 file

D8/D2/2/7 7 December 1979 - 13 March 1981

Papers relating to events commemorating the end of the Sisters' trusteeship and the resignation of Sister Mary Paul as headmistress

1 file

D8/D2/2/8 23 February 1989 - 10 March 1994

Papers relating to the school's status as a Local Authority maintained school and its relationship with the London Borough of Barnet:

File 1: 23 February 1989 - 13 September 1991

File 2: 6 February 1992 - 10 March 1994

2 files

D8/D2/3/1-10 1959 - [?1970]

Log books:

10 notebooks

D8/D2/3/1-2 1959 - 1987

School log book of special events

(1) 27 May 1959 - 13 June 1963

(2) 13 December 1969 - 24 July 1987

2 notebooks

D8/D2/3/3 15 July 1959 - 5 October 1992

Accident record book

1 notebook

D8/D2/3/4 1962/63

Domestic science record book (lesson plans)

1 notebook

D8/D2/3/5-8 September 1972 - 20 July 1983

Biology Department Order Book:

(1) September 1972 - February 1977

(2) March 1977 - April 1978

(3) March 1978 - March 1979

(4) 26 March 1979 - 20 July 1983

4 notebooks

D8/D2/3/9-10 [?1970]

Physiology of the vocal organs - questions and answers compiled by Sister Philomena PCJ

2 notebooks

D8/D2/4 10 December 1935 - 1993

Papers concerning staff employed at the school, including lists of teaching staff members, salaries, appointments and references

1 file

D8/D2/5/1- 1926 -

Papers relating to pupils and their activities at the school

1 box

D8/D2/5/1 1926 - 1943

Papers relating to applications for transfers to and from other schools

1 file

D8/D2/5/2-4 20 September 1932 - 30 April 1963

School admission registers:

Volume 1: 20 September 1932 - 12 July 1950

Volume 2: 1 September 1950 - 23 April 1958

Volume 3: 16 September 1958 - 30 April 1963

3 volumes

D8/D2/5/5 1956, 1968 - 1986

Printed prize distribution lists

1 file

D8/D2/5/6 30 September 1958 - March 1997

Playbills and programmes for school productions

1 file

D8/D2/5/7 1990 - 1995

Papers concerning individual pupils, mostly form and subject reports

1 file

D8/D2/6 1959 - 1992

School magazines, including *The Challenge*, *Reflections*, *Gynarchy*, *Son of Gynarchy*, *Ranting Amazons*, and *Seize the day*

14 items

D8/D2/7 2008

Papers relating to the centenary, including the centenary mass and 2009 calendar
1 file & 1 item

D8/D2/9 1933 - January 2012

Newspaper cuttings, including school league tables
2 files

D8/D2/10/1-106 1937 - [?2000]

Photographs:

27 BW & 79 colour prints, 37 negatives

D8/D2/10/1-6 [?1950]

Commercial postcards of St Michael's Convent Grammar School

6 BW prints

D8/D2/10/1 [?1950]

"Hall showing chapel annex"

1 BW print

D8/D2/10/2 [?1950]

"Housecraft rooms"

1 BW print

D8/D2/10/3 [?1950]

"Housecraft room"

1 BW print

D8/D2/10/4 [?1950]

"The altar and crucifix"

1 BW print

D8/D2/10/5 [?1950]

"Main teaching block"

1 BW print

D8/D2/10/6 [?1950]

"Madonna and child by Siegfried Charoux, R.A."

