



Catalogue of the St Cuthbert's Society (Ushaw) Papers

Date range of material: 1854-2012

Ushaw College Library
September 2023

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Preface

Creation of catalogue

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Introduction

Collection title: St Cuthbert's Society (Ushaw) Papers

Reference code: GB-0298-UC/AK

Dates of creation: 1854-2012

Extent: 8 boxes

Repository: Ushaw College Library

Language of material: English and Latin

Contents

The papers of the Society's administration and activities, including constitutions, annual reports, minutes of meetings, papers relating to the Friends of Ushaw College network, correspondence with the Charity Commission, financial papers (ledgers, accounts etc), membership records, events including Grand Day, and printed pamphlets.

About the creator

St Cuthbert's Society is a registered charity, founded in 1854 as an Alumni association of Ushaw College. Through subscriptions and donations, the Society organises annual meetings and alumni events, most notably its annual Grand Day event held at Ushaw College. Following the closure of the college in 2011, the Society has broadened its membership to encompass all those with an interest in the future of Ushaw and its role in performing a wider mission rooted in Catholic educational activities.

Previous custodial history

Since its formation in 1854, the St Cuthbert's Society papers have always been stored at Ushaw College, although they remained, and still remain, a separate corporate entity.

Accruals

Further accruals are anticipated.

Arrangement

The papers are arranged in the following categories:

1. Management Records
2. Financial Papers
3. Membership Records
4. Events
5. Printed Pamphlets
6. Other Photographs

Conditions of access

There is restricted access to administrative records less than 30 years old, with some further restrictions, generally as noted, on records less than 80 years old where the Data Protection Act applies.

Copyright and copying

Permission to make any published use of material from the collection must be sought in advance from pg.library@durham.ac.uk and, where appropriate, from the copyright owner.

The Library will assist where possible with identifying copyright owners, but responsibility for ensuring copyright clearance rests with the user of the material

Form of citation

The form of citation should use the code GB-0298-UC/AK, or the collection name St Cuthbert's Society (Ushaw) Papers, followed by the *reference number*

To order items in the searchroom, use the collection reference code(s), derived by removing the repository code (GB-0298-), followed by the reference number. Citing the section of the finding aid is useful.

Related material - here

Ushaw College Administrative Papers

UC/A

1. Management Records

UC/AK/A

UC/AK/A1 1854-2003

St Cuthbert's Society constitutions and rules (various editions)

1 file

UC/AK/A2 June 1855 – 2011/12

St Cuthbert's Society Annual Reports:

(1) 1855 - 1880 (1 outsize file)

(2) 1881 - 1899 (1 volume)

(3) 1900 - 1914 (1 volume)

(4) 1915 - 1934 (1 volume)

(5) 1934 - 1959 (1 file)

(6) 1960 - 1990 (1 file)

(7) 1990 - 2011/12 (1 file)

4 files & 3 volumes

UC/AK/A3 24 July 1855 – 21 March 2011

Minutes of St Cuthbert's Society Council and AGM meetings (the volume dated 27 July 1886 - 24 July 1933 is a draft minute book):

(1) 24 July 1855 - 29 July 1874 (1 volume)

(2) 27 July 1875 - 13 July 1977 (1 volume)

(3) 27 July 1886 - 24 July 1933 (1 volume)

(4) 18 July 1978 - 2012 (1 file)

3 volumes & 1 file

UC/AK/A4/1-2 11 April 1869

Printed subscription list and manuscript statement of accounts for contributions made towards the enlargement of the refectory at Ushaw College

2 items

UC/AK/A5 15 April 1976 - July 2000

Secretaries' papers, mostly correspondence on the publication of the annual report, membership enquiries and other administrative matters

4 files

UC/AK/A6 26 September 1997 – 6 March 2001

Papers, including correspondence, and minutes of meetings relating to the establishment and management of a Friends of Ushaw College network

1 file

UC/AK/A7 1998 – 10 January 2004

Brian Passmore's papers, mostly relating to the St Cuthbert's Society constitution and correspondence with the Charity Commissioners concerning the Society's charitable status

1 file

1. Management Records

UC/AK/A8 2004

Biographies (mostly printed from the Internet) and articles of notable Ushaw alumni, arranged alphabetically, including Ian Bannen, Henry Barraud, Admiral Sir Edward Charlton, Thomas Eyre, Lafcadio Hearn, John Lingard, Paddy McAloon, Cardinal Merry del Val, Coventry Patmore, A.W. Pugin, Joe Taylor, Francis Thompson, Charles Waterton, Nicholas Wiseman, and Patrick Wymark

1 file

2. Financial Records

UC/AK/B

UC/AK/B1 [?January] 1855

St Cuthbert's Society account statement, including subscriptions paid, receipts, payments, and investments

1 item

UC/AK/B2 1940/41 – 1972/73

St Cuthbert's Society printed account statements (submitted to the General Meeting)

1 file

UC/AK/B3 1951 – 1993

St Cuthbert's Society investment ledger

1 file

UC/AK/B4 1982 – 1995

St Cuthbert's Society cash record book

1 volume

UC/AK/B5 1983 – 1984

St Cuthbert's Society cheque books and record book

1 file

UC/AK/B6 1984 – 15 June 2004

Papers relating to income tax repayment claims

1 file

UC/AK/B7 1991-2004

St Cuthbert's Society annual accounts papers, including supporting documentation (bank statements, expenses, receipts etc)

2 boxes

UC/AK/B8 1996-2005

Papers relating to St Cuthbert's Society's investment portfolios, mostly with Wise Speke (Brewin Dolphins Securities Ltd), including correspondence, invoices, portfolio reviews, valuation reports, and portfolio research

4 files

UC/AK/B9 2004-2005

St Cuthbert's Society Gift Aid declaration forms (completed by members)

1 file

3. Membership Records

UC/AK/C

Membership records under 80 years will not be open for consultation following the requirements of the Data Protection Act.