1 BW print

D8/D2/10/7-23 1937 - 2008

Official class photographs

4 BW prints and 2 colour prints are rolled

4 BW/16 colour prints

D8/D2/10/24-28 [1952 x 1955] & [?1990]

Photographs of staff

(1) Staff in the school villas (x4)

(2) Deputy Head and Headmistress (x1)

4 BW/1 colour prints

D8/D2/10/29-42 1976 - 1990

Students working in class

9 BW/4 colour prints

D8/D2/10/43-48 1962 - 1976

Sports, including netball team, fencing and judo
4 BW prints

D8/D2/10/49-90 November 1984

Retirement of Ms F. Murphy
41 colour prints/37 negatives

D8/D2/10/91-95 1988

Grotto in the convent garden
5 colour prints

D8/D2/10/96-105 1992

Photographs of the school teaching block in preparation for proposed alterations
10 colour prints

D8/D2/10/106 [?2000]

Aerial photograph of the school site
1 colour print

D8/D2/11 [?1950] - January 2009

Miscellanea, including certificates, invitations, scrapbook, and a wooden board with
the school motto "Quis ut deus"
1 file

E. Other Communities

D8/E

D8/E1/1-2 29 May 1929-11 October 1939

Chronicles and correspondence relating to the management of St Peter's Convent, Grimsby

1 file & 1 volume

D8/E2 1947-1984

Papers relating to the Sacred Heart Convent, Sheffield:

6 files & 3 volumes

D8/E2/1 1947-1984

Quarterly accounts

1 file

D8/E2/2 1972 - 1984

Papers, mostly correspondence, relating to the management of the Sacred Heart Children's Homes

4 files

D8/E2/3/1-3 1944-1972

Papers relating to the management of various properties owned by the Sacred Heart:

3 files

D8/E2/3/1 1976 - 1982

172 Dykeswell Road

1 file

D8/E2/3/2 1984 - 1990

3 Minto Road & 5 Linden Avenue

1 file

D8/E2/3/3 1987 - 2003

42-44 Dykeswell Road

1 file

D8/E2/4 1948-1972

Chronicle of the Sacred Heart Cottage Homes, Sheffield

1 volume

D8/E2/5 August 1944-October 1989

Chronicle of the Sacred Heart Convent, Sheffield

2 volumes

D8/E2/6 1986

Sacred Heart Church 1936-1986: Golden Jubilee

1 volume

D8/E3/1-2 1948-1973

Chronicles and personnel records for Cowell House, Leeds

2 files

D8/E4 1 June 1952-December 1976

Papers, including reports and personnel records, relating to Boston Spa House

1 file

D8/E5 October 1953-20 February 1956

Papers, including reports, personnel records and correspondence, on Horsforth House
1 file

D8/E6 1956-1972

Papers and photographs of Penmaenmawr Holiday House
1 file

D8/E7 12 January 1973-October 1983

Papers, including statistical reports, for the Holloway Convent, London
1 file

D8/E8 1988-1994

Chronicles of the House of Prayer, St Albans
7 volumes

D8/E9 28 August 1996-1 May 2002

Papers relating to the sale of property at Touchwood Hall Close, Solihull
1 file

D8/E10 3 September 2001-1 July 2002

Executors' papers and photographs relating to the estate of Sr Mary McFadyen, Orkney
1 file

F. Publications

D8/F

Unpublished Texts

D8/F1

D8/F1/1 1871

"Conferences given by our dear Mother Clare in 1871"

38 p.

D8/F1/2 [late 19th century]

"The commentary on the constitutions and statutes of the Congregation of the Sisters of the Poor Child Jesus"

Includes meditation texts on preliminary leaves

1 volume

D8/F1/3 [early 20th century]

"Conferences of Mother Mary Peters P.C.J."

Includes an Old Girls' Register on final leaves

1 notebook

D8/F1/4 [1930]

"Ascetic instruction on the constitutions and statutes of the congregation of the Sisters of the Poor Child Jesus"

71 p.

D8/F1/5 [1980]

Sisters of the Poor Child Jesus, "Directives from Mother Clare Fey to the superiors of the congregation given at the General Chapter, 1855" and "Reflections on the role and qualities of the local superior-taken from the writings of Mother Innocentia"

109 p.

D8/F1/6 1950

Sisters of the Poor Child Jesus, "Anno Sancto 1950. Congregatio Pauperis Infantis Jesu"

67, 101 p.

D8/F1/7 1958

Sisters of the Poor Child Jesus, "1958: Lourdes year"

27 f.

D8/F1/8-10 [1960]

Mother Olga, "Instructions on the Rule" (Chapter I, Articles 1-4; Chapter III, Article 11; and Chapter III, Article 12)

3 volumes

D8/F1/11-13 April-August 1962

"Unitas et Caritas"

Typescript newsletter of the Sisters of the Poor Child Jesus

3 issues

D8/F1/14 1963

Sisters of the Poor Child Jesus, "Life and activity of our congregation"

66, [4] p.

D8/F1/15 1965

Joseph Solzbacher, "The holy friendship between Mother Clare Fey and Father Sartorius: on the occasion of the 150th anniversary of Mother Clare's birth April 11th, 1815-1965"

11 p.

D8/F1/16 1966

"The spirit of our congregation: its nature and vitality", conference paper given by Rev. Mother Clara Chantal of the Poor Child Jesus at the General Chapter, 1966

24 p.

D8/F1/17 [1970]

Typescript notes on spiritual matters

1 notebook

D8/F1/18-19 October 1972-January 1973

"Community"

Newsletter of the Sisters of the Poor Child Jesus

2 issues

D8/F1/20 [1980]

Kijm, J. M., "Life in Christ: reflections on the rule of life of the Sisters of the Poor Child Jesus"

English translation by Sr. Sharon M[arie] Peters, P.C.J.

64 pp.

D8/F1/21 [1980]

Peters, Sharon Marie, "Faithful companions in the Lord: brief life-sketches of the co-foundress of the congregation of the Sisters of the Poor Child Jesus"

145 pp.

D8/F1/22 [1980]

Extract from a thesis by Clara Agneta entitled "The spirit of the congregation of the Sisters of the Poor Child Jesus"

p. 1-8

D8/F1/23 [1980]

"The foundress, Clare Fey"

4 p.

D8/F1/24 [1980]

"Selected texts from the writings of Mother Clare Fey"

English translation by Sr. Sharon Marie Peters

36 p.

D8/F1/25 [1980]

"Clare Fey: texts from her conferences, letters and meditations"

55, [4] p.

D8/F1/26 [1980]

Vallender, M. Regina, "A short life of Mother Theresia, P.C.J. Co-Foundress of the congregation of the Sisters of the Poor Child Jesus"

Translated by a member of the congregation

157, [5] p.

D8/F1/27 [1980]

Sisters of the Poor Child Jesus, "General guidelines for the introduction to religious life"

25, [20] p.

D8/F1/28 [1980]

Sisters of the Poor Child Jesus, "Congregation of the Sisters of the Poor Child Jesus: historical summary of the congregation"

15, [1] p.

D8/F1/29 [1980]

Statutes of the congregation of the Sisters of the Poor Child Jesus

100 p.

D8/F1/30 [mid 20th century]

Kempen, Clara Angela, "Apostolic spirituality"

Translated by Sr. Sharon Marie Peters, P.C.J.

32 p.

D8/F1/31 [1980]

Kempen, Clara Angela, "Apostolic spirituality" and "Our spirituality"

English translation by Sr. Sharon Marie Peters, P.C.J.

57, 21 p.

D8/F1/32 1988

"Reflections on the liturgical texts of the Advent and Christmas seasons taken from the meditations of Mother Clara Fey of the Poor Child Jesus"

Compiled by Sr. M. Elisabetha Bock, P.C.J. and translated by Sr. Sharon M. Peters, P.C.J.

[66] p.

D8/F1/33 [1990]

Sisters of the Poor Child Jesus, "Manete in me"

52 p.

D8/F1/34 [1990]

Sisters of the Poor Child Jesus, "Sisters of the Poor Child Jesus: general statutes" and "Directives for the preparation and execution of Chapters"

17, [2], 15, [2] p.