UC/AK/C1 19 July 1854 – 1927/28

Roll list of members of the St Cuthbert's Society, arranged alphabetically, including names, addresses, dates of admission, and category of member

Also includes lists of secretaries/assistant secretaries, treasurers, librarians and Instrument Room men, chaplains, as well as names of members who have died between 1910 and 1928

1 volume

UC/AK/C2 20 July 1854 - 1 June 1898

Letter book, mostly letters from various individuals (including Cardinal Nicholas Wiseman) agreeing to become members of the Society, as well as payment of subscriptions

1 volume

UC/AK/C3 1855-1880

Draft roll list of members of the St Cuthbert's Society, arranged alphabetically, including names, addresses, dates of admission, and category of member

Also includes names of members who died

Probably used as a draft list for the above roll list volume

1 volume

UC/AK/C4 [early 20th century] – 1938

Address book showing a list of members of the St Cuthbert's Society, arranged alphabetically, including names, addresses, dates of admission, and category of member

1 volume

UC/AK/C5/1-3 1948, 1951 & 1973

Printed lists of members of St Cuthbert's Society

3 items

UC/AK/C6 [1970 x 1990]

Members' address cards, arranged alphabetically

1 volume

UC/AK/C7 1990 – 1999

Deceased members' cards

1 file

UC/AK/C8 [2000]

Completed membership application forms, arranged alphabetically

2 files

UC/AK/C9 18 March 1992 – 2 July 2004

Letters from members and prospective members, mostly wishing to join or renew subscriptions

1 file

UC/AK/C10 1995 – 2013

Newsletters and circular letters sent from the St Cuthbert's Society committee to its members

1 file

3. Membership Records

UC/AK/C11 1988 - 1999

Lists of applicants for membership, deceased members, and nominations for Council
1 file

UC/AK/C12 [2010?]

Lists of alumni of Ushaw College, 1952/52 - 1973/74
1 file

4. Events

UC/AK/D

(a) 1858 Ushaw Jubilee

UC/AK/D1

UC/AK/D1/1 23 July 1857

Printed resolution passed at a meeting of the St Cuthbert's Society calling for a memorial to celebrate the Ushaw Jubilee

1 item

UC/AK/D1/2 [July] 1857

Printed appeal by Rev Robert Hogarth to the alumni and other friends of St Cuthbert's College seeking subscriptions for the establishment of a fund to educate a student in celebration of the Ushaw Jubilee

1 item

UC/AK/D1/3 20 – 22 July 1858

Programme for the Ushaw Jubilee

1 item

UC/AK/D1/4 21 July 1858

St. Cuthbert's College Ode by Cardinal Wiseman

1 item

UC/AK/D1/5 July 1858

Printed letter from Robert Hogarth and subscription list for the establishment of a fund to educate a student in celebration of the Ushaw Jubilee

1 letter

UC/AK/D1/6 1859

Committee report with a subscription list for the establishment of a fund to educate a student in celebration of the Ushaw Jubilee by Robert Hogarth

1 volume

(b) Grand Week

UC/AK/D2

UC/AK/D2/1 1991 – 2014

Papers relating to Grand Week, including correspondence, list of attendees, and programmes

1 box

UC/AK/D2/2 1999

Photographs of alumni at the Grand Week

20 photographs

UC/AK/D2/3 [?2000] – 2008

Music scores and orders of service for Masses held in honour of St Cuthbert's Society during Grand Week

1 file

(c) Other Events

UC/AK/D3

4. Events - (c) Other Events

UC/AK/D3/1 1928

Playbill of *The Detective*, performed at Ushaw College

1 item

5. Printed Pamphlets

UC/AK/E

UC/AK/E1 1993

St John Boste Celebrations Committee, *St John Boste and the Continuity of Catholicism in the Deerness Valley* (Old Hall Press, 1993)

1 pamphlet

UC/AK/E2 1999

L. Emm, A. MacGregor, J.P. O'Keefe, and H. Tompkinson, *Rules for the Game of Cat and of Keeping Up and of Handball*, Ushaw Library Publications, no. 2 (Ushaw College, 1999)

1 pamphlet

UC/AK/E3 December 1999

Ushaw Library Bulletin and Liturgical Review, no. 10, (Ushaw College, 1999)

1 pamphlet

UC/AK/E4 2003

Bridget Nichols and Alistair MacGregor, *Deliver us from Evil*, Part I, (Ushaw College, 2003)

1 pamphlet

6. Other Photographs

UC/AK/F

UC/AK/F1 [2005]

Members of the St Cuthbert Society restoring the gardens at Ushaw College

12 colour prints