Published Works

D8/F2

The printed publications in the Archive can be found on the Durham University Library catalogue

G. Embroidery Workshop

D8/G

D8/G1 1905-2013

Miscellanea, including a sketch of a silk glove, note on the Syon Cope by May Morris and enquiries on the collection

1 file

D8/G2 2000-2009

Publications, including magazine articles, catalogues and a thesis relating to the embroidery workshop

2 files

D8/G3/1-5 2004-2005

Papers of the Rugby Art Gallery and Museum "Skilful Hands and Gladsome Hearts" exhibition, 31 March-17 April 2005:

3 files, 6 volumes & colour prints

D8/G3/1 2004 - 2005

Correspondence

1 file

D8/G3/2 2004 - 2005

Publicity

1 file

D8/G3/3 2004 - 2005

Catalogues and reports

6 volumes

D8/G3/4 2004 - 2005

Comments book

1 file

D8/G3/5 2004 - 2005

Photographs

11 colour prints

D8/G4/1-2 2005

Inventory and photographs relating to the dispersal of the Southam convent embroidery collection

1 inventory & 5 photographs

H. Audio-Visual Material

D8/H

Photographs

D8/H1

D8/H1/1-18 1875-2000

Photographs of individuals (identified):

14 BW/4 colour prints

D8/H1/1 1875

Rev William Grosvenor, St Mary's Priory, Princethorpe

1 BW print

D8/H1/2 [late 19th century]

Pastor Wilhelm Sartorius

1 BW print mounted on card

D8/H1/3 [late 19th century]

Charles Shaw, donor of Southam Church

1 BW print

D8/H1/4 [early 20th century]

Andrew Fey

1 BW print

D8/H1/5 [early 20th century]

Mother Teresa

1 BW print

D8/H1/6 [early 20th century]

Bishop John Theodore Laurent

1 BW print

D8/H1/7 [early 20th century]

Sister Fidelis

1 BW print

D8/H1/8 [early 20th century]

Mother Theotina

1 BW print

D8/H1/9-10 [early 20th century]

Sister Mary Campion

2 BW prints

D8/H1/11 1958

H.M. Johnstone

1 BW print

D8/H1/12 1967

Sister Fidelis, Kahlenberg

1 BW print

D8/H1/13 [mid 20th century]

Sister Patricia

1 BW print

- D8/H1/14 [1948 x 1960]
Mother Mary Rehen
1 BW print
- D8/H1/15 [1970]
Sister M. Bede
1 colour print
- D8/H1/16 1983
Sister Fidelis on her Golden Jubilee
1 colour print
- D8/H1/17 [1990]
Sister Clare Martina
1 colour print
- D8/H1/18 [2000]
Sister M. Wendelin's grave in Blankenberg, Holland
1 colour print
- D8/H1/19-29 [early 20th century]
Individuals, mostly unidentified Sisters
11 BW prints
- D8/H1/30-59 [early 20th century]-[2000]
Photographs of groups, including
20 BW/10 colour prints
- D8/H1/30-54 [early 20th century]-[2000]
Group photographs, formal and informal of sisters at the Convent of Our Lady,
Southam
14 BW/11 colour prints
- D8/H1/55-57 [1940 x 1950]
May processions
3 BW prints
- D8/H1/58-59 [early 20th century]
Formal group photographs of school children
2 BW prints
- D8/H1/60 [early 20th century]
Mother-house of the Sisters of the Poor Child Jesus, Simpelveld, Holland
1 BW print mounted on card
- D8/H1/61-122 1930-2000
Photographs of Our Lady's Convent, Southam, including the chapel, convent building,
grounds, and village of Southam
24 colour/42 BW prints
- D8/H1/123-142 1950-2000
Photographs of the communities in Grimsby, North Finchley and Leeds
9 BW/10 colour prints
- D8/H1/143-144 1976
Our Lady's Convent, Southam, centenary celebrations
2 colour scans on paper

H. Audio-Visual Material - Video

D8/H1/145-175 2002
General Chapter
31 colour prints

Video

D8/H2/1 [1990]
Serving the Poor Child (Roermond (Netherlands): Bavo Crombach Productions)
1 VHS video cassette